

#### CITY COUNCIL MEETING

A work session was held at 3:30 P.M. and the regular meeting of the Coleraine City Council was held at 4:00 P.M., Monday, February 11, 2019, in the council chambers of Coleraine City Hall. Members present: Mayor Dan Mandich, councilpersons Jeff Troumbly, Joe Pollard and Tom Sutherland. Councilperson Ryan Stish arrived at 4:05 pm.

#### WORK SESSION

**3:30 P.M.**

Kevin Jamsa addressed the council to request a waiver of the utility charges at the commercial building he owns. Discussion followed regarding usage and cost. Will be added to today's meeting agenda.

Deputy Clerk Roy communicated a message from the Greenway school district regarding a County engineering study tbd on the intersection of Highway 169 and 2<sup>nd</sup> Ave E. entering Bovey. School officials want this matter to be transparent and will share details as they become available.

Mayor Mandich received a call from a concerned resident who wondered why the old fire hall was being plowed by PW before the local city streets. He requested a review of the current lease agreement there to determine who is supposed to plow the area.

#### REGULAR MEETING

**4:00 P.M.**

The regular meeting was called to order at 4:00 p.m. The consent agenda was reviewed. No minutes from 1.28.19 were available. **Moved** by councilperson Stish with support by councilperson Troumbly **to put letter from Greenway Music Boosters on meeting agenda.** Ayes all: Nays: none. Motion carried.

**Moved** by councilperson Stish, with support from councilperson Troumbly, **to approve the revised consent agenda. Claims to approve in the amount of \$46,028.23.** Roll call: Ayes: Councilpersons Stish, Troumbly, Pollard, Sutherland and Mayor Mandich. Nays: None. Motion carried.

**Moved** by councilperson Stish and seconded by councilperson Troumbly, **to approve the meeting agenda with the addition of Jamsa utility waiver, Greenway Music Boosters letter, and Total Control quote.** Ayes: all. Nays: None. Motion carried.

**PUBLIC COMMENTS: none**

#### DEPARTMENT HEADS

##### Street:

Public Works supervisor Bertram addressed the council. PW has been plowing and removing snow. Bertram advised that the new hire is working out well. 2 Freeze ups have occurred, apparently not because of any City cause. Couple of plow trucks are down. One was towed to Skubics in Virginia, currently about \$3k into it, but not repaired yet. Another plow truck went down last week, but seems to be back up and running. PT employee quit last Friday, so Bertram is wondering about extra help. He also told the council that the plant is in need of new electronics; uses SCADA system. He shared a quote from Total Control which was tabled until the next council meeting.

City hall boilers have had many problems and repair calls. Bertram advised that the electric boiler is shot, which powers parts of city hall, Nyberg center and old police department, therefore causing heat to be disrupted often. The council told him to bring quotes to next council meeting.

##### Police:

The Council reviewed Chief Mjolsness' report.

**Fire:**

Councilperson Stish informed council about upcoming Trout Lake fire board meeting. He stated that the department has had 27 calls so far this year. He shared a poster for an upcoming Chili cook-off to be held on 2.23.19.

**Committees and Commissions:**

**No reports**

**NEW BUSINESS:**

1. Cavour Johnson addressed the council regarding the draft grant for city hall. Johnson also discussed the storm water project and possible grants for that project. The storm water retrofit committee meets later this week. **Mayor Mandich appointed councilperson Tom Sutherland as 2<sup>nd</sup> councilperson for the storm water retrofit committee.** Cavour Johnson's work on the city hall project and the storm water retrofit project is to be put on next council meeting agenda.
2. Kevin Jamsa requested a waiver of his utility bill. Councilperson Sutherland **proposed**, with support by councilperson Pollard **that the City charge Jamsa the \$19 surcharge only, with the utility service to remain turned on, for six months from today. If, however, the building is rented before the end of six months, the full utility charges will be charged. If the building does not become rented at the end of six months, this arrangement will be revisited.** Ayes: all. Nays: none. Motion carried.
3. **Moved** by councilperson Stish with support by councilperson Pollard, **to spend \$300.00 toward Greenway Music Boosters to buy advertising space.** Roll call: Ayes: councilpersons Stish, Pollard, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

**OLD BUSINESS:**

**None**

**Council concerns/comments:**

**Stish:** Concern related to fire hydrants being cleared. Asked residents to volunteer to clear the hydrants near their homes. Some FD members have started this independently. Having the hydrants cleared helps the FD in emergencies as well as city plowing crew.

**Pollard:** none

**Troumbly:** none

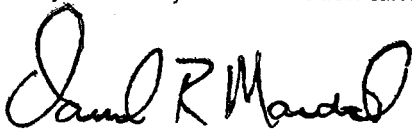
**Sutherland:** none

**Mandich:** none

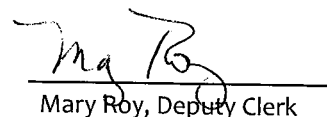
**ASSIGN TO NEXT AGENDA: 2.25.19 (so far!!)**

- Cavour Johnson
- Total Control quote
- Electric boiler quotes
- Old Fire Hall snow plowing?
- Training for Public Works

Moved by councilperson Sutherland and supported by councilperson Stish to adjourn the meeting at 5:05 P.M. Ayes: All. Nays: None. Motion carried.



Dan Mandich, Mayor



Mary Roy, Deputy Clerk