

CITY COUNCIL MEETING

A work session was held at 3:30 p.m. at City Hall for a walk through with a contractor discussing options and insurance issues. The regular meeting of the Coleraine City Council was held at 4:15 p.m., Monday, April 8, 2019, in the Coleraine Public Library basement.

WORK SESSION

3:30 P.M.

All Councilpersons, the Mayor, the Clerk, and several residents were available to walk through City Hall with Dave Andrews and Ben Edwards from Edwards/LaPlant Construction. The discussion encompassed what possibilities and costs might be for restoration. Options were provided for Council to discuss. It was explained that the contractor would work with the insurance company and Serve Pro to accomplish the restoration. The first areas to be restored would be the administrative office and Council Chambers.

REGULAR MEETING

4:15 p.m.

The regular meeting was called to order at 4:15 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Mayor Mandich, Councilpersons Sutherland, Stish, Troumbly, and Pollard.

Moved by Councilperson Sutherland, supported by Pollard, **to approve the consent agenda which included Council meeting minutes of 3.25.19, work session minutes of 3.27.19, correspondence, and claims totaling \$30,232.55 Roll Call: Ayes: Councilpersons Sutherland, Pollard, Troumbly, Stish, and Mayor Mandich.** Nays: None. Motion carried.

Moved by councilperson Stish and seconded by Troumbly, **to approve the meeting agenda as presented.** Ayes: all. Nays: None. Motion carried.

PUBLIC COMMENTS:

Catherine McLynn, in charge of the Itasca Ski & Outing Club, introduced herself to the Council. She reported that there would be a board meeting tonight at 7:00 p.m. and that any and all are welcome to attend. Their board meetings are the second Monday of the month.

Lloyd Anderson expressed concern with a scheduling issue with the Nyberg Community Center. A Public Utilities meeting and a CBT meeting have been scheduled for 3:00 and 4:00 p.m. respectively on Wednesday evening in the Nyberg Community Center. His group has been holding meetings on Wednesday evenings for several years and the newly scheduled meetings conflict with their time. Clerk Anderson indicated that this was her error and she will resolve this after this week's meetings.

DEPARTMENT HEADS

Street:

Public Works Supervisor Bertram provided an oral report. The department is working on vehicle maintenance. Some signage has gone up due to the street name changes and some of the rest is

being coordinated with the State. He cautioned that there still is a possibility of freeze-ups and residents should continue to run their water.

Bertram indicated he is looking into purchasing some new equipment for use in repairing potholes. The process and equipment were explained. He also indicated that there are several roads in various stages of needing repair. He will check with Itasca County to see what they may have going on in the area to see if something can be coordinated with repairs needed in the annexed area. He will get back to the Council on this.

Clerk Anderson indicated the need for a list of priorities, costs and a three to five year plan to address the city's needs. Councilperson Stish suggested that a work session be set up to address these issues.

Police:

Police Chief Mjolsness was present and had provided a written report in Council packets. There were no questions on the report.

Fire:

Fire Chief Decoster was not available to attend; Councilperson Stish reported in his place. There have been 76 or 77 calls since the first of the year. The Fire Department hosted a chiefs meeting on April 1, 2019 that went well. Stish also reported that there was a fundraiser this weekend with a gun raffle at the Locker Room along with the Archery Club fundraiser.

They are still looking for new recruits. There is a possibility of grass burning coming up dependent on Mother Nature. The next Fire Board meeting will be this Wednesday at 5p.m. The meetings are now scheduled for the second Wednesday of the month.

Committees and Commissions:

Public Utilities Commission:

A meeting will be held this coming Wednesday. Nothing to report at this time.

CBT Commission:

Again, the meeting will be held this coming Wednesday. Clerk Anderson reported that the closing on the loan for the Forcemain project has been completed.

