

CITY COUNCIL MEETING

A work session was held at 3:41 p.m. at and the regular meeting of the Coleraine City Council was held at 4:06 p.m., Monday, May 13th, 2019, in the basement of the Coleraine Public Library.

WORK SESSION

3:30 P.M.

Kurt Haakinson of MN Rural Water gave a brief presentation on the benefits of putting in water meters and provided a rough estimate of costs. He said that the City could have difficulty in qualifying for funding from some agencies because there is no way to account for the usage. He also mentioned that it is difficult to isolate a leak or a break or tell if it is consumption without meters. He conveyed that he would be available for technical assistance on any meter install project.

Susan Doell addressed the Council on an issue that she has regarding a revolving loan that we have recorded through Kootasca. She has received a letter from the City requesting payment. Doell stated she was unaware that there were two loans (one deferred and one revolving) and is asking for the revolving loan to be forgiven because of the circumstances. A synopsis and brief history of the issue was provided in Council packets. Attorney Dimich concurred that there were other options and indicated he would like to review the documents. Clerk Anderson will provide them.

Catherine McLynn of Itasca Ski & Outing addressed the Council and provided an insurance bill (exposure) requesting the City's budgeted support for the Ski Hill. She further commented that she will be asking the City to be the lead applicant as the Club applies for regional designation. She stated that Regional Designation would be required prior to applying for funding for projects from various entities. Materials will be provided for the next Council meeting.

REGULAR MEETING

4:06 p.m.

The regular meeting was called to order at 4:06 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Mayor Mandich, Councilpersons Stish, Sutherland, Troumbly, and Pollard. Also present was Attorney Dimich.

Moved by Councilperson Stish, supported by Pollard, **to approve the consent agenda which included Council meeting minutes of 4.22.19, correspondence, claims totaling \$23,532.38, and \$66,043.20 in claims for Public Utilities.** Roll Call: Ayes: Councilpersons Stish, Pollard, Troumbly, Sutherland, and Mayor Mandich. Nays: None. Motion carried.

Moved by councilperson Stish and seconded by Sutherland, **to approve the meeting agenda with the removal of the Variance for the oversized garage at 408 Roosevelt Street.** Ayes: all. Nays: None. Motion carried.

PUBLIC COMMENTS:

Robert Herdman stated that he is having many issues with the current internet provider. He is requesting the Council review the current franchise agreements and reviews the possibility of allowing other internet providers into the City. There were several questions around this issue. Attorney Dimich requested copies of the documents and will look into the agreements.

DEPARTMENT HEADS

Street:

Public Works Supervisor Bertram provided an oral report. He stated that the hydrant flushing had been completed with almost five times the normal amount of water used and they found three hydrants in need of repair. Signs are up on Midway Lane, locates had been called in for Greenway and the new software had been installed at the Water Treatment Plant and is up and running. He is getting quotes on a new reclaim meter as the current one is not working.

Regarding the Birch and Bay area, Bertram is wondering about a punch list or 'as-built' drawings. Casper had been called in to repair and dig a series of curb stops. What has been discovered is that valves are mismatched and are not the correct color to identify whether they are water or sewer lines. Bertram indicated that they have marked what they can see but needs some 'as-built' drawings and documentation to help determine what is what. He explained that this has been an ongoing issue, the main concern is cross contamination, and this could become a huge issue for the City. Clerk Anderson was asked to look in to getting drawings from developer.

PUBLIC HEARING:

At 5:00 p.m. the public hearing on a variance for an oversized garage at 408 Roosevelt Street was opened by Zoning Officer Lloyd Anderson. Anderson provided an overview of the request and process. The garage will be used partially for resident's business storage. Questions were addressed. Councilperson Pollard stated he sees no reason not to support a local business. There was no other public in attendance to provide input. Councilperson Stish motioned to **close the public hearing at 5:09 p.m. and continue the regular Council meeting.** This motion was seconded by Zoning Officer Ranger. Ayes: all. Nays: none. Motion carried. The Planning & Zoning Commission will meet on Wednesday to consider the variance and report to the Council.

