

CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, June 26th, 2023** in the Council Chambers of Coleraine City Hall.

WORK SESSION

3:30 p.m.

The work session consisted of various discussions between council members.

REGULAR MEETING

4:00 p.m.

The regular meeting was called to order by Mayor Pro tem Sobotzak at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Dreher, Troumbly, Sertich, and Mayor Pro tem Sobotzak. Mayor Nielsen was absent with notice.**

Moved by Mayor Pro tem Sobotzak, supported by Councilperson Dreher, **to approve the consent agenda which included minutes of 6.12.23, correspondence, claims sent of \$2,065.09, PU claims sent of \$22,980.17 and claims of \$141,230.29.** Roll Call: Ayes: Mayor Pro tem Sobotzak, Councilpersons T. Troumbly, Sertich, and Dreher. Nays: none. Motion carried.

Moved by Mayor Pro tem Sobotzak, seconded by Councilperson T. Troumbly, **to approve the meeting agenda as presented.** Ayes: All. Nays: None. Motion carried.

PUBLIC COMMENTS:

Former Coleraine resident, Mary Drewes, congratulated the Council on a job well done with the upcoming opening of Smoke on the Water in the former fire hall building.

DEPARTMENT HEADS

Library

Minutes and a financial report was included in Council packets.

Clerk's Report

Clerk Anderson went over her written report which included a synopsis of legislative changes that will impact her work and where many policies will need to be created/changed:

- Earned sick and safe time – begins 1.1.24
- Women's Economic Security Act – effective 7.1.23
- Paid family and medical leave – benefit launches 1.1.26 but payroll deductions to start sometime in 2024
- Public Safety Duty Disability bill
- Cannabis:
 - ❖ decriminalization of possession and home growth (with limitations) – effective 8.1.23
 - ❖ licensing/taxation of legal sales (anticipated to begin by 1.1.2025)

- ❖ many policies and ordinance creation/revisions will be necessary
- Election Law changes – effective for 2024 general election

Anderson also went into detail regarding funding changes impacting the city, restrictions, and the timeline for receipt.

A **motion** was made by Councilperson T. Troumbly, supported by Dreher, **to have City Hall and Public Works remain open and staffed on Monday, July 3rd until at least 2:00 p.m.** Roll Call: Ayes: Councilpersons T. Troumbly, Dreher, Sertich, and Mayor Pro tem Sobtzak. Nays: none. Motion carried.

Committee/Commission/Other Public Utilities Commission & CBT

CBT and Public Utilities Commission meeting minutes were included in council packets.

Trout Lake Fire Department

Board meeting minutes were included in council packets.

Eagle Ridge Golf Course

Gary Gustason supplied a verbal report. He stated that the Memorial Day Tournament for Veterans was a success, the Anniversary Tournament did not have a good turnout, that they were working hard at keeping greens alive due to the dry weather, and that 300 hours of volunteer hours have been given in 2023 not counting another 70 to 80 hours on the bunker project.

A second request for regular submission of board meeting minutes be sent to the city for inclusion in council packets was made.

Zoning & Planning Commission

The most recent minutes were included in council packets. Zoning Officer Anderson stated that most blight issues are getting resolved.

Greenway Joint Recreation Board

Minutes from the last meeting were included in council packets.

Cotton Beach/Mt. Itasca Ski Hill

Nothing to report at this time.

Police Merger Committee

Nothing to report.

NEW BUSINESS:

TLFD Relief Assoc-service pension increases – Motion by Councilperson Sertich, supported by Dreher, **to approve a service pension increase from \$2,750 to \$3,000 per year of service effective January 1, 2024.** Roll Call: Ayes: Councilpersons Sertich, Dreher, T. Troumbly, and Mayor Pro tem Sobtzak. Nays: none. Motion carried.

Public Works/Public Utilities joint Supervisor trial – Motion by Councilperson T. Troumbly with support from Dreher **to approve a two (2) month trial period of Public Works Supervisor Rogich being a PW/PU joint supervisor with City of Bovey's Public Works Supervisor Odden with Rogich spending a maximum of eight**

(8) hours per week in Bovey, understanding that Coleraine needs hold priority, billing Bovey a loaded wage for Rogich's time, and having both supervisors attend and report back at Council meetings during trial period. Roll Call: Ayes: Councilpersons T. Troumbly, Dreher, Sertich, and Mayor Pro tem Sobtzak. Nays: none. Motion carried.

Mayor Pro tem Sobtzak left meeting at 4:51 p.m.

UNFINISHED BUSINESS:

Four Seasons Market sinking pavement – Public Works Supervisor Rogich stated he is working on logistics and a tentative solution which may require an exploratory dig at the site. He will be getting quotes for some of the work where the city does not have the equipment or staff to complete. No action required at this time.

Charitable Gambling tax – Motion by Councilperson Sertich, supported by Dreher, **to direct Clerk-Treasurer Anderson to ask Community Charities of Minnesota to remit to the city the 10% gambling tax that would have been paid for the years 2017 to 2022 (\$469.50) and to remit quarterly statements and payments moving forward.** Roll Call: Ayes: Councilpersons Sertich, Dreher, and T. Troumbly. Nays: none. Motion carried.

Council concerns/comments

Dreher: None

Sertich: **Motion by Sertich to form a committee with two members of golf course management group to explore the future of a maintenance facility at the golf course and appoint Mayor Nielsen and Councilperson Sertich to be on it.** The motion was supported by T. Troumbly.
Ayes: all. Nays: none. Motion carried.

Sobtzak: Absent

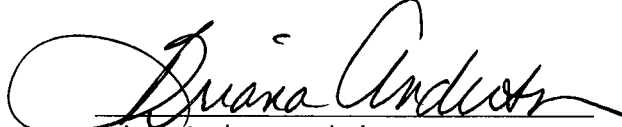
T. Troumbly: None

Nielsen: Absent

Councilperson Sertich **motioned to adjourn the meeting at 5:13 p.m.** Motion supported by T. Troumbly.
Ayes: all. Nays: none. Meeting adjourned.



Jeremy Sobtzak, Mayor Pro tem



Briana Anderson, Clerk-Treasurer