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### CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., Monday, May 9, 2022, in the Council Chambers of Coleraine City Hall.

#### WORK SESSION

**3:30 p.m.**

Council used the work session to discuss various items amongst themselves and staff.

#### REGULAR MEETING

**4:01 p.m.**

The regular meeting was called to order by Mayor Nielsen at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Pollard, Sobtzak, T. Troumbly, Sertich, and Mayor Nielsen.** Attorney Dimich arrived at 4:15 p.m.

**Moved** by Mayor Nielsen, supported by Councilperson Sertich, **to approve the consent agenda which included approval of the minutes of 4.25.22, joint council meeting minutes of 4.26.22, correspondence, public utility claims of \$30,706.16, and regular claims of \$14,656.43.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, Pollard, Sobtzak, and T. Troumbly. Nays: none. Motion carried.

**Moved** by Mayor Nielsen, seconded by Councilperson Sobtzak **to approve the meeting agenda with the addition of Police Committee under new business.** Roll Call: Ayes: All. Nays: None. Motion carried.

#### PUBLIC COMMENTS:

There were no public comments.

#### DEPARTMENT HEADS

##### Police:

Interim Police Chief Mjolsness was present and had provided a written report in packets. There were no questions.

##### Public Works (Street):

Public Works Lead, Mike Anderson, had provided a written report that he went over. A list with accompanying pictures of old equipment and other things that are up at the Sewage plant was gone over. It was requested that information on the following items be obtained for putting out on bids (maybe through K bid): Old bucket truck, 1986 blazer, 1970's sewer jetter, 580c case backhoe, watering tank and pump, lawnmower, old hand blower, old chainsaw, old tar trailer, and weed whackers. It was also brought up that the sander is in tough shape and needs a lot of work. The vehicles and boats stored there will need to be checked out by the police department to see where they came from. It was suggested that the concrete tables and benches be used within the city somewhere. The raft can be put out at Cotton Beach.

In addition, Mike turned in a stack of checks made payable to the City of Coleraine Street Department and asked if the monies go back to the street department. The checks date back to 2017 through 2021 (total

\$851.10) and were never turned in to the Clerk's office for deposit; it is probable that the checks are no longer any good. **Motion** by Councilperson T. Troumbly, supported by Sobtzak, **to have Clerk check to see if the checks can be honored and if so, to be deposited in to the 225 Equipment Replacement Fund.** Roll Call: Ayes: Councilpersons T. Troumbly, Sobtzak, Pollard, Sertich, and Mayor Nielsen. Nays: none. Motion carried.

**ATTORNEY:**

Nothing to report.

**NEW BUSINESS:**

**Post for part-time (youth) Street help for summer – Motion** by Councilperson Sobtzak, supported by Mayor Nielsen, **to post for part-time summer youth help.** Ayes: all. Nays: none. Motion carried.

**Review of youth pay (summer street, lifeguards, rink attendants) – Motion** by Mayor Nielsen with the support of Councilperson T. Troumbly **to raise part-time seasonal wages for youth pay by \$1.00 across the board.**

<b>Resulting new rates:</b>	<b>\$11.33/hr. first year</b>	<b>\$12.33/hr. – lead first year</b>
	<b>\$11.83/hr. second year</b>	<b>\$12.83/hr. – lead second year</b>
	<b>\$12.33/hr. third year</b>	<b>\$13.33/hr. – lead third year</b>

Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly, Sertich, Sobtzak, and Pollard. Nays: none. Motion carried.

**Proposal for Building Official Services – Motion** by Mayor Nielsen with the support of Councilperson T. Troumbly **to approve agreement with Township and Range, LLC for inspection services for a one-time trip up to cover the inspections requested.** Roll Call: Ayes: Mayor Nielsen, Councilperson T. Troumbly, Pollard, Sobtzak, and Sertich. Nays: none. Motion carried.

**Police Committee** – Councilperson Sertich gave updates on combining Police Departments where several conversations have been held. It is suggested to create a formal committee to continue conversations and begin making recommendations for both council approvals. **Motion** by Councilperson Sobtzak, supported by T. Troumbly **to form a Police Merger Committee with two members of Bovey Council and two members of Coleraine Council which will be Mayor Nielsen and Councilperson Sertich.** Roll Call: Ayes: Councilpersons Sobtzak, T. Troumbly, Pollard, Sertich and Mayor Nielsen. Nays: none. Motion carried.

**UNFINISHED BUSINESS:**

**Development of City owned land on Autumn Lane** – City Engineer, Bob Beaver explained the benefit of incorporating a cul-de-sac as opposed to individual lots with direct access to the street. Parcels would be similar in area to the industrial park sizes. Development of Outlot A is unfeasible due to existing topography. Very preliminary estimates for project are \$648,000. Discussion followed. All taken under advisement.

**City-wide infrastructure project** – not a lot to report. Bob is involving their community development specialist to assist in looking at funding options. Project would not start until 2023, at earliest.

**Street lighting project** -- Bob reported that this could be pulled from the City-wide infrastructure, but much would need to be done yet. He said the good news is that poles would take 16 weeks after order to come in which is reduced from what it was earlier.

**Brock Lane** – Bob Beaver stated he was still working on the RR permit. Should have more information soon. It was also brought up that reclaim work was going to be done on Sunnybeach Road in Grand Rapids and should the timing work out, perhaps the two projects could be coordinated which would save money.

**Sale of equipment** – Most discussion occurred during the Public Works report. No action is required at this time.

#### COUNCIL CONCERNS:

**Pollard:** None

**Sobtzak:** Conveyed that he had received a quote from another company for work on the Log Church. This quote was substantially lower than the other and was very detailed. Work could not be completed until Spring of 2023 but would need to be locked in now and require a deposit. This is to be added to the next agenda.

**T Troumbly:** Reported that she had contact with someone from the Pengilly Boosters Club. They suggested that the City send a letter requesting funds for the Picnic in the Park. **Motion** by Councilperson Sertich, supported by Pollard, **to approve Councilperson T. Troumbly going after and requesting funds from the Pengilly Booster Club.** Ayes: all. Nays: none. Motion carried. Troumbly also reported that she was working on a letter of interest for a Rural Leadership Booster Grant along with a letter of intent for a federal grant which would require a 20% match. **Motion** by Councilperson Sertich with the support of Mayor Nielsen **for Councilperson Troumbly to proceed with the letters on behalf of the city.** Ayes: all. Nays: none. Motion carried.

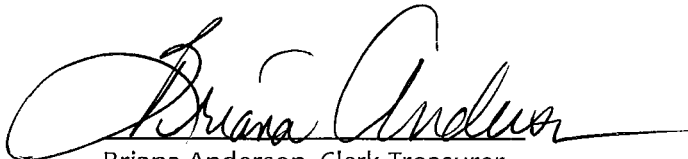
**Sertich:** None

**Nielsen:** None

Mayor Nielsen, supported by Councilperson Sertich, motioned to adjourn the meeting at 5:30 p.m. Ayes: all. Nays: none. Meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer