CITY OF
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CITY COUNCIL MEETING

A work session was held beginning at 2:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., Monday, November 9th, 2020 in the Council Chambers of Coleraine City Hall with some members attending via telephone conference.

WORK SESSION

2:30 p.m.

The main purpose of the work session was to hear from Sarah Carling of CEDA with a synopsis of where the City stood on projects initially identified last spring on Day of Action projects and through a SWOT analysis and how those developments have modified the capital improvement plan. Sarah stated the intent is to help the City further review and proceed on those projects that have been identified as a high priority and assist by working on potential funding sources. She will contact Bob Beaver, City Engineer, to ascertain where to start for moving forward. Many questions were asked and answered and there was much discussion. Some areas that were discussed: road work in the rural district, Roosevelt Street corridor and parking, water meters, revisions to ordinances, to name just a few. Sarah will continue to work and will be meeting with the new Council after the first of the year to further formulate a plan of action.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Mandich at 4:02 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present were Councilperson Troumbly and Mayor Mandich. Attorney Dimich was also present. It was noted that Councilperson Stish was at a fire call and would be attending afterwards; Councilperson Pollard is traveling and hoped to attend by phone.

Being there was no quorum at the present time, Mayor Mandich first called for any public comments.

PUBLIC COMMENTS:

Sarah Carling introduced a new member of the IEDC team, Austin Miller. Austin's role is to work on community broadband initiatives and as a business consultant for small businesses and SDBC. He will be communicating with the Council in the near future.

Mike Adler of UPS addressed the Council with a request to place a U-Haul on the corner of the parking lot near the boat landing at Cotton Park Beach to be used for temporary storage of packages needing delivery to local residents during the holiday season. The U-Haul would be placed as soon as possible and would be used through December 24th by delivery drivers who use their own vehicles. There would be no liability assumed by the City. The item is on the agenda for review and potential approval.

DEPARTMENT HEADS
Police Department

Police Chief Mjolsness had provided a written report indicating he would not be present. Report was reviewed. There were no questions.

Public Works (Street):

Public Works Supervisor Bertram had informed earlier in the day that he would not be present. A written report had not been provided.

Councilperson Stish arrived at approximately 4:10 p.m.

Councilperson Pollard entered phone conference at approximately 4:13p.m.

A new roll call was taken. Members now present: Councilpersons Troumbly, Pollard, Stish, and Mayor Mandich. Attorney Dimich was also present.

ATTORNEY:

Nothing to report.

With a quorum now present, the meeting continued with the normal agenda.

Moved by Councilperson Stish, supported by Troumbly, **to approve the consent agenda which included Council meeting minutes of 10.26.20, correspondence, public utility claims of $17,749.13 and regular claims of $18,409.39.** Roll Call: Ayes: Councilpersons Stish, Troumbly, Pollard, and Mayor Mandich. Nays: none. Motion carried.

Moved by Councilperson Stish, seconded by Troumbly, **to approve the meeting agenda as presented.** Roll Call: Ayes: Councilpersons Stish, Troumbly, Pollard, and Mayor Mandich. Nays: none. Motion carried.

NEW BUSINESS:

Rink Attendants – Motion by Councilperson Troumbly with the support of Stish **to approve the posting of Rink Attendants.** Roll Call: Ayes: Councilpersons Troumbly, Stish, and Mayor Mandich. Nays: none. Not present or audible: Councilperson Pollard. Motion carried.

Mt. Itasca covid expenses--$620.03. Motion by Councilperson Stish, supported by Troumbly **to approve the reimbursement to the Mt. Itasca Ski and Outing Club covid expenses of $620.03 to come out of the CRF monies allocated to the City.** Roll Call: Aytes: Councilpersons Stish, Troumbly, and Mayor Mandich. Nays: none. Not present or audible: Councilperson Pollard. Motion carried.

Fence at Day Care facility – Discussion by Council regarding the height of the fence that was replaced at a local day care facility. The front fence is taller than the 4 foot limit indicated by City ordinance. This was a replacement of a chain link fence and an approved project during Day(s) of Action this summer. The Zoning and Planning Commission is recommending that the City review the facts and

provide guidance on how to move forward. Should the Council decide to do nothing, it should be noted why.

