

#### CITY COUNCIL MEETING

A work session was held beginning at 3:30 p.m. and the regular meeting of the Coleraine City Council was held at 4:00 p.m., **Monday, July 24<sup>th</sup>, 2023** in the Council Chambers of Coleraine City Hall.

#### WORK SESSION

**3:30 p.m.**

During the work session both Rick Rogich and Kevin Odden provided a report on the Public Works joint Supervisor trial. Rick stated it was going well but that he hasn't spent a whole lot of time in Bovey. Three (3) hours on the first week; two (2) hours on the second week and zero hours last week. Rick was shown the town of Bovey, backwashing at the water plant, one small lift station, and has gotten copies of infrastructure maps.

Anderson provided a sample Ordinance regarding a moratorium on the operation of cannabis businesses within the city of Coleraine.

#### REGULAR MEETING

**4:00 p.m.**

The regular meeting was called to order by Mayor Nielsen at 4:00 p.m. followed by the Pledge of Allegiance. A roll call was done by Clerk Anderson. **Members present: Councilpersons Dreher, Sobtzak, Troumbly, Sertich, and Mayor Nielsen.** Also in attendance was Attorney Dimich.

**Moved** by Mayor Nielsen, supported by Councilperson Sertich, **to approve the consent agenda which included minutes of 7.10.23, correspondence, PU claims sent of \$45,256.04 and claims of \$20,797.2, and Resolution No. 2023-07.24-Log Church (donation).** Roll Call: Ayes: Mayor Nielsen, Councilpersons Sertich, T. Troumbly, Sobtzak and Dreher. Nays: none. Motion carried.

**Moved** by Mayor Nielsen, seconded by Councilperson Sertich, **to approve the meeting agenda with the addition of 'street lighting letter'.** Ayes: All. Nays: None. Motion carried.

#### PUBLIC COMMENTS:

Coleraine residents John and Amy Wirtanen provided a sample of water that was taken out of their tap at 7am. Comments were that the water was terrible, and they are frustrated that they have to buy bottled water. Public Supervisor Rogich provided a synopsis of what was going on. A temporary solution to get water at the RV site in Bovey was brought up by Bovey Public Works Supervisor Odden. He will check with Bovey Council and report back in the morning.

#### DEPARTMENT HEADS

##### Library

Minutes and a financial report were included in Council packets.

### **Clerk's Report**

Clerk Anderson went over her written report which included information on TIF districts 2 and 4, included notice that work on the 2024 budget needs to begin, and that both union contracts expire in December and will need to be negotiated in the near future.

### **Committee/Commission/Other Public Utilities Commission & CBT**

CBT and Public Utilities Commission meeting minutes were included in council packets.

### **Trout Lake Fire Department**

Board meeting minutes were included in council packets.

### **Eagle Ridge Golf Course**

Gary Gustason supplied a verbal report. He stated the course is doing well and they have had a lot of play, the ladies had their event today, have worked on 8 bunkers so far and planning on doing 8 more, plans in the works to repair some tee boxes, board wants to get together with council and talk about what direction to go to obtain a maintenance facility, money was donated by Sue Barle for some new furniture, and they are trying to put together a fall community event.

Minutes from the last board meeting and financials were included in council packets.

### **Zoning & Planning Commission**

The most recent minutes were included in council packets. Zoning Officer Anderson stated that he has received 320 phone calls on a variety of Z & P issues.

### **Greenway Joint Recreation Board**

Minutes from the last meeting were included in council packets. There was a question on the ballpark in Longyear Park. Someone will reach out to Rogich.

### **Cotton Beach/Mt. Itasca Ski Hill**

It was stated that the city is applying for \$30,000 grant for playground equipment at Cotton Beach from IRRR.

### **Police Merger Committee**

No meeting. Johnson is looking at an app to do scheduling so everyone can get the schedule. Phone at PD office is fixed. **Motion** by Councilperson Sobotzak, with support of Mayor Nielsen, **for Chief Johnson to accept donations for the squad car and turn in to City Clerk to produce proper paperwork.**

### **Infrastructure Committee**

Councilperson Sobotzak went over the minutes provided in council packets.

### **NEW BUSINESS:**

**Street Lighting letter – Motion** by Councilperson Sertich supported by Mayor Nielsen **to approve verbiage in letter regarding illumination levels and uniformities for Street Light replacement project and present to First National Bank for their signature.** Ayes: all. Nays: none. Motion carried.

**MOU between Teamsters 320 and City of Coleraine respective to recognizing recent legislative changes –** City Clerk Anderson indicated that this and the next MOU on the agenda are really housekeeping MOUs due

to recent legislation passed. They simply acknowledge the legislation. **Motion** by Councilperson Sobotzak, supported by Mayor Nielsen, **to acknowledge and agree to said MOU**. Roll Call: Ayes: Councilperson Sobotzak, Mayor Nielsen, Councilpersons Sertich, T. Troumbly, and Dreher. Nays: none. Motion carried.

