

CITY COUNCIL MEETING

A work session was held at 2:00 p.m. at and the regular meeting of the Coleraine City Council was held at 4:00 p.m., Monday, July 8th, 2019, in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 P.M.

Sarah Carlin from Community and Economic Development Associates (CEDA) began the work session by reintroducing herself and provided information on her roll. She has been contracted by Itasca County to help seven cities within it identify projects and provide support in leveraging current resources, strengths, and partnerships to accomplish potential projects. Basically she is providing a potential road map and suggesting resources that can be tapped into. All these services are free to the city. She will be providing a 'first impression' report and will put together a report from today's session.

All Councilpersons, the mayor, and several residents were in attendance. She began by doing a sort of SWOT (strengths, weaknesses, opportunities, and threats) analysis asking everyone who wanted to provide input. She then moved to four specific areas asking everyone what they would like to see in Coleraine making a 'wish list'. The four areas were: residential, economic/commercial, city needs & safety, and parks & recreation/tourism. Many ideas were expressed. Sarah will be providing a summary report later on; City Clerk Anderson has pictures of all the ideas expressed. She reiterated that these are not goals, nor a capital improvement plan but a 'wish list' that she will use to explore and see where her services may be appropriate. Sarah expressed that this was a good start and that she would be working closely with Clerk Anderson as she moves through this process.

The remainder of the work session was used to express Attorney Dimich's legal opinion and Council wishes regarding Ms. Doell's revolving and deferred mortgages with the City. Since Attorney Dimich was not available (with notice) to answer questions and Ms. Doell wants to engage her own legal counsel, this will be taken under advisement and discussion at a later date.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Stish, Sutherland, Troumbly, Pollard and Mayor Mandich.

Moved by Councilperson Sutherland, supported by Stish, **to approve the consent agenda which included Council meeting minutes of 6.24.19, correspondence, and claims totaling \$108,809.97.** Roll Call: Ayes: Councilpersons Sutherland, Stish, Troumbly, Pollard, and Mayor Mandich. Nays: None. Motion carried.

Moved by Councilperson Troumbly and seconded by Sutherland, **to approve the meeting agenda with the addition of the renewal of Certificate #9711 with the First National Bank of Coleraine.**
Ayes: all. Nays: None. Motion carried.

PUBLIC COMMENTS:

No one was available or expressed interest in commenting at this time.

DEPARTMENT HEADS

Public Works (Street):

Public Works Supervisor Bertram provided an oral report. He indicated that the street crew was busy working on the annexed area filling potholes and repairing fire hydrants in the City. He indicated that there was a need for a reclaim pump and that a quote had been provided for road repairs- cracks in the annexed area.

Bertram reported that the KLM water tank report had been completed and there were various repairs that were necessary within the next six months. The full report had been e-mailed to the Council a couple weeks ago. These repairs will be placed on the next Council meeting agenda for approval.

It was conveyed that the raft has been in place at Cotton Beach, but that kids have cut the anchor ropes three times. There was discussion around what could be done to mitigate the problem— Council inquired about using coated chains or cables. It was the consensus of the Council that should this happen again this year that the raft should be pulled for the rest of the season. Reinstallation of the raft differently will be addressed next season.

It was stated that something will need to be done with the infrastructure of the street lighting on main street – the poles are rusting at their base. Also the trees on the boulevards are starting to touch on buildings and windows so something will need to be done about that.

Repairs are needed in the catch basin, hope to get the swing set up in the next week or so and caught up with other things.

Another thing that will need to be addressed is the roof on City Hall before winter. No repair had been done; it had only been patched. Cavour Johnson indicated that he had some idea of what needed to be done for a temporary repair and has been consulting with the Collaborative Design group. He is willing to volunteer his serves to get this accomplished as well as looking at shoring up two of the rafters that need attention.

Bertram indicated that there are issues with the two trucks; perhaps the City should get rid of one and look at getting a loader with a push blade on it. Bertram also stated that perhaps the City should look at doing a joint Public Works complex. Bertram informed the Council that Kevin Odden, Bovey is working on a joint complex agreement that could be put behind KMDA.

Bertram's final statement was that the beaver dam on Baich Road had been addressed and that all seem happy with what has been done.

Public Comments:

David Storrs, Coleraine resident arrived during Bertram's report. Mayor Mandich opened the opportunity for public comment again.

