

CITY COUNCIL MEETING

A work session was held at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:01 p.m., Monday, August 13, 2018, in the council chambers of Coleraine City Hall. Members present: Mayor Hagen, Councilpersons, Mary Drewes, Ryan Stish, and Jeff Troumbly. Peggy Smith was absent with notice.

WORK SESSION

3:30 P.M.

Jim Gibeau addressed the council regarding the status of blight issues, septic system compliance, City ordinances, and talked about all the work he has done regarding these issues. Rental ordinances are held to by the City of Coleraine. The septics are a county issue. Hagen will talk to Dimich about sending a certified letter to the property owner. The Coleraine City rental ordinance will have to be revised. Hagen will contact Dimich regarding this as well.

Mr. Pat Medure introduced himself and said he was here as more of a listener to see what it was that the city needed on a state level and how he could help to promote our issues.

REGULAR MEETING

4:00 P.M.

The regular meeting was called to order at 4:00 p.m. followed by the Pledge of Allegiance.

Moved by Councilperson Drewes and supported by Stish to approve the consent agenda, with claims totaling \$48,787.00 and a correction to 7.23.18 minutes from "Mitchell Street" to "Congdon Street." Roll Call: Ayes: Drewes, Stish, Troumbly, and Mayor Hagen. Nays: none. Motion carried.

Councilperson Drewes, with support by Troumbly, motioned to approve the meeting agenda with the addition of going into closed session at the end of the meeting to discuss mediation of the Teamster Labor Contract and discuss Employee Concerns. Ayes: all, Nays: none. Motion carried. Attorney Dimich arrived at 4:04 p.m.

PUBLIC COMMENTS:

Holly Guyer addressed the council regarding a nuisance odor that has been an ongoing problem. She expressed her frustration with the process and was asking what further action the City could take to alleviate the problem. Various remedies were discussed. It was confirmed that the business will receive a ticket.

DEPARTMENT HEADS:

Street:

Public Works Supervisor Bertram was absent as he is gone on vacation. It was noted that Mike is taking the daily readings so that is covered. Previous Supervisor, Randy Savich, is on Standby as he still holds his water license. Savich is doing the testing and will take care of any issues while Bertram is gone. **Motion** by Troumbly with support from Stish **to pay Savich \$45 per hour for any callouts that arise during Bertram's absence.** A detailed invoice will be submitted by Savich for payment. Roll Call: Ayes: Troumbly, Stish, Drewes, and Mayor Hagen. Nays: none. Motion carried.

Police:

Interim Police Chief, Lonnie Mjolsness, provided a written report and went over its highlights. He also provided a handout and explained the "616" program. This program is donating one complete outfit: helmet and vest with body armor to Officer Hussman on August 26th, 5:30 p.m. at the Warba Church.

It was noted that 616 is still seeking other donations. Councilperson Stish offered a **resolution to accept the donation of equipment from 616**. Troumbly supported the resolution. Roll Call: Ayes: Stish, Troumbly, Drewes, and Mayor Hagen. Nays: none. Resolution approved.

Fire Department:

Mjolsness provided a short verbal report. There have been approximately 170 call outs. The Board meeting is Wednesday, the 15th, at 4:30 p.m.

Committees and Commissions

PUC

Councilperson Drewes reported that the Public Utilities Commission meetings are going really well. Drewes indicated that there was a major break by Greenway High School and a pipe whisperer had to be called in before digging up the road. The break was in the main water line. There is concern because the water line is old and runs under the school building. This will be very costly to repair should a break occur in the service pipe.

Drewes indicated she has been talking with the AFSCME agent regarding health insurance. Agent is meeting with the employees on Wednesday and they will be deciding what program they wish to go with. The AFSCME labor agreement states that the Union must ratify Health Insurance. It is yet unknown whether that part of the contract needs to be reopened or if an addendum can be made.

Stormwater Assessment Committee

Cavour Johnson provided a synopsis of what the committee was coming up with for priorities and they are focusing on three areas. Two surveys will need to be completed. An initial survey will have minimal cost. The second survey would be completed after the decision is made on what the City wants to do. A request was made to include the cost of the second survey in the budget for next year. Johnson has also been speaking with Chris Ismil from IRRR regarding funding. Soil and Conservation would be writing any grant.

ATTORNEY

Attorney Dimich initially had nothing to report, although Mayor Hagen had several questions for him. There were questions and discussion regarding the City's current rental ordinance including whether or not the City can limit the number of rentals. A revised ordinance is being worked on to include septic system compliance and will be ready by September 10th meeting.

NEW BUSINESS:

Speed Limit Reduction Request on Midway Lane – Motion by Stish, with support of Drewes **to reduce the speed limit on Midway Lane from 30 to 20 miles per hour**. Roll Call: Ayes: Stish, Drewes, Troumbly, and Mayor Hagen. Nays: none. Motion carried.

