

CITY COUNCIL MEETING

A work session was held beginning at 3:30p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m. on **Monday, August 24th, 2020** in the Council Chambers of Coleraine City Hall and via telephone conference.

WORK SESSION

3:30 p.m.

The family of Lillian Lutterman was present as one of the members addressed the Council. First, she wanted to express her appreciation for the work of Officer Hussman during the last rain storm. He went twice to Lillian's home in the early morning hours to check on her welfare and kept the family informed. Second, she indicated the family was concerned about the flooding that occurred and is wondering if there is something that the City can be address. She indicated the size of the culverts at the bottom of the hill that were replaced were much smaller than what was there years ago. Council indicated that they would ask the City Engineer to go out and take a look.

Others present indicated a concern with the culvert at Gunn Road and Hwy 2. Another resident was concerned with issues on Brock Lane. He inquired as to when they would receive street signs as they have been missing for quite some time. In addition, he stated that the shape of the road was very poor and it needed attention. He was not happy with the pothole patching that had been done. Council indicated that they would have someone check on this.

Bill Shaunessy then addressed the council regarding the sale of the old firehall. They would be looking into putting executive offices in and indicated it would take a lot of money to modify the building for this purpose. He was wondering if there could be a dialogue on an offer prior to Sept. 11th when potential offers are due and what kind of grants may be available to assist with renovation. Councilperson Stish indicated that any dialogue could not occur until after the 14th of September when council would be reviewing potential offers as all would need an equal opportunity to express interest and make an offer with a plan.

Others were waiting on the phone to address the Council. They were asked to wait until the public comment period.

REGULAR MEETING

4:06 p.m.

The regular meeting was called to order at 4:06 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Stish, Pollard, Troumbly and Mayor Mandich. Councilperson Sutherland entered the call right after roll call.

Moved by Councilperson Pollard, supported by Stish, **to approve the consent agenda which included Council meeting minutes of 8.10.20, correspondence, regular claims of \$9,544.71 and**

Public Utility claims sent of \$15,597.35. Roll Call: Ayes: Councilpersons Pollard, Stish, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Motion by Councilperson Pollard with the support of Stish **to approve the meeting agenda as presented.** Roll Call: Ayes: Councilpersons Pollard, Stish, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

PUBLIC COMMENTS:

Two separate residents on the phone spoke to the condition of Jess Harry Road. They, too, indicated that the road was in very poor shape and were inquiring into what could be done and when. It was also communicated that there are some very large trucks and using a portion of the road and there is concern that the road was not designed for that kind of travel. Council indicated their concerns were duly noted, expressed their thanks, and stated that hopefully they will have some answers soon.

DEPARTMENT HEADS:

Library

A written report along with financials were provided in Council packets. Mayor Mandich pointed out that the percentage change figures were incorrect. Councilperson Sutherland **motioned to accept and approve Resolution 2020.08.24-Lib accepting donations;** seconded by Pollard. Roll Call: Ayes: Councilpersons Sutherland, Pollard, Stish, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

Clerk's Report

Clerk Anderson had provided a lengthy written report for Council packets which was gone over. Most notable was a reminder (with a time correction) of meetings coming up this week, the status of spending CRF dollars with the work that needed to be done to accomplish it, who filed affidavits of candidacy with a note that one seat would remain unfilled, and a correction and clarification of fire relief association benefit levels.

Motion by Councilperson Pollard, supported by Troumbly, **to modify the minutes of the 1.27.2020 Council meeting to read "to approve raising the Trout Lake Fire Department Relief Association Benefit level to \$1700.00 per year of service effective January 1, 2020" and to approve raising the Trout Lake Fire Department Relief Association benefit level to \$1800.00 per year of service effective January 2, 2021.** Roll Call: Ayes: Councilpersons Pollard, Troumbly, Sutherland, and Mayor Mandich. Abstain: Councilperson Stish. Nays: none. Motion carried.

Committee/Commission/Other Public Utilities Commission & CBT

Councilperson Pollard stated the Public Utilities Commission is not meeting due to Covid concerns. Minutes of the last CBT meeting were in the 8.10.20 Council packets.

Trout Lake Fire Department

No report.

