

### CITY COUNCIL MEETING

A work session was held at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m. on Monday, March 25<sup>th</sup>, 2019 at the Coleraine Public Library.

#### WORK SESSION

**3:30 P.M.**

All Councilmembers, the Mayor, and the Clerk were present for the work session. Arlin Talley, representing the Boys & Girls Club of Grand Rapids & Greenway read a proposed proclamation to name the week of April 8 – 12 2019, as Boys & Girls Club Week in the city. He explained the history and benefit of the Boys & Girls Club in our area and talked about the high number of children that are served. Approval of the proclamation is on the agenda.

Cavour Johnson let the Council know that the Stormwater grant had been submitted. He stated he felt the odds of receiving this particular grant were low but that another one is being worked on. Cavour also addressed the Council regarding his status on the City Hall grant applications for repair of the roof and foundation along with a timeline of the grant cycle. His request is that the City make a commitment and set aside or designate some funds to cover a potential 20% match. He indicated that informing the grantor that funds have been designated or set aside would be very helpful.

Last, Mary Drewes informed the Council that a Collaborative Group of which Coleraine is a paid member will have a meeting on April 24<sup>th</sup> at 11:00 a.m. at Timberlake in Grand Rapids.

#### REGULAR MEETING

**4:00 p.m.**

The regular meeting was called to order at 4:00 p.m. A roll call was done by Clerk Anderson. Members present: Mayor Mandich, Councilpersons Sutherland, Stish, Troumbly, and Pollard.

**Moved** by Councilperson Stish, supported by Sutherland **to approve consent agenda which included Council meeting minutes of 3.11.19 and the 3.14.19 emergency meeting, correspondence, and claims totaling \$6,020.43.** Roll Call: Ayes: Councilpersons Stish, Sutherland, Pollard, Troumbly and Mayor Mandich. Nays: none. Motion carried.

**Motion** by Stish, with the support of Troumbly **to approve the meeting agenda with addition of AFSCME HSA/HRA issue.** Ayes: All. Nays: None. Motion carried.

#### PUBLIC COMMENTS:

None.

#### DEPARTMENT HEADS:

##### Library

Councilperson Sutherland highlighted the written report that was handed out in Council packets. He pointed out that the Library has served over 4,000 youth in attendance so far this year. He is impressed with the numbers.

##### Clerk's Report

A written report was provided in Council packets. Clerk Anderson went over the lengthy report. The main focus related to City Hall and its' clean-up and restoration due to the recent water damage. First, she extended "thanks" to the Council for their quick response and the Public Works Department for their help in

accomplishing the move promptly and on short notice. It was reported what insurance covered, how the process was moving forward, and Council was provided with a list of decisions that may need to be made. There was much discussion. A contractor will need to be hired to complete the restoration. Though LMCIT does not require it, the Council would like to see at least two quotes. Council will think of contractors. Clerk Anderson will keep Council informed of all progress.

Five bills from Total Control Systems for 2018 totaling \$12,917.43 were presented to Council for approval of payment. The invoices had never been received previously by Clerk Anderson and are now past due. Notations of what the bills were for and when two of the quotes were approved by Council were provided. These are public utility expenses from the PU enterprise fund. **Motion** by Councilperson Stish, supported by Troumbly, **to pay Total Control the \$12,917.43 owed for equipment and services rendered.** Roll Call: Ayes: Councilpersons Stish, Troumbly, Pollard, Sutherland and Mayor Mandich. Nays: None. Motion carried.

#### **Committee/Commission/Other Golf Course**

Adam Johnson, the Superintendent at Eagle Ridge, introduced himself and gave an oral report. He informed the Council of activities that go on during the winter months and preparation for the upcoming season. They are looking forward to opening up and have a good crew already in place to come back to work. The next meeting will be in April; Councilperson Pollard asked to be informed of when they occur so that he can attend.

#### **Zoning & Planning**

Lloyd Anderson indicated that Duane is doing well and is ready to get back into the swing of things. Lloyd will be submitting something on the blight ordinance in the Spring Newsletter.