Approve Liquor Licenses – Motion by Stish supported by Troumbly **to approve the following liquor licenses: The Locker Room—off-sale, on-sale, and special Sunday; Eagle Ridge Golf Course—on-sale and special Sunday; R.J.'s Market and Liquor—Off-sale**. Ayes: all. Nays: none. Motion Carried.

Meal for Election Judges – Clerk Anderson requested that the City pay for one meal for each of the five election judges during the 15 hours of service for the Primary Election. \$3,000 had been budgeted for the election season. Anderson projected numbers will come in well under half of that for the primary. **Motion** by Troumbly with support of Stish **to allow election judges to charge one meal at the Locker Room for Primary Election Day service**. Roll Call: Ayes: Troumbly, Stish, Drewes, and Mayor Hagen. Nays: none. Motion carried.

Mediation of Teamster Labor Contract – date has been set for **Monday, August 27th at 12:30 p.m.** in Council Chambers.

OLD BUSINESS:

Solar Power – Mayor Hagen indicated that he hasn’t heard from anyone. There was discussion around this and the possibility of doing something with Minnesota Power. This will be put on hold until we hear something further from Minnesota Power and MicroGrid.

Swing Set for Longyear Park – Mayor Hagen still waiting to hear on additional funding requests made. We have received \$1250 thus far. **Motion** by Drewes, supported by Stish, **to order the Swing Set with the \$1,284 shortfall on the cost coming from City coffers.** Roll Call: Ayes: Drewes, Stish, Troumbly, and Mayor Hagen. Nays: none. Motion carried. Mayor Hagen will contact vendor.

Maintenance Mechanic position – There is an internal applicant. Discussion surrounding qualifications and review of applicant. This will be reviewed with Public Works Supervisor Bertram upon his return from vacation.

Fire extinguishers – Clerk Anderson reported that a bill had been received, but it is unclear if the work had been performed. The bill was vague and did not contain a detail of the work, nor did we receive an inventory list of where the extinguishers have been placed. Mayor Hagen indicated that the work had been done. He will contact Paramount Safety to get a detailed invoice and documentation.

Old Firehall -- There was much discussion on selling this building, how to go about it, and what the building is worth. It is currently leased to Rapid Rooter until June of 2019. Attorney Dimich indicated that a realtor would not be needed as City property must go out on bids. He could draft the RFP document to include the Council’s preference that a business plan with specific time frames be submitted. Prior to the sale, a development agreement with the city could be created. Drewes indicated that she knew of a Coleraine resident and realtor who would offer her services free of charge. It was reported that the first step is to survey and get the legal description of the property that does not include the beach area. Mayor Hagen will contact SEH to identify the property; then will work with Attorney Dimich to provide a document that can be reviewed and considered by the Council. No formal action was taken.

Street Improvements – It was reported that Bertram and Ohman went around and reviewed issues with the streets. They have identified nine areas of concern with four immediate priorities:

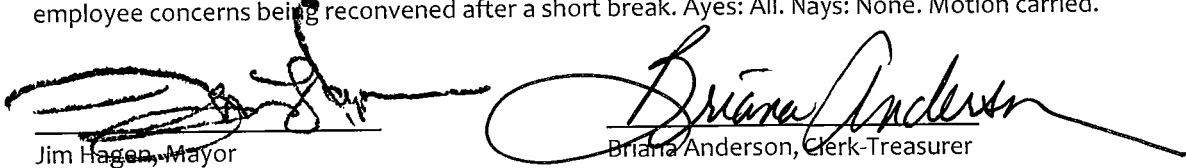
1. **The corner on Brock Lane -- \$15,610.**
2. **Pear Lake Road – step one to combine the two bumps into one -- \$9,500.**
3. Kerr Avenue – fixed prior to school starting – no cost figure yet.
4. **The very end of Hakala Lane -- \$960 for 6 loads of material.**

Total cost of the three projects where figures are available is \$26,070. **Motion** by Drewes with support from Troumbly **to authorize #1, #2, and #4 work be completed.** Roll Call. Ayes: Drewes, Troumbly, Stish, and Mayor Hagen. Nays: none. Motion carried.

Council concerns

Drewes: None
Stish: None
Smith: None
Troumbly: None

Moved by councilperson Troumbly, supported by Drewes to adjourn the meeting at 6:15 p.m with a closed meeting to discuss strategy for mediation of the Teamster Labor Contract and address employee concerns being reconvened after a short break. Ayes: All. Nays: None. Motion carried.



Jim Hagen, Mayor
Briana Anderson, Clerk-Treasurer