

CITY COUNCIL MEETING

A budget work session was held beginning at 2:00p.m. and the regular meeting of the Coleraine City Council was held at 4:03 p.m. on Monday, August 26th, 2019 in the Council Chambers of Coleraine City Hall.

WORK SESSION

2:00 p.m.

Councilpersons Stish, Pollard, Mayor Mandich, and Clerk Anderson were available for the work session beginning at 2:00p.m. Clerk Anderson began by explaining a timeline for reviewing the proposed budget and setting the preliminary levy. Discussion included some other issues that needed to be figured out prior to determining next year's budget – one being loan payments for the new fire truck. Clerk Anderson reported that proper cost allocations were still being completed along with a brief explanation of what and why. An explanation of how property taxes are figured, tax capacities of urban and rural districts, benefit ratios, and the formula were provided and discussed. Councilperson Pollard asked for a spreadsheet with various numbers and impacts be available at the next work session. Any needs, wants and wish lists from the work session with IEDC Sarah Carling and department heads will be reviewed at this time.

Councilperson Troumbly had arrived at 2:50 p.m.

At 3:40p.m. Michael Novitzki of KLM addressed the council to go over the \$22,800 quote and proposal for the clean-out of the water tower. He explained the difference between the GS9 and GS12 mixers and his proposal. Mr. Novitzki brought a mixer so Council could see what it looked like and better understand how it worked. Council will have to make two decisions: 1) whether or not to approve the quote and 2) whether they want a GS9 or GS12 mixer.

Resident Mary Drewes addressed the Council regarding issues with Lakeview Boulevard and what she had discovered while networking with various volunteers. She stated that she was told the retaining wall had been so well built that major repair issues have all but evaporated.

REGULAR MEETING

4:03 p.m.

The regular meeting was called to order at 4:03 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Troumbly, Pollard, Stish, and Mayor Mandich.

Moved by Councilperson Stish, supported by Pollard **to approve consent agenda which included Council meeting minutes of 8.12.19, correspondence, public utility claims of \$17,428.04 and regular claims of \$8531.08 (totaling \$25,959.16).** Roll Call: Ayes: Councilpersons Stish, Pollard, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

Motion by Councilperson Pollard, with the support of Stish **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

Attorney Dimich arrived at 4:10 p.m.

PUBLIC COMMENTS:

None.

DEPARTMENT HEADS:

Library

A written report had been provided in last month's packet.

Clerk's Report

A verbal report was given by Clerk Anderson on the various items she was working on at the present time; most notable was preparation for the 2020 budget.

Committee/Commission/Other

Trout Lake Fire Department Board

Nothing to report.

Public Utilities Commission & CBT

A Public Utilities Commission meeting had not been held-nothing to report.

Clerk Anderson reported that Change Order No. 2 (time extension only on Lift Station 2) had not yet been approved by Rural Development -- they were asking for clarification which has been provided and is being reviewed. The project is now slightly behind schedule, although approval of the change order addresses the issue.

Eagle Ridge Golf Course

July financials were included in Council packets. Adam Johnson was present and reported that they were having a good year, lead play is strong, 85 players on the senior league, 30-40 kids are showing up for the free junior golf lessons on Tuesdays, and they are getting positive feedback on the course.

Johnson also stated that equipment replacement is big on their list, the club house roof is 25 years old, and new cart paths and bunker renovations are being looked at. Their next board meeting is Wednesday, September 4th.

Zoning & Planning

Zoning Officer Lloyd Anderson reported that the Commission meeting held August 21st drew quite an audience. An informal agreement to allow the boulevards to remain the same for this year but for those that want to plant on the boulevard next year a building permit must be filled out. It was verbally agreed that plantings on the boulevard must be less than 12 inches high.

It was reported that a two year conditional use permit had been granted, that there were still complaints on two business properties in town. L Anderson was hoping that someone from the Council would go and talk to the property owners together. Both Councilperson Stish and Pollard offered to go with the Police Chief if needed.

Jim McNeil has a proposed development in the rural area. L Anderson indicated that this would be a long process. McNeil has expressed an interest in connecting Bay Road to his proposed development. One question is who owns and pays for the road maintenance? Attorney Dimich reported that the City has not taken official ownership of the road as there was still a punch list with work that needed to be completed. This will be checked in to.

The status of complaints on the vacant property on 210 Hartley was also discussed. The property owners were given two citations that were payable with no court date. The citations have not been paid and have gone to collections. The next step is a criminal complaint which will require a court appearance. **Motion** by Councilperson Stish, supported by Troumbly, **to direct the Public Works department to take care of the lot keeping track and detailing in a written report the time and materials used. The report is to be turned in to the Clerk for certification to the County Auditor to assess the cost to the property taxes.** Roll Call: Ayes: Councilpersons Stish, Troumbly, Pollard, and Mayor Mandich. Nays: none. Motion carried.

Greenway Joint Recreation Board

No representation was present. Minutes of the last meeting were included in Council packets for review.

Mt. Itasca Ski Hill

It was reported that the summer jump needs repairs but will be put off till next spring; will be looking for funding for the project.

ATTORNEY:

The Attorney had been added to this agenda due to his being in court during the first meeting. Attorney Dimich reported on the vacation of a portion of Mesabi Avenue. A diligent search has produced no evidence that anything had been officially done to vacate and that the process will need to start from the beginning. A vacation requires a resolution that the property has no public use now or in the foreseeable future. A synopsis of what needs to happen was given. Clerk Anderson will contact Bob Beaver for the legal descriptions and once obtained this will be put back on the agenda.

NEW BUSINESS:

CBT Forcemain Project – Braun Intertec bill for \$2,412.50 & SEH invoice for \$16,243.26 – Motion by Councilperson Pollard with the support of Stish **to draw on the MN Rural Water temporary financing for \$18,655.76 to pay the vendors.** Roll Call: Ayes: Councilpersons Pollard, Stish, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

Resolution-Police and Fire PERA for Dain Peterson – Motion by Councilperson Stish, supported by Troumbly **to pass the resolution on PERA as written for Officer Peterson.** Roll Call: Ayes: Councilpersons Stish, Troumbly, Pollard, and Mayor Mandich. Nays: none. Motion carried.


UNFINISHED BUSINESS:

KLM recommended repairs to water tower – Motion by Councilperson Pollard with support from Troumbly **to accept the proposal to do the work for \$22,800, keep the GS12s, and if the one GS12 is covered under warranty to store it so that the City has a spare.** Roll Call: Ayes: Councilpersons Pollard, Troumbly, Stish, and Mayor Mandich. Nays: none. Motion carried.


Council concerns/comments

Troumbly: A concern regarding public utilities
Stish: Indicated he would like to attend the collaborative group with other city and township representatives.
Pollard: Also indicated he would like to be a part of the collaborative group.
Mandich: none

A motion to adjourn was made by Councilperson Stish at 5:03 p.m., supported by Pollard. Ayes: all. Nays: none. Motion carried.



Dan Mandich, Mayor



Briana Anderson, Clerk-Treasurer