

## **CITY COUNCIL MEETING**

A work session was held at 3:30 P.M. and the regular meeting of the Coleraine City Council was held at 4:00 P.M., Monday, March 12, 2018, in the council chambers of Coleraine City Hall. Members present: Councilpersons Jeff Troumbly, Ryan Stish, Mary Drewes, and Mayor Pro Tem Peggy Smith. Mayor Jim Hagen was absent with notice.

### **WORK SESSION**

**3:30 P.M.**

Cavour Johnson addressed the Council regarding a \$10,000 grant from MN Historical Society for City Hall condition assessment. He requested two councilpersons sit on a committee of 5 to review bids for the assessment; Troumbly and Drewes volunteered, and this will be added to meeting agenda. Ranger addressed WMMPB resolutions; Drewes informed council about IEDC contact / city buildings being used by volunteer or non-profit groups vs. businesses.

### **REGULAR MEETING**

**4:00 P.M.**

The regular meeting was called to order at 4:00 p.m. Moved by councilperson Drewes and seconded by councilperson Troumbly to approve the consent agenda, with claims totaling \$42,509.42. Roll call: Ayes: Drewes, Troumbly, Stish, and Mayor Pro Tem Smith. Nays: none. Motion carried. Councilperson Drewes, with support by councilperson Stish, moved to approve the meeting agenda with the addition of the MN Historical Grant. Ayes: all. Nays: none. Motion carried.

**PUBLIC COMMENTS: none**

### **DEPARTMENT HEADS**

#### **Street:**

Interim public works superintendent Bertram presented monthly report for Street Dept. He addressed whether the council wants to fix or remove the **fire suppression system in Nyberg Center**, based on a quote he received. Moved by councilperson Troumbly and supported by councilperson Drewes to hire Paramount Safety and Training to test equipment and fix it, capping repairs at \$2,000.00. Councilperson Stish wonders if fire extinguishers are enough, and Bertram advised he would check on the status. Roll call: Ayes: Troumbly, Drewes, Stish, and Mayor Pro Tem Smith. Nays: none. Motion carried.

Bertram also gave a snowplowing update and advised that two water line breaks were repaired by Casper. The bucket truck will be ready for purchase in two weeks. Mayor Pro Tem Smith moved, with support by Councilperson Stish, to allow Bertram to attend a workshop in GR. Ayes: all. Nays: none. Motion carried. The Dept. plans to do potholing and look at the library ceiling. Bertram advised the council about water school being held in Grand Rapids from May 9-11. Bertram needs collection wastewater license – classes upcoming this spring. Councilperson Drewes said it might be a possibility to wrap some city infrastructure project needs into County project bids, and the City might get some better pricing.

#### **Police:**

Chief Mjolsness presented department monthly report. He discussed signage on Roosevelt Street, and the need for new correctly placed signs, some examples included in his report. The Department has lost some officers, and he is now reviewing some applicants. Mayor Pro Tem Smith inquired about liaison position, because her understanding is that the school wants one officer for entire academic year.

#### **Fire Department:**

Chief Mjolsness presented his report. 69 calls to date this year. He discussed the unorganized county area petition to change coverage from TLFD to greenway Fire Department, and advised that he and Mayor Hagen will attend the hearing when it is set.

**Mount Itasca Ski hill**

Councilperson Drewes advised that it is closed for season. Jeff Fortune resigned, and Ron Maki will likely take over the management.

**Greenway Joint Recreation Board:**

No report presented.

Per Mayor Pro Tem Smith, the CBT audit is posted for Wed., 3.14.18, and councilpersons were encouraged to attend.

Per Mayor Pro Tem Smith, the library is looking for backup person, as Karla Klev will reduce her hours by one day next year.

**Attorney:**

The proposed bike shop has decided not to rent space at the old city fire hall at this time. School has been given go ahead on prom for 4.28.18.

**NEW BUSINESS:**

The City petition to **have employee change unions** was tabled.

Moved by councilperson Drewes, and supported by councilperson Stish to **adopt a resolution for application and funding to IRRRB**. Roll call: Ayes: Drewes, Stish, and Troumbly, and Mayor Pro Tem Smith. Nays: none. Motion carried.

Moved by councilperson Drewes, supported by councilperson Troumbly, to **approve accounting transfers into the general fund** retroactive to 12.31.17. Ayes: All. Nays: none. Motion carried.

Motion by councilperson Troumbly, with support by councilperson Stish to **satisfy several Kootasca mortgages**: Deotis and Fraulini. Deferred loans forgiven. Watson: deferred loans, revolving loan paid. Ayes: all. Nays: none. Motion carried.

Moved by councilperson Drewes, supported by councilperson Stish to **approve MN Historical Society City Hall condition assessment grant**. Ayes: all. Nays: none. Motion carried.

**OLD BUSINESS:**

The proposed **bike shop has decided not to rent space at the old city fire hall** at this time.

**Council concerns/comments:**

Drewes: Concern that MMB prediction of \$3 million State surplus, but no mention of CBT by Rep. Layman  
Troumbly: none.  
Smith: WMMPB resolutions in packet should be sent to politicians; she will sign as Mayor Pro Tem, need one more signature.  
IRRRB Cultural/Rec grants? Beach dock eligible?  
Stish: none.

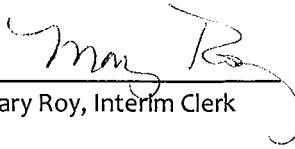
**ASSIGN TO NEXT AGENDA: 3.26.18 (so far!!)**

- **old fire hall**
- **fire suppression system quote/update**
- **Solar Power**
- **Amend Chapter 4, Employee Policy Manual**
- **Advertise for public works superintendent**
- **City petition to have employee change unions.**

Moved by councilperson Stish and supported by councilperson Troumbly to adjourn the meeting at 5:04 P.M.  
Ayes: All. Nays: None. Motion carried.

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Peggy Smith, Pro Tem Mayor



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Mary Roy, Interim Clerk