

### CITY COUNCIL MEETING

A work session was held beginning at 3:35 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., Monday, November 14, 2022, in the Council Chambers of Coleraine City Hall.

### WORK SESSION

**3:30 p.m.**

Interim Police Chief Grossell and Justin from Fusion Tech explained the proposals and quotes for the purchase and use of body cameras and supplies from Axon and Watchguard. The quotes along with equipment needed, subscriptions and how it all works together was explained. Though slightly more expensive for equipment, Axon is the recommended supplier as upkeep and troubleshooting with the Watchguard system would cost more in IT expenses.

### REGULAR MEETING

**4:23 p.m.**

The regular meeting was called to order by Mayor Nielsen at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Pollard, T. Troumbly, and Mayor Nielsen.** Councilpersons Sertich and Sobtzak were absent with notice.

**Moved** by Mayor Nielsen, supported by Councilperson Pollard, **to approve the consent agenda which included minutes of 10.24.22, sent claims of \$22,462.42, PU claims of \$18,256.40, and claims of \$32,794.53, correspondence, and Resolution No. 2022-11.14.-Lib –donation (\$100).** Roll Call: Ayes: Mayor Nielsen, Councilpersons Pollard and T. Troumbly. Nays: none. Motion carried.

**Moved** by Mayor Nielsen, seconded by Councilperson T. Troumbly **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

### PUBLIC COMMENTS:

There were no public comments.

### DEPARTMENT HEADS

#### Police:

Interim Police Chief Grossell briefly reiterated what was on his written report, then continued with information regarding getting body cameras (3), dash cameras (2) for the squads, and three tazers with 12 cartridges on the Axon information. The first year of purchase there would be \$6,822 in installation and training costs which could be partially covered by a \$6,000 grant. The annual cost for all three of the items would be \$7,245.52 should it be agreed to prior to the end of 2022; however billing wouldn't start until equipment is received sometime in 2023 so would be pro-rated. This is on the agenda for consideration.

#### Public Works (Street):

Public Works Supervisor Rogich provided a written report that he went over. The department is either working on or has completed:

- Installation of three culverts

- Flushing hydrants
- Winterizing buildings
- Actuator project at the Water Plant
- Lift Station Maintenance
- Dodge Pickup
- Gayley Ave. Bridge waiver
- 403 Mitchell St. water leak
- Electric locating
- No Parking signs in the alley west of Powell Ave are up
- 80 to 85% of street sweeping was done before the snow fell
- Working on street signs – designs are done; the ones that need poles won't go up till spring

They have been busy.

**Committee/Commission/Other  
Infrastructure Committee**

Minutes from the last two meetings were included in Council packets. The Committee is recommending that Council approve the following for the Stormwater Retrofit Project:

- 1) Subsurface treatment
- 2) Old Castle PerkFilter
- 3) The location of Longyear Park-west end for the vaults and filter

The Committee is working on the Street Lighting project and finalizing what is proposed for the City-wide infrastructure project so it can keep moving.

**ATTORNEY:**

Attorney Dimich had nothing to report.

**NEW BUSINESS:**

**Stormwater Retrofit Project – Motion** by Mayor Nielsen, with the support of Councilperson Pollard **to go with the Infrastructure Committee's recommendation (see above) and approve the plan for the Stormwater Retrofit Project.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Pollard and T. Troumbly. Nays: none. Motion carried.

**Blandin Leadership Boost Grant—Cotton Park project – Motion to formally approve the grant application and accept \$50,000 grant monies for the Cotton Park project** was made by Councilperson T. Troumbly with support from Mayor Nielsen. Roll Call: Ayes: Councilperson T. Troumbly, Mayor Nielsen, Councilperson Pollard. Nays: none. Motion carried.

**RAMS—nomination for RAMS Board of Directors** – Clerk Anderson explained. Council does not wish to make a nomination at this time.