**MOU between Teamsters 320 and City of Coleraine—Access to Premises for D.R.I.V.E. -- Motion** by Councilperson Sobotzak, with the support of Dreher, **to approve MOU regarding access to premises for D.R.I.V.E.** Roll Call: Ayes: Councilpersons Sobotzak, Dreher, T. Troumbly, Sertich, and Mayor Nielsen. Nays: none. Motion carried.

**Variance for fencing at 402 Roosevelt Street** – the Zoning and Planning Commission is recommending approval; a public hearing was held on 7.10.23. **Motion** by Councilperson Sertich, supported by T. Troumbly, **to approve the variance for fencing at 402 Roosevelt**. Roll Call: Ayes: Councilpersons Sertich, T. Troumbly, Sobotzak, Dreher, and Mayor Nielsen. Nays: none. Motion carried.

**Creation of Ordinance – not allowing smoking of cannabis on public property** – there was some discussion. It is actually an ordinance for not allowing use of cannabis on public property. A draft ordinance will be presented at the next Council meeting.

**Liquor licenses – Motion to approve the following liquor licenses** was made by Councilperson Sobotzak with support from T. Troumbly **provided all paperwork is submitted:**

**R.J.’s Market – Off Sale**

**Bovey Bait, Inc – Off Sale**

**The Locker Room – On Sale, Special Sunday, Off Sale**

**Eagle Ridge Mgmt. Corp. – On Sale, Special Sunday**

**Smoke on the Water – On Sale, Special Sunday**

Roll Call: Ayes: Councilpersons Sobotzak, T. Troumbly, Dreher, Sertich, and Mayor Nielsen. Nays: none. Motion carried.

#### **UNFINISHED BUSINESS:**

**Resolution No. 2023-07.10 – IRR – Motion** by Mayor Nielsen with support from Councilperson **Sobotzak to approve Resolution No. 2023-07.10 authorizing the City to make application to and accept fund from IRR’s Business Infrastructure Program**. Roll Call: Ayes: Mayor Nielsen, Councilpersons Sobotzak, Dreher, T. Troumbly, and Sertich. Nays: none. Motion carried.

**Resolution No. 2023-07.10 -- IRRR Cotton Park – Motion** by Mayor Nielsen supported by Councilperson T. Troumbly **to approve Resolution No. 2023-07.10-Cotton Park authorizing the city to make application to and accept funds from IRRR’s Cultural & Tourism Grant Program**. Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly, Dreher, Sobotzak, and Sertich. Nays: none. Motion carried.

#### **Council concerns/comments**

Dreher: Inquired about the internet franchise; frustrated with current service. Why isn’t Paul Bunyan an option? Attorney Dimich directed to look into finding an attorney to review and go over the current franchise agreement with SCI.

Sertich: None

Sobtzak: Expressed 'kudos' to volunteers for getting the park ready for the picnic, especially Mayor Nielsen. Lots of things were done well.  
T. Troumbly: Concern about number of dogs doing their business in the park and it not getting cleaned up; either change the rules of no dogs in park, start writing tickets, or install dog bag stations in park.  
Nielsen: None

At 5:35 p.m. Mayor Nielsen called a **recess** to clear the gallery and go into closed session.

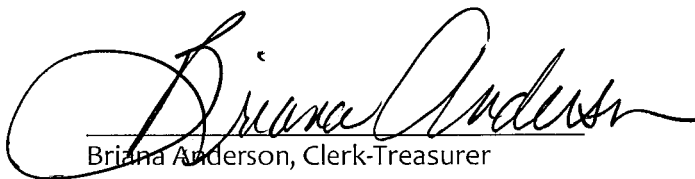
At 5:40 p.m. Mayor Nielsen called the meeting to order for **closed session pursuant to Minn. Stat. § 13D.05 subd. 3(c) to discuss nonpublic data and consider possible price for sale of portion of PID # 88-013-4402**. All members of Council were present along with Attorney Dimich and Clerk Anderson.

At 6:11 p.m. the closed session ended and the regular meeting continued. **Motion** by Mayor Nielsen, with support of Councilperson T. Troumbly, **for Councilperson Sertich to reach out to party with verbal price and stipulations to consider**. Roll Call: Ayes: Mayor Nielsen, Councilpersons T. Troumbly, Dreher, Sobtzak, and Sertich. Nays: none. Motion carried.

Councilperson Sobtzak **motioned to adjourn the meeting at 6:15 p.m.** Motion supported by Mayor Nielsen. Ayes: all. Nays: none. Meeting adjourned.



Thomas Nielsen, Mayor



Briana Anderson, Clerk-Treasurer