

**CITY COUNCIL MEETING**

A work session was held at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., Monday, January 14<sup>th</sup>, 2019, in the council chambers of Coleraine City Hall. Members present: Mayor Dan Mandich, Councilpersons Ryan Stish, Jeff Troumbly, Joseph Pollard, and Thomas Sutherland. City Attorney Dimich arrived at 4:15 p.m.

**WORK SESSION**

**3:30 P.M.**

Clerk Anderson opened the work session and those present heard a presentation from Joe Pelawa from Bolton & Menk. Joe was asking the Council to consider himself and his company as the City Engineer for Coleraine. He currently lives in the area and serves the cities of Two Harbors, Silver Bay, Hoyt Lakes, and Aitkin. He also serves Clearwater Township. His proposal included the ability to help identify needs on a local level and help the city find funding sources.

A concerned citizen addressed the Council regarding the water situation in Coleraine. Many have colored water and particles/sediment coming out of the tap water. The resident wanted to be assured that the water was safe to drink and what the plan is to resolve the issue. The resident also wanted to know if the water testing information is available to the public and if we could work to inform residents.

Public Works Supervisor Bertram informed all that the issue relates to the fire hydrant flushing done in the fall and that there really isn't anything that can be done until the spring thaw. Bertram assured the resident and the Council that water testing is done continually and all comes back from the state within safe parameters. Bertram also informed the resident that her water can be specifically tested for her own peace of mind. He informed that for the time being that residents should change their microfilters and run water for 15 to 20 minutes to clear it out. Bertram will contact resident after the meeting to set up the testing.

**REGULAR MEETING**

**4:01 P.M.**

The regular meeting was called to order at 4:00 p.m. by Councilperson Stish followed by the Pledge of Allegiance.

The oath of office was given first to Mayor elect Daniel Mandich and then to Councilpersons elect Joseph Pollard and Thomas Sutherland by Clerk Anderson.

**Moved** by Councilperson Stish and supported by Troumbly **to approve the consent agenda which included Council meeting minutes of 12.10.18, correspondence, and Claims totaling \$332,481.01.** Roll Call: Ayes: Councilpersons Stish, Troumbly, Pollard, Sutherland, and Mayor Mandich. Nays: none. Motion carried. Councilperson Stish, with support by Pollard, motioned to approve the meeting agenda. Ayes: all, Nays: none. Motion carried.

**PUBLIC COMMENTS:**

None.

**DEPARTMENT HEADS:**

**Street:**

Public Works Supervisor Bertram gave an oral report and first reiterated the issue with the water and that everything at the treatment plant is working properly. The daily lab results are coming back fine. He reported that he has been talking to the State and doing anything now may cause more turbulence

and actually make matters worse. At the present time the best option is to wait until spring when the lines can be flushed without causing a freeze-up in other areas. The best solution for residents is to change their filter if they have one and to open up the tap water and let it run for 15 minutes or so. This may have to be repeated until spring. He was asked about informing the public and discussion surrounded a plan to work with the Clerk with a notice that could go up on the website and on the door. The Clerk will put something together for Harry's review before it is posted.

Bertram reported that the students at the rink are doing a good job. The flooding is going well and the rink is getting lots of use. He also reported that the City did some sanding for the Ski Hill.

Bertram had contracted with Jim Ohman to help out with some plowing and snow removal. He has been getting some resident complaints on leaving a wind row in the driveways. He reported that they do try to help out and move it and keep it as small as possible, but it is up to the homeowner to remove the windrow, not the City. It was also mentioned that the snowblower is fixed so the sidewalks can be done. Councilperson Stish commented that he was thankful that the City Crew has come back and done as much as they could with snow removal.

There are some indoor projects that need to be completed when it starts to get cold. The Water Supply Plan is 95% complete and will be submitted this week.

Finally there was brief discussion on some valves between Coleraine and Bovey. Bertram indicated that we really need something in writing before an issue arises. Attorney Dimich indicated that he could write something up. Councilperson Pollard and Mayor Mandich will work with the Mayor of Bovey on a proposal.