Eagle Ridge Golf Course

Gordy Skaar reported that summer has gone well despite covid. The Grand Slam event brought in 101 outside people to the area. He further indicated that the course is in "terrific condition" (thanks to Johnson and staff) and that attendance is good. Skaar conveyed that a new Gator cart had been purchased for about \$9,000 and a used mower for \$27,000. Staff will be getting ready

for fall soon. There is still concern as to when structural repairs needed at the club house will be done.

Zoning & Planning

Zoning Officer Lloyd Anderson stated a meeting was not held but he did meet with Sarah Carling of CEDA, and Police Chief Mjolsness. The discussion centered around blight and the process for issuing citations. They may need to amend the ordinance.

Greenway Joint Recreation Board

George Delich was present and asked if there were any questions on the minutes that had been provided in council packets. They will start making ice in September.

Cotton Beach

Councilperson Sutherland indicated that the beach was now closed. He was happy with how everything worked out this year and he expressed his appreciation of Libby Vekich, the supervisor, and the way all was handled. It was nice to have the beach available for the kids to use.

Mt. Itasca Ski Hill

Councilperson Pollard stated there was no meeting last month. The next meeting will be in September.

NEW BUSINESS:

Storm Drain Grates—Mitchell & West plus – The problem with the grates and getting them fixed was discussed. **Motion** by Councilperson Pollard, with the support of Stish, **to direct the Public Works Supervisor to get quotes for the installation of updated grates for the work to be done right away.** Roll Call: Councilpersons Pollard, Stish, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

PD-Eyewitness ID Procedures Model Policy (POST Bd requires) – It was explained the POST Board recently approved and recommended the policy. **Motion** by Councilperson Stish, supported by Pollard, **to approve and adopt the policy as written.** Roll Call: Ayes: Councilpersons Stish, Pollard, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Capital Expenditure Definition (start of written financial policies for City) – Clerk Anderson briefly reiterated the need for a written definition of capital and operating expenditures. **Motion** by Councilperson Stish with the support of Pollard to adopt the following:

Capital expenditures are those purchases of significance on physical (fixed) assets designed to be used over the long-term. Long-term will be defined as anything designed to be used over one year. Purchases of significance will be defined as purchases of \$5,000 or more.

Capital expenditures include: plants, equipment and machinery, building improvements, computers, vehicles. Basically, anything used to provide services to the City and its residents.

Fixed assets are depreciated over time to spread out the cost of the asset over its useful life. Should the City move to an accrual-based system of accounting, the assets will be depreciated over time.

Operating expenditures are those expenses necessary in running the City's day to day operations. These include wages and salaries, accounting, legal and engineering fees, as well as overhead costs like electricity, heat, and phones, snowplowing, street sweeping, etc. Operating expenditures are short-term in nature and are typically used up in one year. Basically, any expense that is ordinary and customary in the running of the City.

Roll Call: Ayes: Councilpersons Stish, Pollard, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Jess Harry Road mowing – A brief discussion ensued. Councilperson Stish will contact Public Works Supervisor Bertram. No action required.

Mayor/Councilperson Compensation – moved to September agenda.

UNFINISHED BUSINESS:

Day(s) of Action – no report at this time; no decisions need to be made.

Longyear Park Gazebo – Clerk Anderson applied for the TED grant from Itasca County; should hear something by mid-September.

Rural Benefit Ratio resolution – A formal resolution had not yet been prepared. Council had a brief discussion of intent during the last budget cycle. **Motion** by Councilperson Sutherland, supported by Pollard, **that the intent was to set the rural benefit ratio at 35% for 2020 and to raise the ratio by 10% per year until it reaches 75%, (to 45% in 2021, to 55% in 2022, to 65% in 2023, to 75% in 2024) making property taxes a fair and equitable distribution.** Roll Call: Ayes: Councilpersons Sutherland, Pollard, Stish, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Council concerns/comments

Stish: None
Pollard: None
Sutherland: None
Troumbly: None
Mandich: None

A **motion to adjourn** was made by Councilperson Troumbly **at 5:11 p.m.**, supported by Pollard. Roll Call: Ayes: Councilpersons Troumbly, Pollard, Stish, Sutherland, and Mayor Mandich. Nays: none. Meeting adjourned.

