

CITY COUNCIL MEETING

A work session was held at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m. on Monday, February 25th, 2019 in council chambers.

WORK SESSION

3:30 P.M.

All Councilmembers, the Mayor, and the Clerk were present for the work session. There were no formal presentations.

The work session was used to discuss recent issues surrounding the Ski Hill, how and who provides management, who is on their Board, and various other issues. It was reported that Bob Lawson, a member of the Greenway Recreation Association, is currently working on resolving some issues discussed.

The next discussion surrounded the Trout Lake Fire Department and the funding agreement with Bovey for both O&M and Capital Costs. Councilperson Stish provided a synopsis. It was the consensus of the Council that Clerk Anderson work with Bovey Clerk DeGuisseppi and set up a special Joint Council meeting for issues to be addressed. Fire Chief Decoster will be asked to attend this meeting. Clerk Anderson will also be in attendance.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Mayor Mandich, Councilpersons Troumbly, Sutherland, Pollard and Stish.

Moved by Councilperson Sutherland, supported by Stish **to approve consent agenda which included Council meeting minutes of 1.28.19 and 2.11.19, correspondence, and claims totaling \$8,290.03.** Roll Call: Ayes: Councilpersons Sutherland, Stish, Pollard, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

Motion by Stish, with the support of Sutherland **to approve the meeting agenda with the deletion of "Electric boiler quotes-City Hall"**. Ayes: All. Nays: none. Motion carried.

PUBLIC COMMENTS:

None.

DEPARTMENT HEADS:

Library

Councilperson Sutherland reported that the Library Board will wait until March to elect new officers. Minutes from the last Library Board meeting and financials were included in Council packets.

Clerk's Report

A written report was provided in Council packets. Clerk Anderson went over the report's highlights and the status of various projects. One notable highlight is a meeting that has been set up between Matt Johnson of the MN Board of Water & Soil Resources and Clerk Anderson to go over the MN Wetland Conservation Act and the City's legal requirements. Lloyd Anderson from Planning & Zoning and Councilperson Sutherland will also attend. Per request of the Clerk, Councilperson Pollard volunteered to review and provide oversight on supervisory payroll each payday.

Golf Course

Gordy Skaar reported that the Golf Course has opened in March in prior years but that will not happen this year with all the snow we have. Current activity surrounds what can be done in getting ready for the upcoming season.

Planning

Lloyd Anderson indicated that there is little activity; not much to report at this time. Minutes from the 1.16.19 meeting were included in council packets. He did indicate that Clerk Anderson has requested that Planning & Zoning review current ordinances for clarifying what gets followed for Coleraine City and Coleraine Rural.

Greenway Joint Recreation Board

Minutes from the last board meeting were included in Council correspondence. Representation was not present.

NEW BUSINESS:

Stormwater Retrofit Project (Cavour Johnson) – Cavour indicated he has been in contact with various entities and it has been recommended by Itasca County Soil and Water that the City apply for a \$50,000 grant from the DNR. The grant request will be for the development and installation of rain gardens and stormwater planters; the location can be determined after the grant is obtained. **Motion** by Councilperson Pollard with support of Stish **to give Cavour Johnson (volunteer designated Project Manager) authorization to apply for the MN DNR Conservation Partnership Legacy (CPL) grant to be used for the development of the Coleraine Stormwater Retrofit Project.** Ayes: all. Nays: none. Motion carried.

City Hall Project/Grant (Cavour Johnson) – Cavour Johnson provided a brief synopsis of the previous City Hall Conditions Assessment and its recommended priorities. He informed the Council that more consideration will be given by the grantor should the priorities of the assessment be incorporated into the City's Comprehensive Plan. A fully written addendum was included in Council packets. Cavour would like this addendum incorporated prior to any grant writing work. A **motion** was made by Councilperson Stish, supported by Troumbly, **to add the "City of Coleraine Comprehensive Plan (2015) Addendum – February 2019" as written.** Roll Call: Ayes: Councilpersons Stish, Troumbly, Sutherland, Pollard, and Mayor Mandich. Nays: none. Motion carried.

Total Control quote – Water Treatment Plant – This was tabled until the March 11th meeting. Councilperson Pollard will talk to Public Works Supervisor Bertram and go and take a look at what is needed.

Electric Boiler quotes – City Hall – removed from agenda as quotes had not been provided; will be placed on March 11th agenda.

Snowplowing of Old Fire Hall – Discussion encompassed what verbiage was in the lease agreement and past practice of maintenance of City property. **Motion** by Councilperson Troumbly supported by Pollard **that the City will continue to plow the property till the end of the season and that upkeep of the property will be reviewed and addressed prior to a new lease agreement.** Ayes: all. Nays: none. Motion carried.

Trout Lake Fire Department – Bovey/Coleraine funding agreement – this topic was discussed earlier in the work session. No formal action is needed at this time.

UNFINISHED BUSINESS:

PEIP hiccup – A written synopsis of the hiccup was provided in Council packets. Council was informed that maintaining separate buckets of HSA (employee owned funds) and HRA (City owned funds) dollars for active and retired employees prevented the use of a debit card for pharmacy services by IRS regulations. Other medical services are not impacted. Employees have access to the funds for pharmacy expenses, they just must submit paperwork for reimbursement. Reimbursements take three to five days. Any changes to

the buckets would require negotiations with AFSCME. **Motion** by Councilperson Troumbly, with the support of Stish, **to leave the buckets of dollars as originally negotiated.** Roll Call: Ayes: Councilpersons Troumbly, Stish, Pollard, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Council concerns/comments

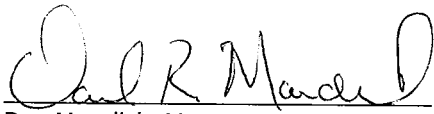
Stish: None.

Troumbly: There is concern around the condition of access to fire hydrants throughout the City. With so much snow, many are becoming buried which will cause an issue should there be a fire call. There is a volunteer who has been going and shoveling many of the hydrants out, but this is a lot for one person. Via Council discussion, a notice will go out to Coleraine residents on the TV channel, newsletter, and on the website promoting an "adopt a hydrant" throughout the City. The request is that one or two residents in the area of a hydrant maintain shoveled access from the hydrant to the street. Councilperson Stish will provide the office with a map of hydrants. It will be requested that residents either e-mail or call into the office to sign-up and identify which hydrant they will adopt.

Pollard: None.

Sutherland: None.

A motion to adjourn was made by Troumbly at 5:07 p.m., supported by Pollard. Ayes: All. Nays: None. Motion carried.



Dan Mandich, Mayor



Briana Anderson, Clerk-Treasurer