#### **Police:**

Police Chief Mjolsness was not available as he was on a call. A written report was provided in Council packets.

#### **Fire Department:**

Councilperson Stish gave a brief report. Ken Decoster is the new Fire Chief. Stish reported that going forward, between himself and Mr. Decoster there will be a formal report and/or minutes at the Council meeting.

#### **Committees and Commissions**

##### **Ski Hill**

Mary Drewes reported that the Ski Hill was doing well. There is more grooming and more expense as the ski hill is hopping with lots of action.

#### **Zoning & Planning**

Lloyd Anderson reported that the 1<sup>st</sup> meeting of the year will be held on Wednesday. Zoning and Planning meetings are always the 3<sup>rd</sup> Wednesday of the month at 3pm in Council Chambers. He also reported that he believed that Duane Ranger would probably not be coming back and would need to be replaced on the Commission.

#### **Library**

A written report and financials were included in Council packets.

#### **Greenway Joint Recreation Board**

Minutes of the last board meeting were included in Council packets.

#### **ATTORNEY**

Attorney Dimich stated there was nothing that won't be addressed as agenda items.

### Mayoral appointments for 2019:

- Depository: First National Bank of Coleraine
- Newspaper: Scenic Range News Forum
- Attorney: John P. Dimich
- Mayor Pro-Tem: Ryan Stish
- Custodian of Petty Cash: Briana Anderson & Mary Roy
- Authority Repsonsible for Data Processing: Briana Anderson & Mary Roy
- Engineer: S.E.H., Inc.
- Public Utilities Commission: Randy Savich, Harry Bertram, Joseph Pollard
- CBT Joint Powers: Randy Savich, Harry Bertram, Joseph Pollard
- Fire Board: Dan Mandich & Jeff Troumbly
- Police Collaboration Comm: Thomas Sutherland
- Library Board: Jennifer Inglebret, Megan Hannah, Lila Dezelske, Kathy LaFond, & Tom Patnaude
- Planning & Zoning: Lloyd Anderson, Duane Ranger, Gordy Skaar, Harry Smith, & Ken Smith
- Greenway Joint Rec Board: George Delich
- Mt. Itasca: Joseph Pollard
- Advisory member between Council and Library Board: Thomas Sutherland
- Advisory member between Council and Planning Comm: Ryan Stish
- Liaison between all departments But office and Council: Dan Mandich
- Liaison between Clerk's office And Council: Jeff Troumbly
- Western Mesabi Mine Planning Board: Jeff Troumbly & Ryan Stish
- Lakeview Cemetery Association: Jeff Troumbly
- Gold Course: Joseph Pollard
- Cotton Park Beach: Thomas Sutherland
- Range Association of Municipalities & Schools: Jeff Troumbly & Dan Mandich

### NEW BUSINESS:

**Iron Range Brownfield Coalition Resolution/Appointment – Motion by Pollard to approve the resolution in support of the US EPA Brownfield Grant Application as a member of the Iron Range Brownfield Coalition.** Motion supported by Stish. Roll Call: Ayes: Councilpersons Pollard, Stish, Sutherland, Troumbly, and Mayor Mandich. Nays: none. Motion Carried. Councilperson Pollard volunteered to be the representative from Coleraine.

Cavour Johnson gave a report on both the **Stormwater Project** and the **Coleraine City Hall Conditions Assessment**. Johnson referred to page 13, the schematic of the watershed, in the Stormwater report. Three areas have been identified to mitigate water drainage into Trout Lake: Watershed #3 (near Gayley), Watershed #7 (3<sup>rd</sup> addition, but only drainage), and Watershed #9 (along the corridor of 169). Johnson also went through the Executive Summary and page 141 of the Conditions Assessment which contained a list of priorities. There are three things that can be done in the next couple years. Johnson requested that the report be accepted and encouraged the priorities to be considered into the Comprehensive Plan for the City. Johnson is looking for permission to move forward with looking for available funding which is a long process. Councilperson Stish, with support of Troumbly, **motioned to move forward with grant writing and finding funding as well as language (for approval) to be incorporated into the City's Comprehensive Plan.** Ayes: All. Nays: none. Motion carried.

