

CITY COUNCIL MEETING

302 Roosevelt Street
PO Box 670
Coleraine, MN 55722

A work session was held at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., Monday, September 10th, 2018, in the council chambers of Coleraine City Hall. Members present: Mayor Pro-Tem Smith, Councilpersons Mary Drewes, Ryan Stish, and Jeff Troumbly. Mayor Hagen gave notice that he would be late.

WORK SESSION

3:30 P.M.

Mayor Pro-Tem Smith opened the work session with a request to discuss any issues, concerns, or statuses. Discussion included speed limit on Midway Lane, the rerouting of garbage trucks, zoning on Roosevelt Street, Brock Lane, and overage of repair expenses on Kerr Avenue.

REGULAR MEETING

4:00 P.M.

The regular meeting was called to order at 4:00 p.m. followed by the Pledge of Allegiance.

Moved by Councilperson Drewes and supported by Stish to approve the consent agenda, with claims totaling \$28,300.69. Roll Call: Ayes: Councilpersons Drewes, Stish, Troumbly, and Mayor Pro-Tem Smith. Nays: none. Motion carried. Councilperson Stish, with support by Troumbly, motioned to approve the meeting agenda with the addition of accepting the overage and approving payment for the Kerr Avenue project. Ayes: all, Nays: none. Motion carried.

PUBLIC COMMENTS:

None.

DEPARTMENT HEADS:

Street:

Public Works Supervisor Bertram expressed appreciation to Randy Savich for helping out during Bertram's absence and to the Trout Lake Fire Department for flushing hydrants. Bertram offered kudos to the summer kids working with Mike on various projects throughout the City; having them worked out very well. Bertram knows a guy that would be interested in working part-time after he retires.

Bertram reported that Ohman has almost completed the street repairs from the first priority list. There are several other areas that need attention; these will be reviewed and prioritized. The broken water line at the end of Roosevelt should be repaired within the week. Kerr Avenue project has been completed; actual cost was more than 10% over quote. **Motion** by Drewes with support of Stish **to accept the overage and pay the \$5508 to Jim Ohman for the Kerr Avenue repairs.** Roll Call: Ayes: Councilpersons Drewes, Stish, Troumbly, and Mayor Pro-Tem Smith. Nays: None. Motion carried.

Bertram has been talking with Rapid Rooter to potentially do the fall maintenance on the lift stations.

Bertram expressed concern with Waste Management using the alleys. Trucks are tearing up the alleys and cutting into people's yards.

Bertram questioned whether the new swing set was a replacement or an addition to the park. Mayor Hagen will need to be consulted.

Bertram inquired on replacing both entrance doors to the skating shack and having some electrical work done along with the rink which will need some boards to be replaced. Bertram was asked to wait on any work as this would be a budgetary item.

Street signs have been ordered for road name changes.

Drewes mentioned that the library is in need of a good commercial dehumidifier or something needs to be done with the carpet. Smith suggested Service Master or Serve Pro be contacted. This will be discussed by the Library Board.

Police:

Interim Police Chief Mjolsness had to leave on a call; a written report was included with correspondence.

Fire Department:

Councilperson Stish reported that there have been 207 calls to date, that the fire department helped out by completing the hydrant flushing, and that the National Nite Out held was successful and they had a nice turnout. Inquiries were made on if the building was completed and if they were still short Firemen.

Committees and Commissions

Ski Hill

Councilperson Drewes reported that the boards had been installed with a lot of volunteer hours and that the hill is ready for international competition.

ATTORNEY

Attorney Dimich's office had called and said he would not be attending this meeting but would be coming to the meeting on September 24th.

NEW BUSINESS:

Charlie Loegering request for TIF funds and David Drown – forensic accounting. Clerk Anderson explained Charlie's request for \$100,000 in TIF funds and provided a written report of revenues, bond expenses, and current balance in the account. A lengthy discussion ensued and inquiries were made as to whether Charlie had provided proper documentation of completed work, receipts, and maps. Anderson reported that documentation is either lacking or sketchy and that hiring David Drown to provide history, documentation, and guidance in moving forward would be extremely beneficial. Much is unclear and there are too many unknowns because of the lack of documentation. (Mayor Hagen arrived at 4:45 p.m.)

