

### CITY COUNCIL MEETING

The rescheduled regular meeting of the Coleraine City Council was held at 4:00 p.m., Monday, October 17, 2022, in the Council Chambers of Coleraine City Hall.

### WORK SESSION

**3:30 p.m.**

There was no work session.

### REGULAR MEETING

**4:00 p.m.**

The regular meeting was called to order by Mayor Nielsen at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Pollard, Soltzak, T. Troumbly, and Mayor Nielsen.** Councilperson Sertich was absent with notice.

**Moved** by Mayor Nielsen, supported by Councilperson Pollard, **to approve the consent agenda which included minutes of 9.26.22, correspondence, and claims of \$30,971.74.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Pollard, T. Troumbly, and Soltzak. Nays: none. Motion carried.

**Moved** by Mayor Nielsen, seconded by Councilperson T. Troumbly **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

### PUBLIC COMMENTS:

There were no public comments.

Attorney Dimich arrived at 4:16p.m.

### DEPARTMENT HEADS

#### Police:

Interim Police Chief Grossell was not available for the meeting. A written report was included in Council packets.

#### Public Works (Street):

Public Works Supervisor Rogich provided a written report that he went over.

- Culverts in rural district have been put in
- Mowing about done for year
- Hydrant flushing almost complete

- Getting ready for winter
- Still waiting on actuators and valves for the water plant
- The waiver regarding the crane crossing the Gayley Avenue bridge has been presented
- The Dodge pickup needs some work
- Looking a hiring a company for lift station maintenance

**Committee/Commission/Other  
Infrastructure Committee**

Working on scheduling the first meeting for Thursday, October 20<sup>th</sup>.

**ATTORNEY:**

Attorney Dimich stated he had received communication from the owner of the property at 23 Hollywood Drive where it has been determined that the building needs to be torn down. The owner understands yet has had difficulty in finding someone to do the work. It has been suggested that she apply for a demolition grant from IRRR where approximately 75% of the cost could be covered. The City could file a court order (\$300 cost) to get a file opened and have party served (additional costs). Dimich expressed that it might not get into court until December. It is recommended that the City wait for the time being as the property owner is trying to work on demolition.

**NEW BUSINESS:**

**Brock Lane Pay Application #1** – Emily Major, City Engineer, indicated that the work is at substantial completion, and this pay application for \$167,836.44 is the bulk of expenditures on the project. The retainage of \$1,695.32 has been held back until all the appropriate paperwork has been completed. **Motion** by Councilperson Soltzak with the support of T. Troumbly **to pay out the \$167,836.44 to Hawkinson Construction as indicated on pay application #1.** Roll Call: Ayes: Councilpersons Soltzak, T. Troumbly, Pollard and Mayor Nielsen. Nays: none. Motion carried.

**Resolution No. 2022-10.11—City Hall Tuckpointing Project** – Clerk Anderson explained the resolution that was two-fold: **1) to accept a private anonymous donation of \$6,500 to pay for the project and 2) to award the work to Bradco Restoration, Inc.** who was the lowest bidder on the project. **Motion** by Mayor Nielsen, supported by Councilperson Pollard, **to approve said resolution.** Roll Call: Ayes: Mayor Nielsen, Councilperson Pollard, Soltzak, and T. Troumbly. Nays: none. Motion carried.

**UNFINISHED BUSINESS:**

**Log Church project** – nothing to report.

**Autumn Lane Project** – still waiting for communication from Chris Ismil of IRRR.

**City-wide infrastructure project** – nothing to report at this time.

**Street lighting project** – work is progressing by SEH. Because of the timeline in waiting for poles to come in, city may want to consider selecting and ordering what is needed instead of waiting for contractor who will be awarded the bid to order them. Options will be provided at a later date.

**Motion to recess at 4:33 p.m. to be reconvened at 5:00 p.m. public hearing** by Mayor Nielsen with the support of Councilperson Sobtzak. Ayes: all. Nays: none.