**Maintenance Mechanic New Hire** – Councilperson Stish reported that four candidates were interviewed and the interview team was recommending that the position be offered to Steven Campbell. One issue that is of concern is the timeframe that health insurance becomes available to the new hire. A discussion ensued. **Motion** by Councilperson Stish, supported by Pollard, **to offer the job to Steven Campbell and to change the eligibility for health insurance coverage from 720 hours worked (3 months) to the 1<sup>st</sup> of the month following the date of hire, subject to ratification by AFSCME represented employees.** Roll Call: Ayes: Councilpersons Stish, Pollard, Sutherland, Troumbly, and Mayor Mandich. Nays: none. Motion carried. Clerk Anderson will contact the AFSCME business agent and facilitate the LOU.

**Motion** by Councilperson Stish, with the support of Troumbly, **to approve the Sterle and Co. proposal and to perform the 2018 audit for \$8,350.** Ayes: all. Nays: none. Motion carried.

**Motion** by Councilperson Stish, with support from Sutherland, **to approve the change in both the city code and Library by-laws to reduce the number of board members from seven (7) to five (5) and to change a quorum from five (5) to three (3).** Ayes: all. Nays: none. Motion carried.

#### OLD BUSINESS:

**PEIP insurance agent**—Former Councilperson Mary Drewes presented information on the approved motion by the previous Council to change the insurance agent on PEIP and Delta Dental and reported on information that was gathered from the LMC labor attorney via phone call through former Mayor, Jim Hagen. Her request was for the council to instruct the Clerk to move forward with sending the letter to PEIP changing agents to Bill Singer and Alan Roth of the AT Group and to rescind the part of the motion of changing the agent for Delta Dental insurance due to new information. The current insurance agent, Matt Stephens, and AFSCME represented employees all spoke regarding the requested change. After a lengthy discussion, Councilperson Stish **motioned to vacate and rescind the previous motion made on December 10<sup>th</sup> by the previous Council in its entirety regarding the request to change insurance agents for the PEIP and Delta Dental insurances for AFSCME represented employees.** Should issues arise, they can be discussed at that time. The motion was supported by Councilperson Troumbly. Ayes: all. Nays: none. Motion carried.

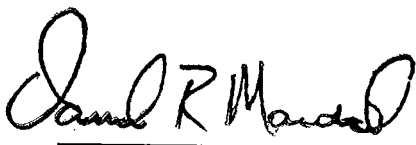
**Old Fire Hall property** – The City Engineer approximates it to cost about \$1500 to divide the current property into three. Attorney Dimich concurred that this must be done before any movement can be made should the Council decide to sell the property. **Motion** by Councilperson Sutherland, with the support of Pollard, **to move forward with the property division.** Ayes: all. Nays: none. Motion carried.

**Resolution of Financing for new fire truck** – A brief discussion ensued regarding the details of financing of the new fire truck that has been ordered. It is yet to be determined what will be the appropriate split with the City of Bovey. This resolution is only in regards to the Lease. A **motion to approve the Lessee Resolution** was made by Councilperson Stish and supported by Pollard. Ayes: all. Nays: none. Motion carried.

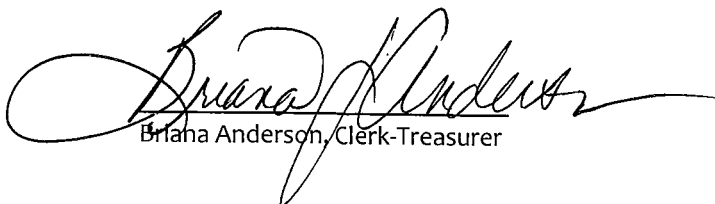
#### Council concerns

There were no additional council concerns at this time.

**Motion** by Stish with support from Troumbly **to adjourn meeting at 6:48 p.m.** Ayes: all.



Dan Mandich, Mayor



Briana Anderson, Clerk-Treasurer