Dan Mandich, Mayor

Briana Anderson, Clerk-Treasurer

SPECIAL CITY COUNCIL MEETING

A special city council meeting was held at **8:30 a.m.** on **Friday, September 4th, 2020** for the sole purpose of discussing crack repair on the first $\frac{3}{4}$ mile of Jess Harry Road. The meeting was held in the Council Chambers of Coleraine City Hall with some members attending via telephone conference.

The meeting was called to order by Mayor Mandich at 8:32 a.m. A roll call was done by Clerk Anderson. Members present: Councilpersons Troumbly, Sutherland, Stish, Pollard, and Mayor Mandich. Attorney Dimich was also present.

Public Works Supervisor Bertram provided copies of a quote received from Bargaen, Inc. suggesting that complete mastic gap repairs on the worst part Jess Harry Road – the first $\frac{3}{4}$ mile of road going south starting from Hwy 2 (50 cracks) – could be accomplished for \$12,000. Bertram stated that the work could be completed while they were still in the area which will run into next week.

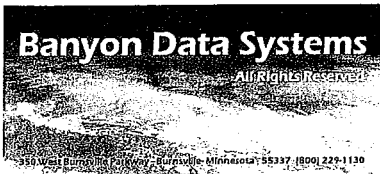
Clerk Anderson affirmed there was money available and suggested the remaining portion of the road could easily be worked into the CIP.

Motion by Councilperson Pollard, supported by Stish, **to accept the quote from Bargaen, Inc. and have the work done.** The motion was seconded by Stish. Roll Call: Ayes: Councilpersons Pollard, Stish, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Motion by Councilperson Pollard with the support of Stish **to adjourn the special meeting at 8:35 a.m.** Roll Call: Ayes: Councilpersons Pollard, Stish, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Meeting adjourned.

Dan Mandich, Mayor

Briana Anderson, Clerk-Treasurer



COLERAINE, MN

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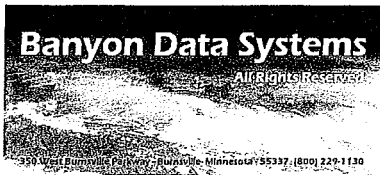
Page 1

Payments

Current Period: SEPTEMBER 2020

Batch Name	9/14/20bills	User Dollar Amt	\$13,162.88
	Payments	Computer Dollar Amt	\$13,162.88
			\$0.00 In Balance

Refer	0	AMERIPRIDE SERVICES, INC.	-	
Cash Payment	E 100-43100-220	SUPPLIES	2-we mop handle, 4-string wet mop, 4-dust mop, 2-dry mop handle, 93 shop towels, towel cabinet support, laundry bag, service charge	\$54.12
Invoice	3501547494	9/4/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO	10100	Total \$54.12
Refer	0	ANDERSON, MIKE	-	
Cash Payment	E 600-43200-398	MILEAGE	reimbursement mileage to deliver water sample to Virginia	\$60.38
Invoice		8/18/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO	10100	Total \$60.38
Refer	0	BAKER AND TAYLOR ENTERTAIN	-	
Cash Payment	E 175-45501-435	BOOKS	book order	\$13.21
Invoice	2035413544	8/10/2020		
Cash Payment	E 175-45501-435	BOOKS	book order	\$21.09
Invoice	2035438898	8/24/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO	10100	Total \$34.30
Refer	0	BOVEY BAIT, INC.	-	
Cash Payment	E 100-42100-212	MOTOR FUELS	fuel for pd vehicles	\$175.07
Invoice	1337	8/20/2020		
Cash Payment	E 100-43100-220	SUPPLIES	fuel for street vehicles	\$19.00
Invoice	1337	8/20/2020		
Cash Payment	E 100-42100-212	MOTOR FUELS	fuel for pd vehicles	\$152.89
Invoice	1356	9/3/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO	10100	Total \$346.96
Refer	0	BURGGRAF S ACE HARDWARE/PA	-	
Cash Payment	E 600-43200-404	EQUIPMENT MAINTEN	hex bushings, couplehose, vlv ball, hose adapters, nipple, and trimmer line	\$148.67
Invoice	339659	7/27/2020		
Cash Payment	E 100-42100-220	SUPPLIES	light bulbs and garbage bags	\$48.97
Invoice	339769	7/28/2020		
Cash Payment	E 100-43100-220	SUPPLIES	paint supplies	\$134.10
Invoice	339815	7/29/2020		
Cash Payment	E 115-45100-401	BUILDING MAINTENAN	stain and supplies for rink	\$379.81
Invoice	339865	7/30/2020		
Cash Payment	E 100-42100-220	SUPPLIES	flourscent bulbs and paper towels	\$43.98
Invoice	340234	8/6/2020		
Cash Payment	E 100-42100-220	SUPPLIES	batteries	\$68.97
Invoice	340886	8/20/2020		
Cash Payment	E 100-42100-220	SUPPLIES	windsheld wash; mophead, paper towels, keys and tags	\$61.86
Invoice	341084	8/25/2020		
Cash Payment	E 100-41400-220	SUPPLIES	keys	\$11.96
Invoice	341084	8/25/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO	10100	Total \$898.32



