

## CITY COUNCIL MEETING

A work session was held beginning at 3:30p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m. on **Monday, November 28<sup>th</sup>, 2022** in the Council Chambers of Coleraine City Hall and via TEAMS meeting.

### WORK SESSION

**3:30 p.m.**

Sarah Carling of CEDA gave an update. Henry's last day will be December 9<sup>th</sup>. She is already in the process of getting a replacement and will be interviewing people. The candidate will have clearly defined goals, be organized and detailed, and have experience in grant writing. Sarah will be filling in until a new person can be found.

Rick Rogich informed council of plans to repair the backhoe in collaboration with the Eagle Ridge Management Group. An agreement will be developed as they will pay for ½ of the repairs and have requested to be able to use it on occasion. The repair will cost approximately \$5,000. The city will pay the bill and invoice the Management Group for half.

### REGULAR MEETING

**4:00 p.m.**

The regular meeting was called to order by Mayor Nielsen at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. Members present: Councilpersons Pollard, Soltzak, T. Troumbly, and Mayor Nielsen. Councilperson Sertich was absent with notice.

**Moved** by Mayor Nielsen, supported by Councilperson T. Troumbly **to approve the consent agenda which included Council meeting minutes of 11.14.22, correspondence, and claims of \$16,599.01.** Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly, Soltzak, and Pollard. Nays: none. Motion carried.

**Motion** by Mayor Nielsen with the support of Councilperson Soltzak **to approve the meeting agenda with the addition of "UPS storage container"**. Ayes: all. Nays: none. Motion carried.

### PUBLIC COMMENTS:

None.

### DEPARTMENT HEADS

#### Library

Minutes from the last two meetings and reports were included in Council packets.

### **Clerk's Report**

Clerk Anderson provided a written report. The four most notable things on the report:

- 1) PEIP insurance rates for AFSCME represented employees are rising substantially. The impact to the 2023 budget is a minimum of \$41,000 in additional expenses to the city.
- 2) Property/liability insurance rates will rise by 5% in 2023.
- 3) A reminder that the Truth in Taxation meeting will follow the regularly scheduled meeting at 6:00 p.m. The final budget and levy can be set at that time.
- 4) New councilperson, Jenny Dreher, and re-elected Mayor Nielsen and Councilperson Sobtzak will be sworn in at the first meeting in January which is January 9<sup>th</sup>.

In addition, Mayor Nielsen inquired on the status of the property between Home & Comfort and the ISD #316 Admin building. It was recommended that prior to any survey, a title commitment should be conducted. **Motion** by Councilperson T. Troumbly, with the support of Mayor Nielsen, **to direct the Clerk to move forward with a title company and ask for a title commitment on the parcel and its cost.** Ayes: all. Nays: none. Motion carried.

### **Committee/Commission/Other Public Utilities Commission & CBT**

CBT meeting minutes were included in Council packets. No minutes were available for the Public Utilities Commission meeting. Rogich informed the Council that contract negotiations with CBT employees are still going on.

### **Trout Lake Fire Department**

The board is budgeting for work on the southside of the building and is reviewing another bump in pay for firefighters-the long timers. They have been informed that the State Patrol wants the locks changed to prevent unauthorized access to the building.

### **Eagle Ridge Golf Course**

Gary Gustason was not available to provide a report. It was stated that the Management Group is working on a SWOT analysis. Financials from September were provided in Council packets.

### **Zoning & Planning**

Zoning Officer Lloyd Anderson requested that Council members write down their ideas or changes they would like to see to any of the ordinances and submit them to the Zoning & Planning Commission. Storage containers were briefly discussed.

### **Greenway Joint Recreation Board**

Minutes from the last meeting were included in Council packets. Representative Delich was present; there were no questions.

### **Cotton Beach**

Nothing to report.

### **Mt. Itasca Ski Hill**

Will be opening on December 3<sup>rd</sup>.

### **Police Merger Committee**

Mayor Nielsen stated that he had been in communication with Attorney Lepak. He is working on getting the JPA cleaned up and continues to communicate with the various unions – working on names, titles, and where they slot in. All remains at a standstill for the moment.

### **NEW BUSINESS:**

**Eagle Ridge Golf Course 2023 budget** – request to table the item until review of agreement and discussion can be held with members of the Management Group. Proposed revisions to the agreement will be approved by Council first and presented to the Management Group.

**Certify two unpaid utility bills to property taxes** – Clerk Anderson informed of two very delinquent accounts with little to no communication from the owners. All requests have been ignored. **Motion** by Councilperson Sobotzak with the support of Pollard **to approve of the clerks certification of the full delinquent bill to the property owners' 2023 property taxes.** Roll Call: Ayes: Councilpersons Sobotzak, Pollard, T. Troumbly and Mayor Nielsen. Nays: none. Motion carried.

**Approve rink attendant hires** – Eight applications received so far, six have completed all tests; five of them are varsity hockey players which will create a challenge with scheduling. Two have not responded. Still looking for more attendants. There was some discussion around allowing 14 – 16-year-olds to work and what the labor laws were around it. Consensus to send notice to High School requesting more applications. **Motion** by Mayor Nielsen with support of Councilperson T. Troumbly **to hire the applicants suggested and for Public Works Supervisor Rogich to hire additional as necessary.** Ayes: all. Nays: none. Motion carried.

**Backhoe repair – 225 Equipment Replacement fund** – **Motion** by Mayor Nielsen with support from Councilperson Sobotzak **to authorize the suggested repair of the backhoe with funds to come from the Fund 225 Equipment Replacement Fund and invoice the Eagle Ridge Golf Course Management Group for half of the bill.** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sobotzak, T. Troumbly, and Pollard. Nays: none. Motion carried.

**UPS Storage Container** – This is an annual request from UPS. **Motion** by Councilperson Sobotzak with the support of T. Troumbly **to allow UPS to place a storage container in the Cotton Park parking lot for the holiday season storage and delivery.** Ayes: all. Nays: none. Motion carried.

### **UNFINISHED BUSINESS:**

**PD body cameras and equipment** – tabled; holding off for now.

**Street Lighting project, Autumn Lane project, City-wide infrastructure project** – all in the hands of the newly formed Infrastructure Committee. Will be removed from the agenda. Will return to the agenda when the committee makes recommendations and needs approvals.

**Nyberg Community Center – deep clean** – tabled for now. Will be removed from agenda for a month or two.

**Council concerns/comments**

Pollard: None

Sertich: Absent

Sobtzak: **Motion to cancel the 2<sup>nd</sup> council meeting of the month which would be held on Tuesday, December 27<sup>th</sup> due to December 26<sup>th</sup> being the recognized paid holiday for staff.** The motion was supported by T. Troumbly. Ayes: all. Nays: none.  
Motion carried.

T. Troumbly: Inquired about the temporary classrooms that are set up for VanDyke. Can the city request something be done? This will be checked in to.

Mayor Nielsen: None

Mayor Nielsen **motioned to adjourn the meeting at 5:15 p.m.** Motion supported by Councilperson Sobtzak. Ayes: all. Nays: none. Meeting adjourned.

  
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Thomas Nielsen, Mayor  
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Briana Anderson, Clerk-Treasurer