Clerk Anderson suggested that perhaps the reporting on the PUC and CBT meetings could be moved to the second meeting of the month as many times the first council meeting of the month is held before PUC and CBT meets. The Council liked this idea. The reporting will be moved.

Attorney:

Attorney Dimich was not available; nothing to report at this time.

NEW BUSINESS:

GHS Post Prom Committee Request – A motion was made by Councilperson Sutherland with the support of Stish to support the GSH Post Prom Committee in the amount of \$250.00. Roll Call: Ayes:

Councilpersons Sutherland, Stish, Troumbly, Pollard, and Mayor Mandich. Nays: none. Motion carried.

Motion by Councilperson Stish, supported by Pollard, **to accept the 2018 Audit Report from Sterle & Co.** Roll Call: Ayes: Councilperson Stish, Pollard, Troumbly, Sutherland and Mayor Mandich. Nays: none. Motion carried.

Susanna Lane (rural Coleraine) – Greg Stoltz, a resident of Susanna Lane had submitted a letter to the city in regards to its poor condition. Mr. Stoltz was asked if he wanted to further comment. He expressed his appreciation for the council reviewing and considering his concern and understood that the Council is looking at steps to resolve the issue.

UNFINISHED BUSINESS:

City Hall mitigation and restoration – there was more discussion about the possibilities and process for moving forward with getting restoration completed as soon as possible. Input from community members was also heard at this time. **Motion** by Councilperson Stish, supported by Troumbly **to move forward with:**

- **Restoring and repairing original wood flooring in administrative office (instead of new underlayment and carpeting)**
- **Replacement of drop ceiling and work necessary to meet fire code in office**
- **Providing a separate estimate for electrical and data upgrade in administrative office**
- **Restoring and repairing original wood flooring in Council Chambers**
- **Refinishing woodwork around window and railing in Council Chambers**
- **Patching painted walls in Council Chambers**
- **Nailing up and painting of ceiling tile in Council Chambers**
- **Providing a quote for removing carpeting and restoring wood flooring in main hallway**
- **Moving and storing all furniture from administrative offices and council chambers in a storage container (place to keep container is yet to be determined) should this moving and storage be covered by the insurance.**
- **Replacement of underlayment and carpet in loft of Nyberg Center**
- **Dry wall over ceiling tiles and repair of light fixtures in loft of Nyberg Center**
- **Replacement of ceiling tiles or drywall over tiles in bathroom areas in loft of Nyberg Center**
- **Replacement of drop ceiling tiles in Nyberg Center**
- **Provide quotes and options of replacement flooring in Nyberg Center**

All in conjunction with League of MN Cities Insurance Trust adjuster and coordinating with ServPro.

Roll Call: Ayes: Councilpersons Stish, Troumbly, Pollard, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

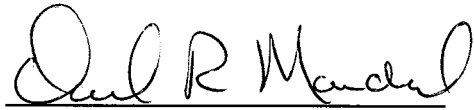
Council concerns/comments:

Troumbly: none
Stish: none
Pollard: none
Sutherland: none
Mandich: none

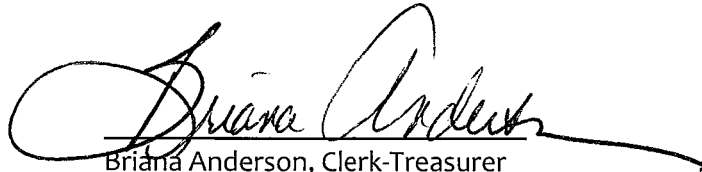
Moved by Councilperson Stish, supported by Pollard, **to have a short recess at 5:27 p.m. prior to going into closed session.** Ayes: All. Nays: None. Motion carried.

Closed session called to order by Mayor Mandich at 5:40 p.m.

Motion by Stish with the support of Pollard **to adjourn the closed session and the council meeting at 5:55p.m.** Ayes: all. Nays: none. Motion carried.



Dan Mandich, Mayor



Briana Anderson, Clerk-Treasurer