



Memorandum

To: Mayors and City Council Members in Itasca County

From: Krista Mattila, Board Coordinator

Date: October 28, 2020

Re: Nominations for Itasca County Communities Under 10,000
ARDC Representative

We are seeking nominations to serve as Itasca County's Communities Under 10,000 representative on the Arrowhead Regional Development Commission. Calvin Saari, Nashwauk, is currently serving in that capacity, but his term will expire January 21, 2021. He is eligible to serve again.

ARDC is a multi-purpose planning organization serving the Arrowhead counties of Aitkin, Carlton, Cook, Itasca, Lake, Koochiching and St. Louis by providing local units of government and citizen groups a means to work cooperatively to identify regional needs solve problems and foster local leadership. The Commission is a policy-making body comprised of representatives that include counties, municipalities, townships, school boards, and public interest categories.

There is no limit to terms a representative may serve. The term for this position is three years and will expire in January 2024. The Commission meets four times a year on the 3rd Thursday of January, April, July, and October, usually at 10:00 a.m., and meetings are held at various locations within the region. These positions are unpaid, volunteer positions; however, members are reimbursed for their mileage to and from meetings and reasonable expenses.

Please use the enclosed form to nominate a mayor or city council member from any city with a population of less than 10,000 and return by November 25, 2020, by mail in the enclosed envelope, fax to 218-529-7592, or scan and email to kmattila@ardc.org. **Please also include a brief bio about the Representative.**

As set forth by Minnesota Statute 462.388, the Regional Development Act of 1969, if there is more than one nominee, mayors will be given the opportunity to vote for the final candidates. The results of the election will be ratified at the Annual Meeting on January 21, 2021.

Thank you for participating in this process. If you have any questions regarding the nominations or election process, I can be contacted at 218-529-7543, 800-232-0707 X 543 or kmattila@ardc.org.

Enclosed: Nomination Form
Business Reply Envelope

ARROWHEAD REGIONAL DEVELOPMENT COMMISSION (ARDC)

221 West First Street
Duluth, MN 55802
218-529-7543 / 800-232-0707
218-529-7592 FAX

COMMUNITES UNDER 10,000 REPRESENTATIVE

NOMINATION FORM

COUNTY OF: Itasca

I hereby nominate the following person as the Communities Under 10,000 representative on the Arrowhead Regional Development Commission:

Candidate's Name/Title: _____

City of: _____

Address: _____

Phone: _____ **Email:** _____

Brief Bio (or attach a resume): _____

Civic, Professional, &/Or Community Activities: _____

Nominated By: _____

Street Address: _____

City, State, Zip _____

Phone No. _____ **Email:** _____

DEADLINE FOR NOMINATIONS TO BE RECEIVED AT ABOVE ADDRESS: November 25, 2020

(Faxes accepted, but please follow up with mailed nomination form.)