Police:

Police Chief Mjolsness was not available. A written report was included in Council packets.

COMMITTEES AND COMMISSIONS/OTHER:

Trout Lake Fire Department/Board:

Fire Chief Decoster was not available for the meeting. Information was relayed by Councilpersons Stish and Troumbly, and Mayor Mandich. It was remarked that retainage is an issue. They are struggling with membership as are most departments around the state; time and energy is in short supply. It was noted that they have not come to an agreement with what to do about the problems remaining at the Emergency Services Building.

ATTORNEY:

Attorney Dimich had nothing to report.

NEW BUSINESS:

Revolving loan – Kootasca/Doell – This has been taken under advisement by Attorney Dimich who will review the documents and report back to the Council at the June 10th Council meeting.

Public Works Department – summer help. Motion by Councilperson Troumbly, with support of Pollard, to hire up to four summer help employees (at rates previously established) at the discretion of the Public Works Supervisor contingent on them passing a Background check and a drug test. Ayes: all. Nays: none. Motion carried.

Nyberg kitchen and bathroom new flooring quotes – quotes have not yet been received; this has been tabled until they are.

County classification for tax forfeited property – Motion by Councilperson Pollard, supported by Stish to approve the reclassification of tax forfeited property, PID # 88-410-0145, within the City of Coleraine. Ayes: all. Nays: none. Motion carried.

Foremain Project – Contractor’s request for payment #1/Request #2 for funds from MN Rural Water – Clerk Anderson explained SEH engineer has approved request. After Council approval, request will go to Rural Development for their approval prior to actually requesting the funds from MN Rural Water. This request is for payment of \$448,949.07. Motion by Councilperson Stish, supported by Troumbly, to approve Contractor’s payment request #1/Request #2 for funds from MN Rural Water of \$448,949.07. Roll Call: Ayes: Councilpersons Stish, Troumbly, Pollard, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Letter to Itasca Ski & Outing Club – Councilperson Pollard provided a draft of a letter he is proposing the City send. A question arose as to who would be the City representative on the Board – would it be a councilperson or someone the Council appointed? There was much discussion. Councilperson Pollard will revise the draft and bring back to the Council.

City website link policy – Clerk-Treasurer Anderson provided a proposed Web Page Policy for Council review. A few requests are coming in requesting a link on the City’s webpage; some are not local. It was suggested a policy be set. Motioned by Councilperson Pollard with the support of Stish to adopt the Web Page Policy as written adding the Clerk-Treasurer as the determining authority. Ayes: all. Nays: none. Motion carried.

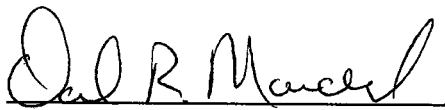
UNFINISHED BUSINESS:

City Hall mitigation and restoration – Clerk-Treasurer Anderson provided a brief rundown on the progress and encouraged the Council to pop in and see how great it looks. If the work keeps flowing like it has been, it appears the City can move back in soon – maybe the first or second week in June. There are no decisions needed at this time.

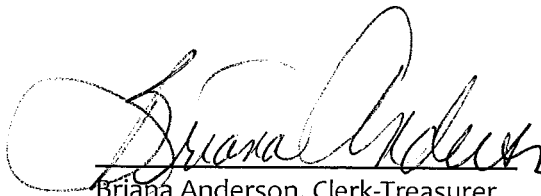
COUNCIL CONCERNS:

Troumbly: none
Stish: none
Pollard: none
Sutherland: none
Mandich: Not a concern, but an invitation to join the “Bike with a Mayor” sponsored by Get Fit Itasca on Friday, May 17th @ 4:00 pm. Meet at City Hall and go on the Historic Tour of Coleraine.

Motion by Troumbly, supported by Sutherland, **to adjourn the meeting at 6:08p.m.** Ayes: all. Nays: none. Motion carried.



Dan Mandich, Mayor



Briana Anderson, Clerk-Treasurer