**Water Leak repair on Mitchell** – Two quotes had been presented by Public Works Supervisor Rogich to do the repair which is necessary. **Motion** by Councilperson Troumbly with the support of Pollard **to approve the proposal from Casper Construction for \$13,300.00 which includes concrete curb and gutter patch and a**

**bituminous patch in the street.** Roll Call: Ayes: Councilpersons T. Troumbly, Pollard, and Mayor Nielsen. Nays: none. Motion carried.

**Brock Lane—final pay application** – Clerk Anderson informed that all required paperwork has been submitted to her and the punch list work has been completed. The \$1,695.32 retainage can now be paid. **A motion to make the final payment of \$1,695.32** was made by Mayor Nielsen with the support of T. Troumbly. Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly and Pollard. Nays: none. Motion carried.

Proposal for PD body cameras and equipment – Council wishes to take proposal under advisement and see what Bovey’s plan is. Item to be placed on next agenda.

**Canvass local election results** – Council, as the Canvassing Board, reviewed the results of the November 8, 2022 General Election:

Mayor City of Coleraine (vote for 1)

Thomas Nielsen	678	overvotes:	0
Write-in	13	undervotes:	160
Total	691		

Council Member City of Coleraine (vote for 2)

Jennifer “Eichorn” Dreher	357		
Jeremy Sobtzak	468	overvotes:	0
Joseph Pollard	267	undervotes:	601
Write-in	9		
Total	1,101		

**Motion** by Councilperson T. Troumbly, supported by Pollard, **to accept the tally, declare Thomas Nielsen as Mayor for 2023-2024, Jennifer Dreher and Jeremy Sobtzak as Councilpersons for 2023-2026 and for Clerk Anderson to certify the results to the County Auditor.** Roll Call: Ayes: Councilpersons T. Troumbly, Pollard, and Mayor Nielsen. Nays: none. Motion carried.

**Iron Range Brownfield Assessment Grant and Coalition** – **Motion** by Mayor Nielsen, with support of Councilperson T. Troumbly, **to send letter of support for grant request and name Councilperson Sobtzak as the city contact.** Ayes: all. Nays: none. Motion carried.

**UNFINISHED BUSINESS:**

**Log Church project** – work that could be completed this fall has been completed. Remaining work will resume in the spring.

**Autumn Lane Project** – still waiting for communication from Chris Ismil of IRRR.

**City-wide infrastructure project** – the Infrastructure Committee meets tomorrow.

**Street lighting project** – the Infrastructure Committee meets tomorrow and will be reviewing various pole and lighting designs.

**COUNCIL CONCERNS:**

**Pollard:** None

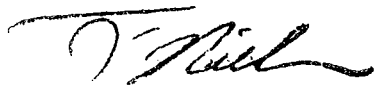
**Sobtzak:** Absent

**T Troumbly:** None

**Sertich:** Absent

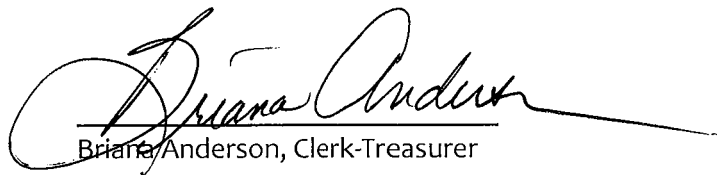
**Nielsen:** Requested an update on the survey for the property on Powell because people are asking about the lot. City Engineer Major strongly recommends that the city has a title company pull a title commitment first. It is a non-standard lot size and it cannot be sold the way it is. It may turn out to that it would make the most sense to convey to one or the other on either side or a portion to both. **Motion** by Councilperson T. Troumbly, supported by Pollard, **to have Lloyd inform private party Council wants wood pile and trailer removed from city property.** Ayes: all. Nays: none. Motion carried.

Mayor Nielsen, supported by Councilperson Pollard, **motioned to adjourn the meeting at 4:53 p.m.** Ayes: all. Nays: none. Meeting adjourned.



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Thomas Nielsen, Mayor



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Briana Anderson, Clerk-Treasurer