Since the City Council approved the replacement of the fence as a Day(s) of Action project. Adherence to the height ordinance was not considered when the project was approved. The intent of the project and the City's approval was to help a business with privacy and noise reduction issues, especially since this business is so close to Hwy 169. The fence was a replacement for a chain link fence. **After discussion, the City Council recommends no action. Taking no action is not meant to be precedent setting and is considered a one time exception not intended to change city ordinances.**

City Contribution to Mt. Itasca/Itasca Ski & Outing Club – Motion by Councilperson Troumbly with the support of Stish **to pay the $10,000 allotted in the 2021 budget at the appropriate time and to table the additional $5,000 request until Councilperson Pollard has the opportunity to contact the City of Grand Rapids.** Roll Call: Ayes: Councilpersons Troumbly, Stish, Pollard, and Mayor Mandich. Nays: none. Motion carried. The additional $5,000 request will be placed on the November 23, 2020 agenda.

Resolution 2020.11.09—Parole opposition – Motion by Councilperson Troumbly, supported by Stish, **to approve the resolution and send the letter in opposition to the parole of Audie Fox.** Roll Call: Ayes: Councilpersons Troumbly, Stish, Pollard, and Mayor Mandich. Nays: none. Motion carried.

Pedestrian Crossing—street light – Motion by Councilperson Stish with the support of Troumbly **to consent to the addition of another light on the SW quadrant of the crossing and for the City to take care of this light long term.** Roll Call: Ayes: Councilpersons Stish, Troumbly, Pollard, and Mayor Mandich. Nays: none. Motion carried.

RAMS Board of Directors nomination – After brief discussion, the City does not offer a nomination.

UPS request (Mike Adler) – A brief synopsis of the request was stated. **Motion** by Councilperson Stish , supported by Troumbly, **to allow the temporary placement of a U-Haul by UPS in the parking lot near Cotton Park and Beach until the holiday season is over.** Roll Call: Ayes: Councilpersons Stish, Troumbly, Pollard, and Mayor Mandich. Nays: none. Motion carried.

Special Meeting – canvass election results – Special meeting is **set and posted for Thursday, November 12th at 2:30p.m. in Council Chambers.** No decision required.

UNFINISHED BUSINESS:

CARES Act/CRF monies – automatic door operators with remote controlled push buttons. Clerk Anderson explained the challenges with the electrical work needed for these push buttons for the two doors entering Nyberg Community Center. The purchase and installation of the two operators would cost $7,150.00 without any electrical work. **Motion** by Councilperson Troumbly with the support of Stish **to approve the purchase and installation of the door operators coming out of the CRF monies allocated to the City and to deal with the electrical necessary at a later date.** Roll Call: Ayes: Councilpersons Troumbly, Stish, Pollard, and Mayor Mandich. Nays: none. Motion carried.

Additional discussion regarding the technology purchased and subscriptions either necessary for the equipment or to meet government and privacy regulations was presented by Clerk Anderson.

Motion by Councilperson Stish with the support of Troumbly **for the Clerk to get the necessary technology subscriptions, to move the tenet to City owned and control, and to add the additional roughly $1500 to the budget as a line item.** Roll Call: Ayes: Councilpersons Stish, Troumbly, Pollard, and Mayor Mandich. Nays: none. Motion carried.

Motion by Councilperson Stish, supported by Troumbly, **to accept and sign the Information Technology Service Agreement with Fusion Tech, Inc.** Ayes: Councilpersons Stish, Troumbly, Pollard, and Mayor Mandich. Nays: none. Motion carried.

COUNCIL CONCERNS:

Stish: None
Troumbly: None
Pollard: None
Sutherland: Absent
Mandich: None

Motion by Councilperson Pollard with the support of Stish **to adjourn the meeting at 5:16 p.m.** Roll Call: Ayes: Councilpersons Pollard, Stish, Troumbly, and Mayor Mandich. Nays: none. Meeting adjourned.

Dan Mandich, Mayor

Briana Anderson, Clerk-Treasurer