#### **Greenway Joint Recreation Board**

Minutes from the last board meeting were included in Council correspondence. Representative George Delich indicated they are still working on getting money from IRRRB to widen the arena hallway upstairs going to the east side of the facility for spectators. The skating show went well.

#### **Mt. Itasca Ski Hill**

George Delich provided some information on current issues with the Ski Hill. An inquiry was made as to why the City did not have representation on the board and requested a copy of the current by-laws. A request will be made.

#### **NEW BUSINESS:**

**Motion** by Councilperson Pollard, supported by Sutherland, **to approve the proclamation presented and proclaim April 8 – 12, 2019 as Boys & Girls Club Week in the City.** Roll Call: Ayes: Councilpersons Pollard, Sutherland, Stish, Troumbly, and Mayor Mandich. Nays: None. Motion carried. Council requested something in the newsletter.

**Liquor License for Bovey Bait, Inc. dba Hollywood Bait – Motion** by Councilperson Stish with the support of Sutherland **to approve an Off-Sale Liquor license for Bovey Bait, Inc.** Ayes: All. Nays: None. Motion carried.

Approve Office Lease with Tetrad Enterprises – Clerk Anderson reported that lease has been reviewed by City Attorney – nothing unusual. **Motion** by Councilperson Troumbly, supported by Pollard, **to approve the Lease with Tetrad Enterprises for office space for City Administration @ \$355 per month until they can move back to City Hall.** Roll Call: Ayes: Councilpersons Troumbly, Pollard, Stish, Sutherland, and Mayor Mandich. Nays: None. Motion carried.

**AFSCME HSA/HRA issue** – Council had been provided hard copy of previously forwarded e-mail from AFSCME business agent Leann Stoll. A discussion ensued as to their understanding and what was negotiated. The decision was to do nothing at this time.

**UNFINISHED BUSINESS:**

**City Hall Condition/Mitigation/Restoration** – Most of the discussion occurred during the Clerk’s Report. Further discussion related to monies received from the ERP bankruptcy as mineral rents in December of 2018. **Motion** by Councilperson Pollard with support of Troumbly **to set aside (commit) the use of the \$175,859.01 received for various special projects as determined and approved by the City Council.** Roll Call: Ayes: Councilpersons Pollard, Troumbly, Stish, Sutherland, and Mayor Mandich. Nays: None. Motion carried.

**Electric Boiler Quotes** – Quotes were provided by three different vendors. **Motion** by Councilperson Troumbly supported by **Sutherland to accept the quote from ASAP Heating & Air Conditioning, LLC in the amount of \$5,200.00 for a new thermolec electric boiler and installation.** Roll Call: Ayes: Councilpersons Troumbly, Sutherland, Stish, Pollard and Mayor Mandich. Nays: None. Motion carried.

**Council concerns/comments**

Stish: Reiterate a thank you to the Public Works Department for their work in getting the administrative department moved.

Feels the City needs to start doing employee annual evaluations and work on a plan to set goals with staff. He wants to start with two council people meeting with supervisory staff. Stish requested to have another councilor join him in looking at different forms and plans to start the process. Councilperson Pollard volunteered.

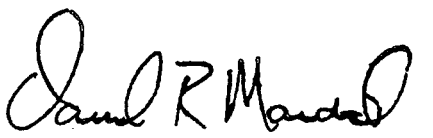
Troumbly: None.

Pollard: None.

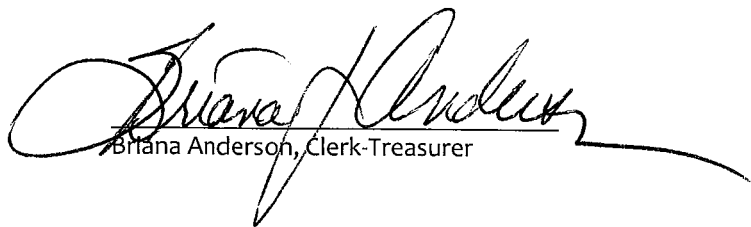
Sutherland: None.

Mandich: None.

A motion to adjourn was made by Councilperson Stish at 5:40p.m., supported by Pollard. Ayes: All. Nays: None. Motion carried.



Dan Mandich, Mayor



Briana Anderson, Clerk-Treasurer