Motion by Stish, supported by Troumbly, **to utilize the services of David Drown for approximately \$5,000.** Roll Call: Ayes: Councilpersons Stish, Troumbly, Drewes, Smith, and Mayor Hagen. Nays: None. Motion carried. Clerk Anderson will set this up.

Motion by Stish with support of Troumbly **to send Charlie one third of what is owed him at this point, run it through our Auditor, and hold the remaining balance until documentation the City has requested from him is received.** Roll Call: Ayes: Councilpersons Stish, Troumbly, Drewes, and Mayor Hagen. Nays: Councilperson Smith. Motion carried. Clerk Anderson will relay to Loegering.

Request of resident for speed limit/slow signs on Greenway Drive – The resident request was explained; discussion resulted in awareness of only a suggested speed sign. **Motion** by Troumbly, supported by Drewes **to set and post a speed limit of 15 and a caution, cart crossing, or slow-children at play sign on Greenway Drive.** Roll Call: Ayes: Councilpersons Troumbly, Drewes, Stish, Smith, and Mayor Hagen. Nays: None. Motion carried.

Liability Coverage waiver for LMCIT insurance – Motion by Smith with support of Stish to not waive the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 on the City's liability coverage. Ayes: All. Nays: None. Motion carried.

OLD BUSINESS:

Maintenance Mechanic position – Councilperson Stish reported that he, Drewes and Bertram reviewed application and had a discussion. It was their recommendation that the internal applicant be hired. Motion by Troumbly, supported by Drewes, to hire Mike Anderson as a Maintenance Mechanic effective today. Roll Call: Ayes: Councilpersons Troumbly, Drewes, Stish, Smith, and Mayor Hagen. Nays: None. Motion carried.

Old Firehall – City Engineer, Bob Beaver was asked to provide a legal description of the property and give to Attorney Dimich for a written proposal for bids to be completed. Since Attorney Dimich was not present, this has been tabled until the next meeting.

Bertram inquired on whether Hoopman could plow Hoopman Road again this year. Bertram was asked to get a written proposal.

Tuesday, September 25th at 4:30p.m. was set up for a Closed Negotiation meeting with AFSCME to negotiate health insurance for AFSCME employees. This meeting will be held at City Hall and will be posted.

Council concerns

Drewes: Indicated she had contacted citizen realtor to help market the building. Drewes was encouraged.

Stish: None

Smith: None

Troumbly: There has been more damage to the park and this is an ongoing issue. He suggested that the city purchase and mount some cameras. Purchase could be made through Dan Anderson and Troumbly would donate his labor. Troumbly will look into pricing and bring back to the Council.

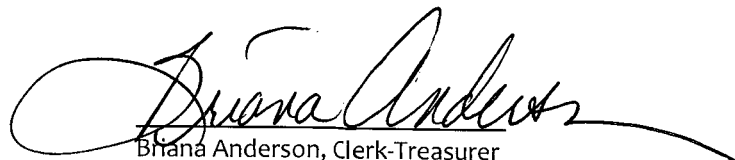
The meeting was recessed at 5:15p.m. The meeting was reconvened as a budget work session at 5:25p.m. At this time an overview of the budget paperwork and working papers of the general fund was given by Clerk Anderson. An audited financial report of the Public Utilities fund was also provided and briefly reviewed. Anderson explained the difference in the two funds, how they are separate but that both need to be reviewed and why, and what some of the present challenges are. Anderson presented additional information that will be helpful in preparation for tomorrow evening's budget work session. Councilperson Smith requested a variance column be added to the budget paperwork for tomorrow's work session. Clerk Anderson will make the addition for tomorrow's meeting.

The meeting went into recess at 6:55 and into closed meeting for negotiation of Teamster Contract. Discussed options of Insurance and response letter. At 7:33 p.m. closed session was adjourned. At 7:34 the regular meeting was reopened. **Motion** by Troumbly, supported by Stish to mail letter to Erik Skoog, Teamster Business Agent. Ayes: All. Nays: none. Motion carried.

Motion by Troumbly with support from Stish to adjourn meeting at 7:35 p.m. Ayes: all.



Jim Hagen, Mayor



Briana Anderson, Clerk-Treasurer