

CITY COUNCIL MEETING

A work session was scheduled to begin at 3:30pm but the Clerk had not finished prep for the meeting – Council reviewed materials in their packets. The regular meeting of the Coleraine City Council was held at 4:00 p.m. on **Monday, September 28th, 2020** in the Council Chambers of Coleraine City Hall and via telephone conference.

WORK SESSION

3:45 p.m.

Sarah Carling of CEDA relayed to Council a synopsis of activities and projects that occurred during Day(s) of Action and the final day on September 18th. She mentioned that one of the biggest challenges was finding volunteers who could give their time during these projects. The covid pandemic had created a number of issues for those wishing to volunteer. Despite the challenges, so much has been accomplished. She stated Kim Brink Smith from United Way will be speaking to the Council a little later. She thanked the Council for their efforts during this process. Sarah also talked about what the Itasca Strong initiative is and requested the City pledge their support as one of the partners. Council agreed.

Council used the remaining time to review the material that had been handed out to them.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Pollard, Sutherland, Troumbly, and Mayor Mandich. Councilperson Stish had provided notice that he would be late.

Moved by Councilperson Pollard, supported by Sutherland, **to approve the consent agenda which included Council meeting minutes of 9.14.20, special meeting minutes of 9.21.20, correspondence, and claims of \$84,078.01.** Roll Call: Ayes: Councilpersons Pollard, Sutherland, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

Motion by Councilperson Sutherland with the support of Pollard **to approve the meeting agenda with the addition of setting a date for a closed negotiation session with Prairie River Minerals.** Discussion followed regarding a date; it was determined the date would be Thursday, October 8th at 3:00 p.m. Roll Call: Ayes: Councilpersons Sutherland, Pollard, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

PUBLIC COMMENTS:

Kim Brink Smith reiterated the successes of Day(s) of Action and the difficulty in getting volunteers. She stated the event had over 70 volunteers some of which were Greenway High School students, and partnerships were developed with many local businesses and residents. Approximately 500 hours of work was clocked with an in-kind value of \$13,464 and there were no

injuries. She thanked the Council for the opportunity to help residents and the City. Sarah Carling reiterated the pledge to support Itasca Strong and a picture was taken with the council present holding the certificate.

Derek Peterson addressed the Council regarding issues his neighborhood was having. He repeated a variety of incidents. Councilperson Sutherland indicated that most was a police issue and that he would talk to the Police Chief regarding it. Peterson also thanked the City for getting the storm drain repaired.

DEPARTMENT HEADS:

Library

A written report had been submitted via e-mail but had not been included in council packets.

Clerk's Report

Clerk Anderson had not provided a written report. She explained the majority of her activities over the past month have been in working with staff and various people on documentation and spending of CARES Act/CRF dollars and in preparation for the 2021 budget.

Committee/Commission/Other Public Utilities Commission & CBT

Councilperson Pollard stated the Public Utilities Commission still is not meeting due to Covid concerns. The Clerk had not received minutes of the last CBT meeting.

Trout Lake Fire Department

No report.

Eagle Ridge Golf Course

Gordy Skaar reported that staff was getting ready to shut down for the year. They will be hosting an IRC cross country event next week. Still dealing with club house issues; they will be pouring new sidewalks, changing the drainage, and dealing with other issues as late as possible so golf is not disrupted.

Zoning & Planning

Zoning Officer Lloyd Anderson indicated there was nothing significant to report. They are waiting for some verbiage from Police Chief Mjolsness for a possible amendment to an ordinance.

Greenway Joint Recreation Board

Meeting minutes were included in Council packets. Representation was not present.

Cotton Beach

Item should be removed until Spring.

Mt. Itasca Ski Hill

Nothing to report at this time.

NEW BUSINESS:

Mayor and Councilmember Compensation – A spreadsheet with area compensation rates was included in Council packets. There was some discussion. This was tabled until later in the meeting when Councilperson Stish could be present.

