

CITY COUNCIL MEETING

A budget work session was held beginning at 2:00p.m. and the regular meeting of the Coleraine City Council was held at 4:03 p.m. on Monday, September 23rd, 2019 in the Council Chambers of Coleraine City Hall.

WORK SESSION

2:00 p.m.

Councilpersons Stish, Pollard, Troumbly, Sutherland, Mayor Mandich, and Clerk Anderson were available for the work session beginning at 2:00p.m. The majority of the work session was spent discussing line items for the 2020 budget, the proposed tax levy, and the rural benefit ratio. A plan for the rural benefit ratio was discussed.

It was noted that the biggest impact to next year's budget was an increase in the Fire Department budget-in particular for the new fire truck. The first payment will be due in January 2020. Also noted was any savings to the City from switching insurance providers for AFSCME represented employees has not been realized. Other notable items were an increase of \$5,000 for the police department to purchase in squad video equipment and a \$10,000 increase for the upgrade to Windows 10 operating systems and new laptops with docking stations for administration as well as a new server. There was also discussion on checking into getting iPads for Councilmembers.

Council also heard a letter that had been composed by resident Mary Drewes and read by resident Holly Guyer regarding any increase to the tax levy. A request was made for receiving a breakdown of regular wages, overtime wages, and benefits paid out to, or on behalf of, each City employee to date.

REGULAR MEETING

4:06 p.m.

The regular meeting was called to order at 4:06 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Stish, Sutherland, Troumbly, Pollard, and Mayor Mandich.

Moved by Councilperson Pollard, supported by Sutherland **to approve the consent agenda which included Council meeting minutes of 9.9.19, correspondence, and claims of \$10,083.41.** Roll Call: Ayes: Councilpersons Pollard, Sutherland, Stish, Troumbly and Mayor Mandich. Nays: none. Motion carried.

Motion by Councilperson Stish with the support of Troumbly **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

PUBLIC COMMENTS:

None.

DEPARTMENT HEADS:

Library

A written report was provided in Council packets.

Clerk's Report

A long written report had been provided in Council packets with the status of various issues being worked on and notable upcoming dates.

Motion by Councilperson Sutherland, supported by Stish, **to have the water damaged red map pictures in the Nyberg Community Center (on the east wall) removed.** Ayes: all. Nays: none. Motion carried.

Committee/Commission/Other

Trout Lake Fire Department Board

Not much to report. Previous meeting had much discussion around issues. A joint meeting of the two councils is requested.

Public Utilities Commission & CBT

Minutes of the 9/11/19 PUC meeting were included in Council packets.

CBT Forcemain progress meeting minutes were included in Council packets. Next meeting will be Tuesday, October 8th with a project walk-through immediately following the meeting.

Eagle Ridge Golf Course

August financials had not yet been received. Gordy Skaar provided an oral report. He indicated that Kurt Johnson's formal retirement party will be held Saturday evening from 5 to 8pm and everyone is welcome. Skaar relayed that they are looking at a long-range planning session and bringing someone in to put together a plan. The Management Group wished to apply for a grant and needs a letter from the City indicating support and agreeing to be the fiscal agent. Skaar was asked for a formal proposal for review and would be placed on the next agenda.

Zoning & Planning

Zoning Officer Lloyd Anderson and Councilperson Stish reported on meeting with Jim McNeil of Eagle Properties on a proposed South 40 plat.

Greenway Joint Recreation Board

No representation was present. Minutes of the last meeting were included in Council packets for review.

Mt. Itasca Ski Hill

Councilperson Pollard reported that Itasca Ski and Outing Club is in the process of turning over the treasurer role to Jan Maki as Catherine McLynn is stepping down the end of November. Pollard has also recommended that the City and the Greenway Recreation Association Board each have a voting member on the Itasca Ski & Outing Club board.

NEW BUSINESS:

Vehicle broken window claim – Motion by Councilperson Pollard, supported by Sutherland, **to instruct LMCIT to pay the claim minus the City's deductible.** Roll Call: Ayes: Councilpersons Pollard, Sutherland, Stish, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

Boilers for City Hall – tabled until October 14th Council meeting.

CBT Forcemain Project-Change Order #3 – Motion by Councilperson Troumbly with the support of Pollard **to approve Change Order #3 on the CBT Forcemain Project.** Roll Call: Ayes: Councilpersons Troumbly, Pollard, Stish, Sutherland, and Mayor Mandich. Nays: none. Motion carried.

CBT Forcemain Project-Request #9 for funds – Motion by Councilperson Troumbly, supported by Sutherland, **to approve Request #9 draw for funds from Minnesota Rural Water Association to be added to the loan for the CBT Forcemain Project.**

Part-time Street help – tabled until October 14th Council meeting.

Rink Attendants – tabled until October 14th Council meeting.

Surplus Equipment – Discussion around advertising for closed bids in the newspaper and on the website. Councilperson Troumbly will contact Bertram about what equipment is available and to get information and prices to Clerk Anderson.

Approve 2020 budget – Motion by Councilperson Sutherland with the support of Pollard **to approve the 2020 budget with changes made at the work session.** Roll Call: Ayes: Councilpersons Sutherland, Pollard, Troumbly, Stish, and Mayor Mandich. Nays: none. Motion carried

Set rural area benefit ratio – Motion by Councilperson Troumbly, supported by Sutherland, **to set the rural benefit ration at 35% for 2020.** Roll Call: Ayes: Councilpersons Troumbly, Sutherland, Stish, Pollard, and Mayor Mandich. Nays: none. Motion carried.

Set preliminary levy and Truth in Taxation date(s) – Motion by Councilperson Sutherland with the support of Pollard **to set the preliminary levy at \$838,176, a 9% increase (\$69,207) for 2020.** Roll Call: Ayes: Councilpersons Sutherland, Pollard, Troumbly, Stish, and Mayor Mandich. Nays: none. Motion carried.

Motion by Councilperson Troumbly, supported by Sutherland, **to set the Truth in Taxation meeting date as Monday, December 9th @ 6pm with a subsequent meeting on Tuesday, December 10th @ 6pm if necessary.** Ayes: all. Nays: none. Motion carried.

Bertram seniority date – tabled until October 14th Council meeting.

UNFINISHED BUSINESS:

There was no unfinished business to be discussed at this time.

Council concerns/comments

Troumbly: None.

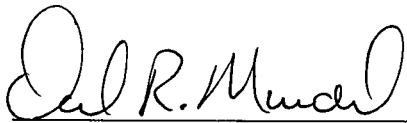
Stish: None.

Pollard: None.

Sutherland: **Motion** by Councilperson Sutherland with the support of Pollard **for Clerk Anderson to attend the Social Media Summit on Thursday, September 26th held in Grand Rapids with the office being closed until 9am that day.** Ayes: all. Nays: none. Motion carried.

Mandich: none

A motion to adjourn was made by Councilperson Stish at 5:40 p.m., supported by Pollard. Ayes: all. Nays: none. Motion carried.



Dan Mandich, Mayor



Briana Anderson, Clerk-Treasurer