

CITY COUNCIL MEETING

A health insurance informational meeting for all employees and council members began at 3:00 p.m. Information was provided by Dave Kuschel and Jeannette Mellesmoen of NESC. The regular work session began at 3:40 p.m. The regular meeting of the Coleraine City Council began at 4:00 pm on Monday, September 24th, 2018, in the council chambers. Members present: Mayor Pro-Tem Smith, Councilpersons Drewes, Stish, and Troumbly. Mayor Hagen was absent with notice and will be arriving at approximately 4:30 p.m.

REGULAR MEETING

4:15 p.m.

The regular meeting was called to order at 4:00 p.m. followed by the Pledge of Allegiance.

Moved by Councilperson Troumbly, supported by Stish to **approve the consent agenda** which included the **minutes of the 9.10.18 council meeting, 9.11.18 budget meeting, correspondence and claims totaling 13,507.64.** Roll Call: Ayes: Councilpersons Troumbly, Stish, Drewes, and Mayor Pro-Tem Smith. Nays: none. Motion carried. Councilperson Stish, with support by Troumbly, motioned to **approve the meeting agenda with the addition of the Resolution for Police and Fire PERA Fund.** Ayes: all, Nays: none. Motion carried.

PUBLIC COMMENTS:

None

DEPARTMENT HEADS:

Library

Mayor Pro-Tem Smith referenced the written report included in correspondence. She indicated that the Library Board will be looking for a new member due to the resignation of a current board member effective January 1st. Clerk Anderson indicated the Library Board is recommending a \$.50 increase for a part-time employee provided the increase stays within the Library Budget and is approved by the City Council. This was in the August Library Board Minutes which were not in Council packets. This will be added to the next agenda.

Clerk's Report

The Clerk's report consisted of materials relevant to the 2019 budget and setting a preliminary levy. Detailed packets were handed out with a synopsis of history and a summary. Anderson explained what she knew and what remained unknown. She also explained what expenses needed to be moved from the general fund to the public utilities fund and why. A discussion followed. It was determined to put the setting of the preliminary levy on hold until Mayor Hagen could be present.

Committees and Commissions

Golf Course

Gordy Skaar reported that this is the end of the year for them. They are looking at purchasing 30 one year old (lease return) gas golf carts. Currently 22 of the carts are 8 years old and 8 are 12 years old; repairs are becoming more frequent and costly. According to Skaar the trade-in value of these carts is still decent. They will be keeping the 20 electric carts; the batteries will need to be replaced in the next three or four years. Skaar was asked if the Golf Course would be paying its obligation to the City. He indicated that this discussion had not yet happened.

Planning

Zoning and Planning Officer Duane Ranger reported that a few building permits had been issued and they are still working on blight issues. Clerk Anderson indicated Officer Lloyd Anderson wanted to pass along

that notifications regarding street and number changes will not be done until after the general election since absentee voting has already begun and the City did not wish to affect registration of current residents for the general election to be held on November 6th.

Greenway Joint Recreation Board

No representative was present. Minutes from their August board meeting were included in Council correspondence. It was pointed out that they have set a 6% preliminary levy.

Police Collaboration Committee

Councilperson Drewes reported that the two cities met last week. It was requested to have two members from each council and both chiefs be involved in further discussions. The committee will be working on a revised Joint Powers Agreement. Councilpersons Drewes and Stish will represent Coleraine on this committee.

NEW BUSINESS:

\$401.90 to Trout lake Fire Hook & Ladder 25 – Motion by Drewes, with support of Troumbly, **to reimburse one third of the cost of parade candy (\$401.90) handed out during two parades.** Roll Call: Ayes: Drewes, Troumbly, and Smith. Abstain: Stish. Nays: none. Motion carried.

Review of Snowplowing Policy – Councilperson Drewes talked briefly on the policy as Public Works Supervisor Bertram was unavailable. There was discussion on the priorities listed in the policy and concern on why the Public Safety Building (PBS) was not first on the list; perhaps this should be moved. Interim Police Chief Mjolsness indicated that the State of MN wrote the rental agreement and the contract states the PBS building be done by 6:30 a.m. Drewes expressed desire to sit down with Bovey, Kevin and Harry to have them review. This has been **tabled** until it can be reviewed.