Resolution—IRRR and Eagle Ridge Golf Course – A grant application and exhibits had been presented for review for funding to assist with new cart paths prepared by Mike Andrews. **Motion to approve Resolution No. 2020-9.28 Eagle Ridge GC—Authorizing the City to Make Application to and Accept Funds from IRRR’s Mineland Reclamation Program with verbiage clarity changes to Exhibit 5** was made by Councilperson Sutherland with the support of Pollard. Roll Call: Ayes: Councilpersons Sutherland, Pollard, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

Councilperson Stish arrived at 4:46 p.m.

Eagle Ridge Management Group—proposed budget – There was lengthy discussion. Council again requested a meeting with the entire Golf Course Management Group Board and full council. Budget approval was tabled.

Old Sweeper—minimum bid – Council was presented with e-mail communication from Kevin Odden which stated Bovey Council had approved the suggested minimum bid requirement of \$4,000. After brief discussion, Councilperson Pollard **moved to approve the \$4,000 minimum bid threshold**. The motion was supported by Councilperson Sutherland. Roll Call: Ayes: Councilpersons Pollard, Sutherland, Troumbly, Stish, and Mayor Mandich. Nays: none. Motion carried.

Repair of white pickup – Quotes were provided from two different entities. **Motion** by Councilperson Pollard, supported by Stish, **to have the pickup repaired at Mackley’s for the quoted price of \$6,453.94**. Roll Call: Ayes: Councilpersons Pollard, Stish, Troumbly, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Set 2021 preliminary budget – spreadsheets with budgeted and actual expenditures for 2018, 2019, and 2020 to 9.28.20 had been presented. The spreadsheet included proposed 2021 figures considering contractual increases in wages, substantial increases to health insurance coverage, proposed road work in the rural district, and few others. Council reviewed expenditures line by line making a few downward adjustments. The resulting proposed budget had an increase in expenditures of around \$120,000 – a direct result of roadwork planned for the rural district.

Set preliminary levy for 2021 – discussion centered around increases in expenditures and how to pay for them.

Motion by Councilperson Stish with the support of Sutherland **to accept the 2021 preliminary budget with changes and to set the proposed levy at a 9% increase over last year resulting in an additional \$71,284 (\$863,322 total)**. Roll Call: Ayes: Councilpersons Stish, Sutherland, Pollard, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

Mayor and Councilmember Compensation – Currently councilpersons receive \$150 per month and the Mayor receives \$250 per month. There was discussion with review of rates paid locally, current and proposed compensation. **Motion** by Councilperson Stish, supported by Troumbly, **to increase councilperson compensation to \$250 per month and mayor compensation to \$300 per month effective January 2021**. Roll Call: Ayes: Councilpersons Stish, Troumbly and Mayor Mandich. Nays: Councilperson Sutherland. Abstain: Councilperson Pollard. Motion carried.

UNFINISHED BUSINESS:

CARES Act/CRF monies – Clerk Anderson stated she is working on the various expenditures and paperwork; nothing to decide upon at this time.

Nyberg Community Center—flooring replacement – tabled.

AFSCME—final tentative agreement – a red-lined agreement had been presented; verbiage and date changes requested by Council had been made. **Motion** by Councilperson Sutherland with the support of Stish **to approve the tentative agreement as presented.** Roll Call: Ayes: Councilperson Sutherland, Stish, Troumbly, Pollard, and Mayor Mandich. Nays: none. Motion carried.

Council concerns/comments

Stish:	None
Pollard:	None
Sutherland:	None
Troumbly:	None
Mandich:	None

A **motion to adjourn** was made by Councilperson Troumbly **at 7:01 p.m.**, supported by Pollard. Roll Call: Ayes: Councilpersons Troumbly, Pollard, Stish, Sutherland, and Mayor Mandich. Nays: none. Meeting adjourned.

Dan Mandich, Mayor

Briana Anderson, Clerk-Treasurer