COLERAINE, MN

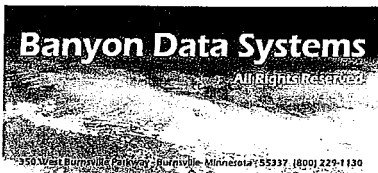
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Page 2

Payments

Current Period: SEPTEMBER 2020

Refer	0	CARDMEMBER SERVICE			
Cash Payment	E 115-45100-228	BEACH EXPENSES	credit for return of lifeguard supplies minus label fees		-\$4.60
Invoice		6/25/2020			
Cash Payment	E 115-45100-228	BEACH EXPENSES	credit for return of lifeguard supplies		-\$9.59
Invoice		6/25/2020			
Cash Payment	E 100-41400-415	NOTARY FEES	renewal of notary commission for Mary Roy		\$120.00
Invoice		8/6/2020			
Cash Payment	E 175-45501-406	SECURITY & FIRE PRO	battery for security system for library		\$16.99
Invoice		7/29/2020			
Cash Payment	E 100-41400-322	POSTAGE	2 rolls of stamps for administration		\$110.00
Invoice		7/15/2020			
Cash Payment	E 100-43100-220	SUPPLIES	US DOT Clearinghouse query fees		\$3.75
Invoice		7/21/2020			
Cash Payment	E 100-41110-220	SUPPLIES	4-Balux portable air cooling systems for council during pandemic		\$264.60
Invoice		7/24/2020		Project COVID	
Cash Payment	E 100-41110-220	SUPPLIES	4-replacement filters for portable cooling systems for council due to Covid		\$50.98
Invoice		7/24/2020		Project COVID	
Cash Payment	E 100-41400-322	POSTAGE	postageto mail		\$1.20
Invoice		7/24/2020			
Cash Payment	E 100-41400-308	TRAINING	education credit to MN state college & universities for Budget Prep Webinar		\$5.00
Invoice		7/28/2020			
Cash Payment	E 600-43200-313	WATER SAMPLING	postage to mail water sample		\$96.00
Invoice		7/27/2020			
Cash Payment	E 600-43200-217	SUPPLIES-WATER	postage to mail water receipt and report		\$25.35
Invoice		8/10/2020			
Cash Payment	E 100-41110-220	SUPPLIES	nitrile gloves for election judges		\$34.36
Invoice		7/28/2020		Project COVID	
Cash Payment	E 100-42100-220	SUPPLIES	nitrile gloves for police department use		\$51.54
Invoice		7/28/2020			
Transaction Date	9/14/2020		1ST NAT. BANK CO 10100	Total	\$765.58
Refer	0	CULLIGAN			
Cash Payment	E 100-43100-404	EQUIPMENT MAINTEN	1/2 of bill for bottled water and water dispenser rental		\$37.80
Invoice		8/25/2020			
Cash Payment	E 100-41940-404	EQUIPMENT MAINTEN	1/2 of bill for bottled water and water dispenser rental		\$37.80
Invoice		8/25/2020			
Transaction Date	9/14/2020		1ST NAT. BANK CO 10100	Total	\$75.60
Refer	0	EXCEL BUSINESS SYSTEMS			
Cash Payment	E 100-41400-220	SUPPLIES	contract base rate charge for the 9/15/20 to 10/14/20 billing period		\$0.00
Invoice	62722	9/11/2020			
Cash Payment	E 100-41400-220	SUPPLIES	contract copies charge for the 8/15/20 to 9/14/20 copies period		\$143.41
Invoice	62722	9/11/2020			
Cash Payment	E 100-41400-404	EQUIPMENT MAINTEN	monthly lease amount		\$135.89
Invoice	62722	9/11/2020			



COLERAINE, MN

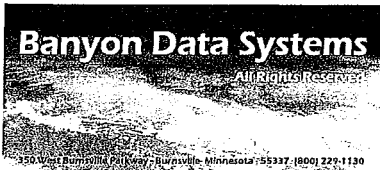
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Page 3

Payments

Current Period: SEPTEMBER 2020

Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total	\$279.30
Refer	0 GRAND RAPIDS PUBLIC UTILITIES			
Cash Payment	E 100-43160-381 ELECTRICITY	250 HPS Security Lite on Gunn Road		\$12.40
Invoice	1038305	9/2/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total	\$12.40
Refer	0 JOHN P DIMICH			
Cash Payment	E 100-41610-304 LEGAL FEES	1 1/4 hour for 8/10/20 council meeting		\$187.50
Invoice	3116	9/1/2020		
Cash Payment	E 100-41610-299 LEGAL RETAINER	criminal monthly retainer for August		\$1,000.00
Invoice	3117	9/1/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total	\$1,187.50
Refer	0 LATVALA LUMBER CO.			
Cash Payment	E 100-43100-403 OTHER MAINTENANCE	form boards for concrete curbs		\$74.06
Invoice	2438871	8/26/2020		
Cash Payment	E 100-43100-403 OTHER MAINTENANCE	form boards for concrete curbs		\$95.68
Invoice	2438811	8/25/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total	\$169.74
Refer	0 LEAGUE OF MN CITIES			
Cash Payment	E 100-41110-433 DUES	membership dues for the City of Coleraine based on population of 1,946		\$2,238.00
Invoice	326589	9/1/2020		
Cash Payment	E 100-41110-433 DUES	Minnesota Mayors Association Membership dues for Dan Mandich		\$30.00
Invoice		9/1/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total	\$2,268.00
Refer	0 L & M SUPPLY INC.			
Cash Payment	E 100-43100-404 EQUIPMENT MAINTEN	standard double harness, telescoping pruner, thrust plate part		\$647.17
Invoice	9835250	8/6/2020		
Cash Payment	E 100-43100-404 EQUIPMENT MAINTEN	tire for golf tracker		\$139.98
Invoice	9837038	8/7/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total	\$787.15
Refer	0 MCFOA REGION 2			
Cash Payment	E 100-41400-308 TRAINING	registration for Athenian leadership society Dialogue through MCFOA Region II for Toto's Reflection for Mary Roy		\$25.00
Invoice		8/25/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total	\$25.00
Refer	0 DR. V.M. BAICH, PA			
Cash Payment	E 100-42100-305 MEDICAL & DENTAL FE	wellness exam for Nicholas Brown		\$171.15
Invoice		8/10/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total	\$171.15
Refer	0 MINNESOTA ENERGY RESOURCE			
Cash Payment	E 175-45501-383 HEAT	0507379713-00001 -- Public Library		\$45.00
Invoice		8/25/2020		
Cash Payment	E 100-41940-383 HEAT	0502563308-00001 -- City Hall		\$45.00
Invoice		8/25/2020		