Mayor Hagen arrived at 4:35 p.m.

Rapid Rooter quote for Sewer Jetting – Drewes provided a modified quote; different than one included in Council packets. Drewes reported that it would be easier to do the jetting and camera work at the same time thus the revised numbers. Once clarification was made, **Motion** by Drewes, supported by Stish **to hire Rapid Rooter to Televis and Jet 1st edition of the City for a cost of \$19,866.17.** Roll Call: Ayes: Councilpersons Drewes, Stish, Smith, Troumbly and Mayor Hagen. Nays: none. Motion carried.

Alley between Gunn and Mitchell Street – A quote was provided in correspondence. Councilperson Drewes reported that a temporary fix had been completed. Consensus was **to table this for now.**

Storage Tank Road – this was also **tabled.** No quote was available; nearby resident will be asked about putting up gutters first.

Street Department Employee – Drewes reported that Bertram is in need of additional help due to one employee being out on workman's compensation. Mayor Hagen indicated that Bertram is willing to wait until we go through the budget process and health insurance negotiations before a decision is made. Discussion surrounded the possibility of hiring a part-time, casual employee in the interim. **No formal decision was made.**

Resolution to enroll employee into PERA – Motion by Councilperson Drewes, supported by Stish, **to approve resolution to add part-time police officer, Andrew Hussman, into the PERA Police and Fire Retirement Plan for the City of Coleraine.** Roll Call: Ayes: Councilpersons Drewes, Stish, Smith, Troumbly, and Mayor Hagen. Nays: none. Motion carried.

Greenway Drive – Councilperson Drewes indicated that Public Works Supervisor Bertram wanted clarification on what was to be done with posted signs on Greenway Drive since current yellow signs were in place. It was noted that the yellow signs are only a ‘suggested’ speed; while white signs dictate the speed limit. **Refer back to specific motion made and approved at September 10th Council meeting.** The specific motion of what to post is spelled out in those minutes.

Since Mayor Hagen was now present, conversation and dialogue surrounded the 2019 budget and proposed levy and where expenses could potentially be cut. Councilperson Drewes made a motion to propose a 4% increase in the levy. Motion failed due to lack of a second. Mayor Hagen made a **motion to set the preliminary levy at a 10% increase (+\$76,896.90)**, noting that this figure could come down when the actual levy must be set in December and all questions could be answered. This motion was seconded by Councilperson Troumbly. Roll Call: Ayes: Mayor Hagen and Councilpersons Troumbly, Smith, and Stish. Nays: Councilperson Drewes. Motion carried.

OLD BUSINESS

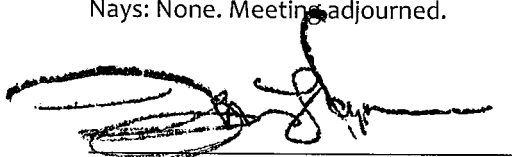
Waste Management – The discussion surrounded concern about the shape of roads/alleys due to garbage truck use. Mayor Hagen had previously tried to set up meetings with John Hansen, who has now retired. **Councilperson Troumbly will reach out to Nels Gustason and see what can be done.**

Raft – Discussion around the new raft that was purchased, its installation, and other issues. Councilperson Drewes indicated that resident, Cavour Johnson, would be willing to donate his raft. Clerk Anderson reported that the raft cannot be sold or returned as some restricted donated funds were used for its purchase. Further discussion surrounded where it might be stored along with the new swing set that had been ordered. **No official decision was made.** Mayor Hagen suggested ideas be discussed with Public Works Supervisor Bertram about storage of both.

Council concerns/comments

- Drewes: Negotiation session with AFSCME employees regarding health insurance was a concern. The negotiation meeting will be rescheduled.
- Stish: Requested that the ask for the Greenway Area Community fund be placed on the next agenda.
- Troumbly: Concern that a local business had \$1400 in delinquent payments to public utilities. Discussion surrounded meter issues. This will be checked into.
- Smith: None.

Motion to adjourn was made by Councilperson Stish at 5:45 p.m., supported by Mayor Hagen. Ayes: All. Nays: None. Meeting adjourned.



Jim Hagen, Mayor



Briana Anderson, Clerk-Treasurer