Mr. Storrs had several comments. He first thanked the Council for putting up the new speed limit sign (20 mph) and it has slowed some people down, but not down to the speed limit. He is requesting that a temporary flashing speed limit sign be put up. He conveyed that he felt the police were doing a good job patrolling Midway Lane. Other comments relating to Midway Lane were: the ditches have not yet been cut, road repairs nor any maintenance have been done in years and there are wash outs at the end, urban blight is still an issue, and he has concerns about the rental property and an abandoned home in the area. Storrs would appreciate Council staying on top of these issues.

Police:

Police Chief Mjolsness had provided a written report for Council packets. There were no questions or concerns from Council.

Motion by Councilperson Stish, supported by Troumbly, **to provide the special signage in two locations for the resident regarding their autistic child.** Ayes: all. Nays: none. Motion carried.

COMMITTEES AND COMMISSIONS/OTHER:

Cotton Beach

Councilperson Sutherland relayed that he is impressed with the Beach, lifeguards, and how it is all working. He did indicated that there is a goose problem and perhaps the City can try a good barrier of some kind. He will check into this.

Councilperson Sutherland left at 4:40p.m.

An additional **motion** was made by Councilperson Stish, with the support of Sutherland, **to have lifeguards available one morning a week to accommodate CMHS programming as was done last year.** Ayes: all. Nays: none. Motion carried.

ATTORNEY:

Franchise Agreements – Attorney Dimich could not attend the meeting – tied up in court.

NEW BUSINESS:

AFSCME Class Action Grievance Settlement – **Motion** by Councilperson Stish, supported by Pollard, **to approve the settlement agreement with AFSCME represented employees as revised by the labor attorney.** Roll Call: Ayes: Councilperson Stish, Pollard, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

CBT-Forcemain Project-Contractor's App for Payment #3 – A **motion** was made by Councilperson Troumbly with the support of Stish **to approve the Contractor's App for Payment #3 on the CBT Forcemain Project.** Roll Call: Ayes: Councilpersons Troumbly, Stish, Pollard, and Mayor Mandich. Nays: none. Motion carried.

Renewal of certificate #9711 – **Motion** by Councilperson Troumbly supported by Pollard **to renew Certificate #9711—renewal balance \$16,478.74 with First National Bank of Coleraine at the existing**

rate of .60% to 1.29.1922 with the Clerk calling the bank on or after the renewal date to determine if a better interest date can be obtained. Ayes: all. Nays: none. Motion carried.

UNFINISHED BUSINESS:

Stormwater Retrofit Project – Cavour Johnson indicated that the original plan has been revised. Tim Frits met with the Greenway Recreation Association and will be getting a letter of support on the plan to accompany the application. The revised plan will be presented at the next council meeting on July 22nd by Mr. Frits. Johnson reported that some work at Longyear Park and a vacuum sweeper may be worked into the grant application.

Sidewalk repair in front of the Coleraine Post Office – Motion by Councilperson Troumbly, supported by Stish, **to have the 2 sidewalk areas removed and replaced according to quote received by Schauer Concrete for \$1000.** Roll Call: Ayes: Councilperson Troumbly, Stish, Pollard and Mayor Mandich. Nays: none. Motion carried.

Old firehall property division – Bob Beaver, City Engineer, presented the description and draft certification of the old firehall property. **Motion** by Councilperson Troumbly with support of Pollard **to turn over to Attorney Dimich for dividing and recording property with the County contingent on Clerk Anderson receiving the final quality assurance check.** Roll Call: Ayes: Councilpersons Troumbly, Pollard, Stish, and Mayor Mandich. Nays: none. Motion carried.

Application for regional designation of Mt. Itasca -- Motion by Councilperson Troumbly with the support of Stish **to approve the application submission after a thorough review by Clerk Anderson.** Ayes: all. Nays: none. Motion carried.

COUNCIL CONCERNS:

Concern regarding the trees and branches that are encroaching alleyways in the City. It was stated that it is the individual property owner's responsibility to keep the alleyway clear of trees, branches and bushes. There was brief discussion on how to notify residents. It was decided that a notice should go up at several locations including a notice on the website and in the Scenic Range News Forum.

Troumbly: no other concerns.
Stish: no other concerns.
Pollard: no other concerns.
Sutherland: absent for this portion.
Mandich: no other concerns.

Motion by Stish, supported by Troumbly, **to adjourn the meeting at 5:15 p.m.** Ayes: all. Nays: none. Motion carried.



Dan Mandich, Mayor



Briana Anderson, Clerk-Treasurer