At **5:01p.m.** Mayor Nielsen reconvened the meeting and the **public hearing on the rental license at 407 Mitchell** was opened by Attorney Dimich. He explained the purpose of the hearing was to give Ms. Schuster an opportunity to address the Council as required by law. Dimich stated he had spoken to Schuster and she would not be attending. She understands she may not rent the property and perhaps will get the property fixed up and sell it. That said, Dimich reiterated two options for the Council to move on: 1) suspension of the rental license for not more than 12 months or 2) revocation of the rental license for not more than 12 months. They are similar, but different in that with revocation, the revocation can be renewed for an additional 12 month period, a rental license would need to be reapplied for, a rental inspection could be done, and would provide for a guarantee that everything gets fixed. There was some discussion among Council. **Motion** by Councilperson T. Troumbly **to revoke the rental license at 407 Mitchell for a 12 month period.** The motion was seconded by Pollard. Roll Call: Ayes: Councilperson T. Troumbly, Pollard, Sobtzak, and Mayor Nielsen. Nays: none. Motion carried. Attorney Dimich will notify Ms. Schuster and will include a copy of the order and ordinance.

At **5:16p.m.** the meeting moved to a **public hearing on a change to Ordinance 7.48 Seasonal and Calendar Parking** was opened. It was explained that this change allows calendar parking on Powell Avenue from Roosevelt Avenue to Cole Avenue. This change should eliminate the need of parking by residents in the alley and in MNDot's right of way which has caused problems with snow removal and garbage pickup among others. The Planning & Zoning Commission recommends this change. **Motion** by Mayor Nielsen, supported by Pollard, **to approve the recommended change to the ordinance.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Pollard, Sobtzak, and T. Troumbly. Nays: none. Motion carried.

The **meeting recessed at 5:22p.m.** The **meeting was reopened at 5:30p.m.** for the **public hearing on a change to ordinance 12.201 Subdivision and Platting of Land, Article B.** Zoning Officer Anderson described the change as allowing for a "minor subdivision" where less than five lots or parcels that are 2.5 acres or less in size may not have to require a plat as allowed by MN Statute 462.358 subd.3b and MN Statute 505.03, 1.Section V-H. The Zoning and Planning Commission recommends this change. **Motion** by Councilperson Sobtzak with the support of Mayor Nielsen **to approve the change to said ordinance.** Roll Call: Ayes: Councilperson Sobtzak, Mayor Nielsen, Councilpersons T. Troumbly and Pollard. Nays: none. Motion carried.

The **meeting was recessed at 5:34p.m.** The **meeting was reconvened at 5:45 p.m.** for a **public hearing on the change to Ordinance 12.081 permitted uses table.** It was explained that this was more of a housekeeping item and would allow the Zoning and Planning Commission to issue a Conditional Use permit without having to hold a public hearing each time. Three people in the past

year had to have public hearings to receive a conditional use permit. Only two permitted uses are being added and the Zoning and Planning Commission recommend this change. **Motion** by Councilperson Sobtzak, supported by Mayor Nielsen, **to approve the change to the permitted uses table.** Roll Call: Ayes: Councilperson Sobtzak, Mayor Nielsen, Councilpersons T. Troumbly and Pollard. Nays: none. Motion carried.

The public hearing was closed at 5:53 p.m.

**COUNCIL CONCERNS:**

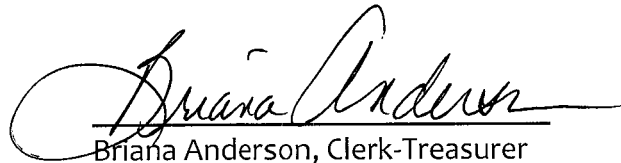
**Pollard:** None  
**Sobtzak:** None  
**T Troumbly:** None  
**Sertich:** Absent  
**Nielsen:** None

Mayor Nielsen, supported by Councilperson Sobtzak, **motioned to adjourn the meeting at 5:53 p.m.** Ayes: all. Nays: none. Meeting adjourned.



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Thomas Nielsen, Mayor



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Briana Anderson, Clerk-Treasurer