

**Job Advertisement
City of Coleraine
Police Chief**

This position is being posted both internally and externally.

The City of Coleraine is seeking an outstanding candidate for a full-time police chief position. This position will serve as the department head with primary responsibility for daily supervision of police department, including crime prevention, law enforcement, and community education activities to provide services relating to public safety and enforce all applicable laws. Performs executive and administrative work supervising personnel, developing/administering departmental policies and procedures, developing/administering department's budget, drafting ordinances, and overseeing investigations. Represents city in a joint power agreement with a neighboring city, mutual aid agreements with other local governments, and a number of task forces and groups. Also performs duties of a licensed police officer. Time spent is equally split between administrative and police officer duties with an appreciable amount of work occurring beyond normal hours.

Required: Associate of Arts degree in law enforcement and three to five years of experience as a full-time police officer including investigative experience; an equivalent combination of education and experience may be considered; valid Minnesota P.O.S.T. license; valid Minnesota driver's license. Must meet all state-mandated certifications and medical requirements.

Preferred: Supervisory experience.

\$31.53 per hour with full benefits package. Union position – MN Teamsters Public and Law Enforcement Employees' Union, Local No. 320.

All candidates must complete a City of Coleraine-Police Department employment application packet and include a resume and cover letter. Please fill out the

application completely – do not answer any application questions with “see resume”. Application and job description may be picked up at the Coleraine City Clerk’s office, Monday through Thursday between 8:00 a.m. and 4:30 p.m. or are available to print from www.cityofcoleraine.com under “City Government – Forms”.

Apply in person, mail to: City Clerk, PO Box 670, Coleraine, MN 55722, fax to 218-245-2123, or send via e-mail to: banderson@cityofcoleraine.com. Call 218-245-2112 for more information.

Applications accepted until Friday, January 27th at 4:30 p.m.

AA/EEO Employer