

CITY COUNCIL MEETING

A work session was held at 3:30p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m. on Monday, October 28th, 2019 in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30p.m.

No one was scheduled to speak to the Council on any topics. The work session was used to discuss additional materials handed out and an explanation of some of the other materials in the packet. Most related to numbers.

REGULAR MEETING

4:06 p.m.

The regular meeting was called to order at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Troumbly, Pollard and Mayor Mandich. Councilperson Sutherland was absent with notice and Councilperson Stish would be arriving late.

Moved by Councilperson Pollard, supported by Troumbly, **to approve the consent agenda which included Council meeting minutes of 10.14.19, correspondence, and claims of \$9,198.21.** Roll Call: Ayes: Councilpersons Pollard, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

Motion by Councilperson Troumbly with the support of Pollard **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

PUBLIC COMMENTS:

Matt Shermoen, Business Developer for APEX, addressed the Council and briefly explained the request of the Eagle Ridge Golf Course Management team for the City to apply for a grant helping to pay for strategic plan development from IRRR. A letter detailing the proposal was provided in Council packets. Matt explained his role and called on B.J. Hansen, a member of the Management team, to explain further. APEX and IEDC would work with the Management team in developing the grant proposal for submission to the IRRR by the City. They would also help in the selection process of the entity for development of a strategic plan. All would be submitted to Council for approval.

DEPARTMENT HEADS:

Library

A written report was provided in Council packets.

Clerk's Report

A long written report had been provided in Council packets. Advisements in the form of motions are listed on the agenda.

Clerk Anderson also reviewed materials as they relate to the golf course. A request for a work session or special meeting between the Council and the Eagle Ridge Management Group was made. Councilperson Pollard offered to get something set up.

Committee/Commission/Other

Trout Lake Fire Department Board

Minutes of their 10.10.19 meeting were included in council packets. Nothing new to report at this time.

Public Utilities Commission & CBT

Minutes from the Forcemain Project Progress meeting of 10.8.19, PUC meeting of 10.9.19, CBT regular meeting of 10.9.19, and CBT special meeting of 10.22.19 were included in council packets. Nothing additional to report.

Eagle Ridge Golf Course

No representation was present. September financials and minutes from the Eagle Ridge Board of Directors 7.31.19 meeting were included in council packets.

Zoning & Planning

Zoning Officer Lloyd Anderson reported that the current owners of Midway Homes is looking in to subdividing the property.

Greenway Joint Recreation Board

Minutes of the 10.14.19 meeting were included in Council packets for review. No questions were asked of GJRA representative Delich.

Mt. Itasca Ski Hill

Nothing to report at this time.

NEW BUSINESS:

Resolution-public hearing on Mesabi Avenue Vacation. A resolution was presented to council with detailed property descriptions and a request for the public hearing to be held on Monday, November 25th. The vacation will add property to the five homeowners within the original plat. **Motion** by Councilperson Troumbly with the support of Pollard **to adopt the 'portion of Mesabi Avenue vacation' resolution which sets the public hearing for Monday, November 25th at 5:00 p.m.** Roll Call: Ayes: Councilpersons Troumbly, Pollard, and Mayor Mandich. Nays: none. Motion carried.

Eagle Ridge Golf Course Strategic Plan Proposal and Resolution to apply for and accept funding from IRRR – These two items were handled together. The proposal to apply for funding from IRRR to hire a firm to develop a strategic plan was reviewed. A brief discussion followed. Hiring an entity to develop a strategic plan for the golf course will not cost the City any money. Everything will be presented to Council for approval. **Motion** by Councilperson Pollard, supported

by Troumbly to approve the Strategic Plan Proposal and approve the resolution to apply for and accept funds from IRRR. Roll Call: Ayes: Councilpersons Pollard, Troumbly, and Mayor Mandich. Nays: none. Motion carried.

Councilperson Stish arrived at 4:30 p.m.

Election Training – A motion was made by Councilperson Troumbly with the support of Pollard for the Clerk-Treasurer to bring in a part-time employee to cover the office while she attends an election official training in Hibbing on Thursday, October 31st. Ayes: all. Nays: none.

UNFINISHED BUSINESS:

Part-time help – An advertisement for a part-time, casual employee has been placed in the Scenic Range News Forum for the next two weeks.

Rink Attendants – An advertisement for rink attendants has also been placed in the Scenic Range News Forum for two weeks. It was mentioned that it would be helpful if an announcement could be made at the high school and also Itasca Community College. Councilperson Stish will take care of the High School.

Emergency Services Building numbers – Clerk-Treasurer Anderson had provided a report to Council on Coleraine’s unreimbursed expenses for the construction of the Emergency Services Building. In 2017 the City expended \$99,294 as indicated by the 2017 Audit. Bovey had requested this number. There was consensus that page 8 of the Audit be provided to Bovey with a request for what their contribution was. Clerk Anderson will communication with Clerk DeGuiseppe.

Council concerns/comments

Troumbly: None.

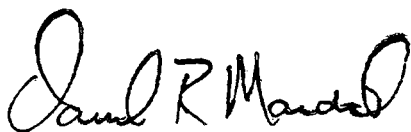
Stish: Reported that Performance reviews had been held with each of the Department Heads by himself and Mayor Mandich. The Department Heads will be setting up staff reviews with either himself or Mayor Mandich in attendance. He also conveyed that he and Mayor Mandich will finish out the year with the Department Head monthly meetings but that he would like to see some sort of rotation with other Councilmembers beginning in January.

Pollard: None.

Sutherland: Absent.

Mandich: None.

A motion to adjourn was made by Councilperson Stish at 5:06 p.m., supported by Pollard. Ayes: all. Nays: none. Motion carried.



Dan Mandich, Mayor



Briana Anderson, Clerk-Treasurer