COLERAINE, MN
Payments

Current Period: SEPTEMBER 2020

Cash Payment	E 100-43100-383 HEAT	0506312786-00001 -- Street Shop	\$58.85
Invoice	8/25/2020		
Cash Payment	E 150-41925-383 HEAT	0506668407-00001 -- Log Church (-\$356.44 credit balance on account)	\$0.00
Invoice	8/25/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total \$148.85
Refer	0 MINNESOTA POWER		
Cash Payment	E 100-43160-381 ELECTRICITY	1257019280 -- Lt Op 3	\$804.65
Invoice	8/26/2020		
Cash Payment	E 100-43160-381 ELECTRICITY	9145220000 -- Lt Op 4	\$37.14
Invoice	8/26/2020		
Cash Payment	E 100-43160-381 ELECTRICITY	7272320000 -- Lt Op 4	\$115.68
Invoice	8/26/2020		
Cash Payment	E 175-45501-381 ELECTRICITY	0099019280 -- Public Library	\$133.66
Invoice	8/26/2020		
Cash Payment	E 115-45100-381 ELECTRICITY	9041119280 -- Skating Rink	\$44.53
Invoice	8/26/2020		
Cash Payment	E 100-49000-381 ELECTRICITY	1078019290 -- Siren-Powell	\$26.37
Invoice	8/26/2020		
Cash Payment	E 100-43100-381 ELECTRICITY	0537019280 -- Street Department	\$64.70
Invoice	8/26/2020		
Cash Payment	E 150-41925-381 ELECTRICITY	0562119280 -- Log Church	\$13.93
Invoice	8/26/2020		
Cash Payment	E 100-41900-381 ELECTRICITY	0637019280 -- Nyberg Community Center	\$50.27
Invoice	8/26/2020		
Cash Payment	E 100-43160-381 ELECTRICITY	1381619280 -- old firehall street light	\$28.63
Invoice	8/26/2020		
Cash Payment	E 100-43160-381 ELECTRICITY	9432320000 -- Lt Op 2	\$536.80
Invoice	8/26/2020		
Cash Payment	E 100-43160-381 ELECTRICITY	1157019280 -- Lt Op 2	\$555.62
Invoice	8/26/2020		
Cash Payment	E 115-45100-381 ELECTRICITY	5141119280 -- Park Shelter	\$0.91
Invoice	9/2/2020		
Cash Payment	E 100-41940-381 ELECTRICITY	0057019280 -- City Hall	\$162.06
Invoice	9/2/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total \$2,574.95
Refer	0 MOSTAD-JENSEN, LIV		
Cash Payment	E 203-45501-810 REFUNDS & REIMBUR	Reimbursement for AT&T Prepaid Mobile Plan with Hotspot from April 2020 to August 2020 to work from home due to Covid Stay At Home MN Order -- internet and service was required to be able to work from home and maintain proper distancing and isolation among library staff, while maintaining pre-covid 19 staffing hours. It is anticipated that the need to work from home will continue at least into the fall.	\$492.98
Invoice	8/31/2020		
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total \$492.98
Refer	0 NORTHERN BUSINESS PRODUCT		
Cash Payment	E 100-42100-220 SUPPLIES	nonruled letter pads, keyboard	\$125.57
Invoice	522587-0 8/4/2020		

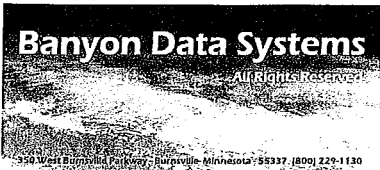


COLERAINE, MN

Payments

Current Period: SEPTEMBER 2020

Cash Payment	E 100-41400-220 SUPPLIES	large and standard paper clips, binder clips, highlighters, post-it notes, 2 cases paper, and sharpie markers	\$117.80
Invoice	526593-0	8/20/2020	
Cash Payment	E 100-41400-200 OFFICE SUPPLIES	notary stamp for Mary Roy	\$32.40
Invoice	525989-0	8/25/2020	
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total \$275.77
Refer	0 PORTABLE JOHN		
Cash Payment	E 115-45100-336 PUMP TOILETS	regular toilet rental and weekly wervice, hand sanitizer weekly service for LongYeark Park skating rink on cole street	\$83.00
Invoice	3888	8/24/2020	
Cash Payment	E 115-45100-336 PUMP TOILETS	HDPC weekly toilet service and hand sanitizer weekly service for Boat Landing	\$93.00
Invoice	3889	8/24/2020	
Cash Payment	E 115-45100-336 PUMP TOILETS	1-HDPC weekly toilet service, 2-regular toilet rental and weekly service, 3-hand sanitizer weekly for Beah Log church and Longyear Park	\$259.00
Invoice	3890	8/24/2020	
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total \$435.00
Refer	0 R & R RENTAL, INC		
Cash Payment	E 115-45100-342 RINK EXPENSES	RT50 SKID and Laser level	\$297.13
Invoice	104347-2	9/3/2020	
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total \$297.13
Refer	0 R. J. S MARKET AND LIQUOR		
Cash Payment	E 100-42100-212 MOTOR FUELS	fuel for PD vehicles	\$151.27
Invoice		9/1/2020	
Cash Payment	E 100-43100-212 MOTOR FUELS	fuel for street vehicles	\$269.35
Invoice		9/1/2020	
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total \$420.62
Refer	0 SCHWARTZ REDI-MIX		
Cash Payment	E 115-45100-511 COTTON PARK RESTO	Exterior mix, environmental waste management charge, and small yardage truck time to elizabeth Street on 8/27/20	\$229.00
Invoice	34054	8/31/2020	
Cash Payment	E 100-43100-403 OTHER MAINTENANCE	exterior mix, environmental waste management charge, small yardage truck time, and 4" x 5' black expansion joint for curb and sidewalk repair on Mitchell 9/3/20	\$233.70
Invoice	34101	9/4/2020	
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total \$462.70
Refer	0 SCI BROADBAND		
Cash Payment	E 100-41400-320 TELEPHONE	for service 9/1/20 to 9/30/20	\$319.38
Invoice		8/25/2020	
Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total \$319.38
Refer	0 SEH, INC.		
Cash Payment	E 100-41110-303 ENGINEERING FEES	senior project engineer - service is for continued work on CIP and attending the two meetings in August. Only a portion of the actual hours spent on the CIP were billed to the City	\$560.00
Invoice	392025	9/8/2020	



