

CITY COUNCIL MEETING

A work session was held beginning at 2:00 p.m. at and the regular meeting of the Coleraine City Council was held at 4:02 p.m., Monday, September 9th, 2019, in the Council Chambers of Coleraine City Hall.

WORK SESSION

2:00 p.m.

From 2:00 to 3:30 p.m. there was discussion on the 2020 budget, property taxes and the proposed levy, benefit ratio for the rural area, and 2019 expenses and revenues to date. Final discussions prior to setting the preliminary levy will be held Monday, September 23rd at the work session beginning at 2:00 p.m.

Diana Siebels of Waste Management addressed the Council with an exclusive rights proposal for service within the city for the next five years. She stated that this eliminates significant wear and tear on public roadways by having only one truck come through the City for garbage and recycling pick-up. Of course, it would be the resident's choice as to whether they would want to purchase the service or bring their own garbage to the transfer station.

Mary Troumbly and Russ Soderberg's niece, Tammi, presented two checks totaling \$1,050 to the City as a memorial and inquired if the funds could be set aside towards Cotton Park Renovations. Clerk Anderson indicated they could be and formal acceptance of the donation could be added to this evening's agenda by a Councilperson. Mayor Mandich expressed appreciation on behalf of the City.

Public Works Supervisor Bertram inquired on what could be done to get rid of the old bucket truck which is now sitting at the dump site at the Wastewater Treatment Plant. Can it be donated? Bertram was informed that it could not. Attorney Dimich confirmed that since public funds were used to purchase the vehicle; any such item would have to go out for auction.

REGULAR MEETING

4:02 p.m.

The regular meeting was called to order by Mayor Mandich at 4:02 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Troumbly, Pollard, Stish, Sutherland, and Mayor Mandich. Attorney Dimich was also present.

Moved by Councilperson Pollard, supported by Stish, **to approve the consent agenda which included Council meeting minutes of 8.26.19, correspondence, and claims totaling \$8,708.47.** Roll Call: Ayes: Councilpersons Pollard, Stish, Sutherland, Troumbly, and Mayor Mandich. Nays: None. Motion carried.

Moved by Councilperson Stish, seconded by Troumbly, **to approve the meeting agenda with the addition of accepting a donation for Cotton Park.** Ayes: all. Nays: None. Motion carried.

PUBLIC COMMENTS:

No comments.

DEPARTMENT HEADS

Public Works (Street):

Public Works Supervisor provided an oral report that included:

- KLM lined up for two weeks from now to clean out the water tower.
- Hydrant flushing will occur September 17, 18, and 19—a large capacity of water will be dumped.
- Plant is running smoothly.
- Rapid Rooter will start sewer jetting in 2nd addition and some in 3rd addition soon.
- Summer workers now gone – they did a good job.
- Beach is now closed.
- Doors had been kicked in at the beach house and the pump house.
- Someone got in the pavilion and set off a fire extinguisher; then smeared snack pack pudding all over on another day.
- Requested a review of the snow plow policy. He informed that last year many complaints were received because of the windrow left in driveways. Instead of pushing snow to one side wants to split down the center.
- Brushing and pothole repairs had been completed in the rural area
- Requesting homeowners take care of the brushing and branch removal on their lot lines in the alleyways.
- There are many issues with all 3 boilers that provide heat to City Hall, the Community Center, and the Boys & Girls Club offices and they will need attention. He will provide quotes.
- Since there are issues with the plow truck can it be traded off for a loader with a straight blade pusher or a diagonal blade? He indicated that plowing time could be cut in half with different equipment. Council has asked for some numbers to be put together and presented for review.
- Reported concern that he is short staffed, and inquired about getting another employee and/or part-time street help again this winter season.

During the report and discussion council has also asked for list of surplus equipment with minimum dollar figures. Once a list is created, a resolution will be placed on the agenda on what to do with surplus equipment.

Part-time street help and Rink attendants will be placed on the next agenda.

Police:

Police Chief Mjolsness provided a written report. He stated that the department has been busy. He is looking at surveillance camera systems and will be providing some printed information at a later date.

COMMITTEES AND COMMISSIONS/OTHER:

Trout Lake Fire Department/Board

Board meeting had not yet been held; it will be held on Wednesday.

Cotton Beach

Councilperson Sutherland reiterated that the beach is now closed for the season. He stated the City has received some very nice thank yous from the REACH program kids (Kindergarten age) who used the beach this summer. A different way to install the raft will need to be figured out prior to next season. He will go down and take a look at the donated boat; perhaps the older boat can be added to the auction list.

ATTORNEY:

Attorney Dimich reported that the City now has a legal description of the divided property at the old fire hall. He provided a sample (very rough draft) of what the city may wish to publish when ready to sell the property. This will require a formal resolution to proceed with any sale. The current lease goes through May 31st, 2020. The consensus was not to do anything until next spring.

NEW BUSINESS:

CBT-Forcemain Project-Contractor's App for Payment #5 – A motion was made by Councilperson Sutherland with the support of Stish **to approve the Contractor's App for Payment #5 on the CBT Forcemain Project and to draw \$353,239.35 from the temporary financing from MN Rural Water.** Roll Call: Ayes: Councilpersons Sutherland, Stish, Troumbly Pollard, and Mayor Mandich. Nays: none. Motion carried.

CBT-Makeup replacement fund – Motion by Councilperson Pollard, supported by Troumbly, **to pay the second of five annual payments as approved in the original JPA in full (\$28,535.67) now instead of waiting till December.** Roll Call: Ayes: Councilpersons Pollard, Troumbly, Stish, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Extension of discounted utility rate for 422 Roosevelt – property has not yet been rented. Owner is requesting an extension of the discounted utility rate. **Motion** by Councilperson Troumbly with the support of Stish **to allow the extension of the discounted utility rate.** Ayes: all. Nays: none. Motion carried.

Waste Management-Trash & recycling services – **Motion** by Councilperson Pollard, supported by Troumbly **to approve the 5 year exclusive rights agreement with Waste Management as presented.** Roll Call: Ayes: Councilpersons Pollard, Troumbly, Stish, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

Accept donation for Cotton Park – **Motion** by Councilperson Troumbly with the support of Pollard **to accept \$1050 in donations exclusively for use of Cotton Park renovations.** Ayes: all. Nays: none. Motion carried.

UNFINISHED BUSINESS:

Stormwater Retrofit Project – nothing to report or decisions to be made at this time.

COUNCIL CONCERNS:

Troumbly: None

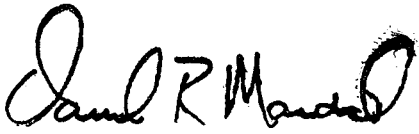
Pollard: None

Stish: None

Sutherland: None

Mandich: Had a resident call with a dirty water complaint on Congdon. She stated she has not been able to use her water and had requested not to pay her water bill. A resident in the gallery was asked to speak. He indicated that he was changing his filters every four days and he is in an area that was just redone. Since hydrant flushing will occur in two weeks any water issues will be addressed afterwards.

Motion by Stish with the support of Sutherland **to adjourn the meeting at 5:10 p.m.** Ayes: all. Nays: none. Motion carried.



Dan Mandich, Mayor



Briana Anderson, Clerk-Treasurer