COLERAINE, MN
Payments

09/14/20 1:41 PM

Page 6

Current Period: SEPTEMBER 2020

Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total	\$560.00
Refer	0 WM. J. SCHWARTZ & SONS, INC.			
Cash Payment	E 100-43110-403 OTHER MAINTENANCE	10 yds of fill diret from Hill Lake Pit for Midway Lane -- 8/18/20		\$40.00

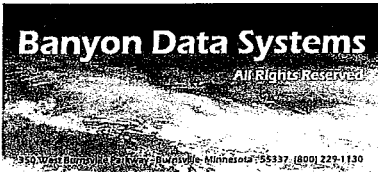
Invoice 38053 9/1/2020

Transaction Date	9/14/2020	1ST NAT. BANK CO 10100	Total	\$40.00
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Fund Summary

	10100 1ST NAT. BANK COL.	
100 GENERAL FUND		\$10,723.43
115 RECREATION		\$1,372.19
150 LOG CHURCH		\$13.93
175 LIBRARY		\$229.95
203 CARES/CRF pandemic		\$492.98
600 PUBLIC UTILITIES		\$330.40
		<hr/>
		\$13,162.88

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$13,162.88
Total	\$13,162.88



COLERAINE, MN

Payments

09/11/20 6:51 PM
Page 1

Duffin Utilities

Current Period: SEPTEMBER 2020

Batch Name	9/14/20pubil	User Dollar Amt	\$20,446.13
	Payments	Computer Dollar Amt	\$20,446.13
			\$0.00 In Balance

Refer 0 CBT JOINT WASTEWATER COMM.

Cash Payment	E 600-43200-404 EQUIPMENT MAINTEN	reimbursement to CBT for accidental payment to Hunt Electric -- Hunt's comments on bill: Called out to unit after power outage and the generator did not start. Found that the units mag pick up sensor was not aligned and was loose. This would have been caught and tested during routing maintenance. The unit had been faulted out for many months. Performed a simulated outage, all passed. -- Direct Job expense of \$30; labor charges of \$580.00	\$610.00
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Invoice 301899 8/6/2020

Cash Payment	E 600-43200-385 SEWER	O & M charges for September	\$13,500.00
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Invoice 147 8/1/2020

Transaction Date	9/11/2020	1ST NAT. BANK CO 10100	Total	\$14,110.00
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Refer 0 CERTIFIED LABORATORIES

Cash Payment	E 600-43200-217 SUPPLIES-WATER	Cherry Blitz wipes, Citra Flow	\$644.50
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Invoice 7080891 8/28/2020

Cash Payment	E 100-43100-220 SUPPLIES	winfield pramitol 25E	\$433.95
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Invoice 7080891 8/28/2020

Transaction Date	9/11/2020	1ST NAT. BANK CO 10100	Total	\$1,078.45
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Refer 0 GOPHER STATE ONE-CALL

Cash Payment	E 600-43251-437 ONE CALL SYSTEM	CCOLRN01 12 billable fax tickets	\$16.20
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Invoice 80302 8/31/2020

Transaction Date	9/11/2020	1ST NAT. BANK CO 10100	Total	\$16.20
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Refer 0 HAWKINS INC

Cash Payment	E 600-43200-217 SUPPLIES-WATER	Azone 15, potassium Permanganate Tech, and freight	\$994.36
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Invoice 4773581 8/12/2020

Transaction Date	9/11/2020	1ST NAT. BANK CO 10100	Total	\$994.36
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Refer 0 HUNT ELECTRIC CORPORATION

Cash Payment	E 600-43200-404 EQUIPMENT MAINTEN	van charge of 7 hrs, material, and 7 hrs labor -- Air compressors would not turn on. Flound blown fuse on the control transformer, the coil on motor #2 was shorted out. Customer had spare starter so we changed that out. There was an air leak on one of the pressure switches. Ordered two new pressure switches per happy. Installed two pressure switches	\$843.89
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Invoice 302785 8/24/2020

Transaction Date	9/11/2020	1ST NAT. BANK CO 10100	Total	\$843.89
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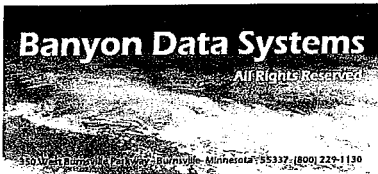
Refer 0 MN DEPARTMENT OF HEALTH

Cash Payment	E 600-43200-410 WATER CONNECTION	500 community water supply service connection fee for 7/1/20 to 9/30/20	\$1,215.00
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Invoice 8/20/2020

Transaction Date	9/11/2020	1ST NAT. BANK CO 10100	Total	\$1,215.00
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Refer 0 MINNESOTA ENERGY RESOURCE



COLERAINE, MN

09/11/20 6:51 PM

Page 2

Payments

Current Period: SEPTEMBER 2020

Cash Payment	E 600-43200-383 HEAT	0505269803-00003 Generator	\$20.87
Invoice	8/25/2020		
Cash Payment	E 600-43200-383 HEAT	0503147491-00001 - Water Treatment Plant (credit balance of -\$262.91)	\$0.00
Invoice	8/25/2020		
Transaction Date	9/11/2020	1ST NAT. BANK CO 10100	Total \$20.87
Refer	0 MINNESOTA POWER		
Cash Payment	E 600-43200-381 ELECTRICITY	0502119290 - old water tower	\$13.37
Invoice	8/26/2020		
Cash Payment	E 600-43200-381 ELECTRICITY	1241119280 - lift pumps park	\$316.62
Invoice	8/26/2020		
Cash Payment	E 600-43200-381 ELECTRICITY	0660010000 - Standpipe-Cty Rd 440	\$203.73
Invoice	8/26/2020		
Cash Payment	E 600-43200-381 ELECTRICITY	0371619280 - Lift Hollywood	\$26.28
Invoice	8/26/2020		
Cash Payment	E 600-43200-381 ELECTRICITY	0857710000 - 169 Booster Street (credit balance of -\$184.83)	\$0.00
Invoice	8/27/2020		
Cash Payment	E 600-43200-381 ELECTRICITY	1281619280 - Treatment Plant	\$1,190.36
Invoice	9/2/2020		
Transaction Date	9/11/2020	1ST NAT. BANK CO 10100	Total \$1,750.36
Refer	0 PACE ANALYTICAL		
Cash Payment	E 600-43200-313 WATER SAMPLING	logistical surcharge courier; total coliforms	\$41.00
Invoice	2012020758 8/22/2020		
Cash Payment	E 600-43200-313 WATER SAMPLING	coliforms	\$26.00
Invoice	2012021186 9/2/2020		
Transaction Date	9/11/2020	1ST NAT. BANK CO 10100	Total \$67.00
Refer	0 RAPID ROOTER INC.		
Cash Payment	E 600-43200-404 EQUIPMENT MAINTEN	pumping and cleaning lift station by Hollywood store	\$350.00
Invoice	8784 8/10/2020		
Transaction Date	9/11/2020	1ST NAT. BANK CO 10100	Total \$350.00

Fund Summary

	10100 1ST NAT. BANK COL.	
100 GENERAL FUND		\$433.95
600 PUBLIC UTILITIES		\$20,012.18
		<u>\$20,446.13</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$20,446.13
Total	\$20,446.13